

**Red Lion Borough Council  
Meeting Minutes  
Monday, March 11, 2013**

**Members**

Christina Frutiger  
Garby Snell  
Kelly Henshaw  
Dennis Klinedinst  
Thomas Shellenberger  
Walt Hughes

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Zoning/Codes  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y  
Brett Patterson, Public Works

**Visitors**

Robert Frutiger  
Bill Henry  
Scott Kopp  
Lori Badders  
Vince Caltagirone

Danielle Kabacinski  
Cindy Barley  
Pastor Jay McWilliams  
Julie Yahnke

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Church of the Brethren offered a prayer. All present participated in the pledge to the flag.
2. Mr. Hughes made a motion to approve the February 11, 2013 meeting minutes; Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—Bill Henry addressed Council regarding their plan to replace curb & sidewalks along Horace Mann Avenue. He is replacing his curb & sidewalk on Horace Mann, and he was concerned that he would have to pay for it again when the Borough comes through. Mrs. Price said the Borough won't be replacing curb/sidewalk that far; their plan only involves two blocks (between Pine & Main Streets). He also discussed the street opening permit fee, which he believes is excessive. The fee is \$5.50 per square foot, and Mr. Henry has 246' of roadway that he had to dig into to replace his curb & sidewalk. Council will look into this.
4. **PUBLIC SAFETY**—Mrs. Frutiger
  - **Fire Company Report**—Julie Yahnke reported for February:
    - 18 calls in the borough, with 216 personnel responding with 47 pieces of apparatus
    - Fire Company is currently over their \$1,000 limit for snow removal; Council & Borough Manager will review invoices
    - Questioned Borough's contract with York Area Regional Police; Council has made no decision on this.
    - Mrs. Price has requested an EOY Report for 2012. The Fire Company has changed the way they do their reporting, but Julie will try to comply.
  - **Ambulance Report**—distributed
  - **EMS Report**—Scott Kopp reported:
    - Sat, March 9<sup>th</sup>, Red Lion EMA had a meeting with York Township EMA to discuss setting up a full radio room at the Red Lion offices involving County radio & amateur radio. Amateur radio is growing in popularity, and Scott is requesting to purchase two radios for the EOC station upstairs. He is in the

process of getting licensed to operate these radios, but Windsor Township is willing to staff Red Lion's radio room with licensed operators, if the need arises in an emergency. The total cost of both radios is \$1,359.65, and a \$140 mail-in rebate per radio is offered. Mr. Klinedinst made a motion to approve the purchase; Mr. Shellenberger seconded. All were in favor; motion carried.

5. **POLICE REPORT**—report was distributed; next Police meeting with YARPD is Thursday, March 14<sup>th</sup> @ 6p.m.
6. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—On Monday, March 4<sup>th</sup>, Mayor Kopp spoke to Locust Grove Elementary students about the history of Red Lion and local government. At the end of the presentation, he presented each of the 76 students with a Certificate of Achievement.
7. **ORDINANCES**—none
8. **PETITIONS**—Mrs. Snell made a motion to send a letter of support for Windsor Township to enable them to apply for grants for the Fishing Creek watershed; Mrs. Frutiger seconded. All were in favor; motion carried.
9. **RESOLUTIONS**—Resolution 2013-2 is to appoint a CAO for Pension plans. Mr. Shellenberger made a motion to reappoint Mrs. Price to this position; Mr. Hughes seconded. All were in favor; motion carried.
10. **AGREEMENTS**—to execute the contract with York County Planning Commission for CDBG funds, which will be used for East High Street improvements. Mr. Klinedinst made a motion to approve the agreement; Mrs. Frutiger seconded. All were in favor; motion carried.
11. **BIDS**—none
12. **ENGINEER'S REPORT**—no report
13. **SOLICITOR'S REPORT**—no report
14. **PARKS AND RECREATION**—Mr. Klinedinst reported:
  - Yorktowne lot has experienced more vandalism with damage to the lacrosse nets
  - Saturday, March 30<sup>th</sup>—Easter breakfast with Easter bunny from 8am-11am; Egg hunt at noon
  - Saturday, March 30<sup>th</sup> at 7pm—Glow in the Dark Egg hunt
  - Windsor Manor Elementary School gym—possible location for future basketball use
  - Field Usage Policy—Mr. Klinedinst made a motion to adopt a rental policy for Nitchkey Field use. He proposed a \$12.50/hr rental fee with a \$25 minimum (for practice or game use). Mrs. Snell seconded. All were in favor; motion carried.
15. **MUNICIPAL SERVICES**—no report
16. **PUBLIC WORKS**—There was recent vandalism at the incinerator. Demolition costs are being gathered.
17. **PLANNING, ZONING AND REDEVELOPMENT**—Mrs. Snell reported:
  - Golden Crust Pizza has applied for a waiver from submitting a full Land Development Plan for an addition they're building which will cover their existing pavement at 59 East Broadway. This will regain seating capacity they lost due to refrigeration units installed for carry-out service. Council members requested tenant parking be designated on the plan drawing, but they were in agreement to the request. Mr. Hughes made a motion to grant the waiver; Mrs. Snell seconded. All were in favor; motion carried.
  - Planning Commission meeting will be held Monday, March 18<sup>th</sup> @ 7p.m.

- Zoning Hearing will be held Tuesday, March 19<sup>th</sup> @ 6p.m.
  - Mrs. Snell made a motion to appoint Dan Shaw as Building Code Official; Mr. Shellenberger seconded. All were in favor; motion carried.
18. **ADMINISTRATION**—Mr. Shellenberger made a motion to amend the Employee Handbook for non-union employees to include Good Friday and President’s Day as paid holidays. Mrs. Snell seconded. Motion carried with Mr. Klinedinst opposing. Also, Mr. Hughes mentioned the Auditor’s points of interest about the 2012 audit, which Mrs. Price stated will be discussed in Executive Session.
  19. **COMMUNICATION**—nothing further
  20. **Manager’s Comments**—Mrs. Price distributed her report
  21. Mr. Shellenberger made a motion to approve bills and statements; Mrs. Snell seconded. All were in favor; motion carried.
  22. Council recessed to Executive Session @ 7:50p.m. to discuss personnel and legal matters. Council reconvened @ 8:15p.m. Mr. Shellenberger made a motion authorizing the Borough Manager to advertise the position of Recreation Director, based on job description and as an employee of the Borough. Mrs. Snell seconded. All were in favor; motion carried.
  23. Mr. Shellenberger made a motion to adjourn the meeting @ 8:16p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers  
Recording Secretary