

**Red Lion Borough Council  
Meeting Minutes  
Monday, November 11, 2013**

**Members**

Christina Frutiger  
Garby Snell  
Brad Smith  
Dennis Klinedinst  
Walt Hughes  
Kelly Henshaw

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Zoning/Codes  
Brett Patterson, Public Works  
Steven Kopp, Mayor  
Stacy Myers, Recording Sec'y

**Visitors**

Joe Yahnke  
Cindy Barley  
Scott Kopp  
Robert Frutiger

Julie Yahnke  
Anthony Musso  
Bill Henry

**Public Hearing**

Council President Henshaw opened the hearing at 7:00p.m. for public comment on Ordinance 2013-11-1 which amends the Red Lion Borough Zoning Ordinance. Hearing no public comment, the hearing was closed at 7:00p.m.

**Council Meeting**

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant Valley Church of the Brethren offered a prayer. Everyone present joined in the pledge to the flag.
2. Mr. Klinedinst made a motion to approve the October 14, 2013 meeting minutes; Mr. Smith seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—no public comment tonight.
4. **PUBLIC SAFETY**—Mrs. Frutiger
  - **Fire Company Report**—Joe & Julie Yahnke reported:
    - Documents relating to the new CAD system need to be signed by the Borough Manager. York County 911 is implementing the new system, which means “Computer Operated Dispatcher” and would dispatch the closest fire company, the closest ambulance, etc when a 9-1-1 call is received.
    - Knox Boxes—the Borough Office will mail letters to Commercial properties (businesses) to have these boxes installed.
    - Traffic emitters should be installed at the Charles Street intersection by mid-January, as well as the Winterstown Road intersection and in the square.
    - Yellow flashing lights will soon be installed in front of Red Lion Fire Company once the permitting from PennDot is received.
  - **Ambulance Report**—was distributed, and it was reported that Ron Harlacher, from Red Lion Ambulance notified the Borough Office that, as of January 5, 2014 the medic unit will be housed at North Hopewell-Winterstown Fire Company.
  - **EMA Report**—Scott Kopp reported that three crew members are now licensed operators of the Amateur Radio System, and the Emergency Operations Plan (EOP) is currently being finalized.
5. **POLICE REPORT**—October report has not been received yet
6. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp reported:
  - A Thank You to all who attended the Halloween parade
  - A Thank You to all who attended the Annual Awards Banquet
  - A Thank You to Jeff Shue and C.S. Davidson for providing the flowers for the banquet

7. **ORDINANCES**

- Mrs. Frutiger made a motion to adopt the Zoning amendment Ordinance 2013-11-1; Mr. Hughes seconded. All were in favor; motion carried.
- Mrs. Snell made a motion to advertise the Tax Ordinance and 2014 Budget; Mr. Smith seconded. All were in favor; motion carried.

8. **PETITIONS**—none

9. **RESOLUTIONS**—none

10. **AGREEMENTS**

- For informational purposes.....CDBG applications have been extended through June 2014.
- Doug Lam Construction submitted two Change Orders on the High Street project; 1) \$5,600 credit reducing the cost of the project due to using different materials, and 2) \$61,486.85 for paving. The Municipal Authority will pay Change Order #2, but because the contract is with the Borough, Council has to approve it. Mr. Smith made a motion to approve these two Change Orders; Mr. Klinedinst seconded. All were in favor; motion carried.

11. **BIDS**—none

12. **ENGINEER'S REPORT**—none

13. **SOLICITOR'S REPORT**—none

14. **PARKS AND RECREATION**—Mr. Klinedinst reported:

- November 22—Red Lion High School students will decorate the windows at Recreation Building
- Breakfast with Santa—Saturday, December 7<sup>th</sup>, 2013 from 8:30-10:30a.m.
- Tree lighting ceremony in Fairmount Park—Sunday, December 1<sup>st</sup>, 2013, festivities begin @ 5:30p.m.
- Request for Proposal for Nitchkey Park—Mike Zelger has told Mrs. Price what he'd like included in the scope of work and the RFP will need to be advertised before Council's December meeting. Mrs. Frutiger made a motion to approve the advertisement; Mrs. Snell seconded. All were in favor; motion carried.

15. **MUNICIPAL SERVICES**—Mr. Hughes reported the Teamsters contract was revised and signed and the Borough Manager was removed as the contact person for grievances. Mr. Hughes also thanked any veterans attending the meeting for their military service, as Council President Henshaw agreed and thanked Mr. Hughes for his military service as well.

16. **PUBLIC WORKS**—Mr. Smith reported:

- A 10-year paving plan has been received for borough streets
- As an update on the train station, the bump in that area has been leveled

17. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Snell reported:

- Mrs. Snell made a motion to appoint Danielle (Dee) Kabacinski to the Planning Commission to replace Richard Slaugh (through 2015); Mr. Hughes seconded. All were in favor; motion carried.
- No Planning Commission meeting will be held in November.
- Zoning Hearing will be held on November 12, 2013 @ 6p.m. for a mini-storage facility at the end of Neff Avenue.
- Labor & Industry accessibility audit for Commercial properties will be conducted on Friday, November 15<sup>th</sup>, 2013.
- Mrs. Snell made a motion to approve the Pet Ordinance amendment which requires leashes on pets and owners to clean up after their pets. Mr. Klinedinst seconded. All were in favor; motion carried.

- December 1<sup>st</sup>, 2013—dedication of new Christmas lights and Christmas tree lighting in Fairmount Park.
18. **ADMINISTRATION**—Mr. Shellenberger was absent tonight. Council recessed to Executive Session @ 7:25p.m. to discuss personnel issues. Council reconvened @ 7:40p.m. Mr. Smith made a motion for Brett Patterson, Matt Evans and Dianne Price to receive bonuses this year; Mrs. Snell seconded. All were in favor; motion carried.
  19. **Manager's Comments**—Mrs. Price distributed her report
  20. **Approval of bills and statements**—Mr. Hughes made a motion to approve the bills & statements; Mrs. Frutiger seconded. Motion carried with Mr. Smith abstaining.
  21. **Adjournment**—Mr. Klinedinst made a motion to adjourn the meeting @ 7:45p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary