

**Red Lion Borough Council
Meeting Minutes
Monday, January 13, 2014**

Members

Christina Frutiger
Cynthia Barley
Zachary Zelger
Anthony Musso
Kelly Henshaw
Dennis Klinedinst
Walter Hughes

Others

Dianne Price, Borough Manager
Dan Shaw, Zoning/Codes
Brett Patterson, Public Works
Steven Kopp, Mayor
Jeff Shue, Engineer
D. Michael Craley, Solicitor
Stacy Myers, Recording Secretary

Visitors

Scott Kopp
Bill Henry
James Olewiler
Ben Rodkey

Robert Frutiger
Lisa Zelger
Felix Milner

1. The meeting was called to order @ 7:00p.m. Mayor Kopp offered a prayer and everyone present participated in the pledge to the flag.
2. Mr. Klinedinst stated there was an inaccurate statement made at the December 9th, 2013 Council Meeting. On the minutes, under **Visitors and Public Comments**, (first bullet), it was said two Borough employees that were to receive bonuses “had no pay increases in the past three years”, and that was not correct. Mr. Klinedinst made a motion to accept the December 9th, 2013 Council Meeting Minutes with this correction; Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—no public comment
4. **PUBLIC SAFETY**—Mr. Musso
 - **Fire Company Report**—Captain Ben Rodkey reported:
 - End of the Year Report for 2013 included 184 calls in Red Lion Borough with 1,641 personnel assisting and a \$7,000 fire loss for the year.
 - December 2013 included 9 calls in Red Lion Borough with 82 personnel assisting.
 - Two significant fires so far in 2014, at 152 First Avenue and in the 300 block of West Broadway. Both fires were confined to bedrooms, but neither home had working smoke detectors (or no batteries in existing detectors)
 - Grants are being sought for smoke detectors for Borough residents; Councilman Musso is pursuing contacts for these grants.
 - Fire Company is requesting help from the Borough to send letters to local businesses regarding donations for Leo Fire Company.
 - Fire Company has paid approx. \$2,000 in snow removal bills and asked the Borough for financial help with those. Mrs. Price stated tonight’s check should cover those bills and the Fire Company’s water bill.
 - The work on the old Fire Company building is scheduled to begin in April 2014.
 - **Ambulance Report**—distributed
 - **EMA Report**—Scott Kopp reported:
 - The Fire Company and EMA will be aiding with the Boxwood Lane project to determine points of egress with fire and safety apparatus
 - Recent training for County EOC (Emergency Operations Center) went very well
 - Amateur Radio Committee met at the Municipal Building last week

- There is one residence on North Railroad Lane that the ambulance is having trouble locating. Scott and EMA will offer assistance with that.
5. **POLICE REPORT**—report was distributed
 6. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp reported that all Fire Company personnel have been sworn in for 2014.
 7. **ORDINANCES**—none
 8. **PETITIONS**—none
 9. **RESOLUTIONS**—Mr. Henshaw made a motion to adopt a Resolution appointing Helena Foy to a 3-year term on the Zoning Hearing Board; Mr. Klindedinst seconded. All were in favor; motion carried. Ms. Foy is willing to serve the 3-year term.
 10. **AGREEMENTS**—none
 11. **BIDS**—none
 12. **ENGINEER'S REPORT**—Jeff Shue reported:
 - He recently met with Public Works staff and Mr. Klindedinst, and will discuss the High Street project with Council in Executive Session tonight. Temporary paving on High Street will be done should Council request it.
 - Mast, poles and posts in square will soon be done
 - Street improvement work for 2014 to be discussed soon
 13. **SOLICITOR'S REPORT**—Mike Craley stated he has met with Mrs. Price about what issues will be coming up in the near future for discussion. He will be attending each regular monthly Council meeting.
 14. **PARKS AND RECREATION**—Mr. Henshaw reported:
 - Mrs. Frutiger made a motion to appoint Garby Snell to the Recreation Committee for a 5-year term; Mr. Henshaw seconded. Motion carried with Mr. Klindedinst & Mr. Zelger opposing.
 - Mr. Henshaw made a motion to appoint James Olewiler to the Recreation Committee for a 5-year term; Mrs. Frutiger seconded. All were in favor; motion carried.
 - Breakfast with the Easter Bunny—Saturday, April 12th from 8-11a.m. Price is \$4 for adults; \$2 for children (Fairmount Park)
 - Easter Egg Hunt—Saturday, April 12th at noon (Fairmount Park)
 - Memorial Day Parade—Monday, May 26th @ 10a.m.
 - Fairmount Fun Day—Saturday, June 7th from noon-5p.m.
 - Community Yard Sale—Friday & Saturday, June 13th & 14th from 7a.m.-5p.m.
 - Fourth of July fireworks celebration—Thursday, July 3rd at dusk (9:45p.m.)
 - Stay at Home Celebration—Friday, July 4th
 - Street Fair—Saturday, August 9th
 15. **MUNICIPAL SERVICES**—no report
 16. **PUBLIC WORKS**—no report, but Council President Hughes stated he would like to meet with this committee as well as the Administration Committee (at Municipal Office) Those meetings are scheduled for:
 - Monday, January 20th at 1:00p.m. (Public Works Committee)
 - Monday, January 20th at 7:00pm (Administration Committee)
 17. **PLANNING, ZONING AND REDEVELOPMENT**—Mr. Zelger reported:
 - LGAC (Local Government Advisory Committee) representative appointment--Mr. Henshaw made a motion to appoint Zachary Zelger; Mrs. Frutiger seconded. All were in favor; motion carried.
 - LGAC alternate appointment—Mr. Henshaw made a motion to appoint Mrs. Price as the alternate; Mrs. Frutiger seconded. All were in favor; motion carried.
 - No Planning Commission meeting will be held in January; February 24th is the date for the next proposed meeting.

18. **ADMINISTRATION**—Mrs. Frutiger reported:
 - Appointment of York Adams Tax Bureau representative—Mrs. Frutiger made a motion to appoint Jennifer Gunnett (Windsor Township Manager); Mrs. Barley seconded. All were in favor; motion carried.
19. **COMMUNICATION**—2014 Meeting Schedule has been advertised
20. **Manager's Comments**—Mrs. Price distributed her report
21. **Other Correspondence**—
 - Mr. Hughes, Mrs. Price and Mr. Musso had attended the recent Police Commission meeting. The Police Association contract expires at the end of 2014, and the Police Commission extended an invitation to Red Lion Council members to attend contract talks. Mr. Henshaw made a motion for Mr. Hughes, Mrs. Price and Mr. Musso to attend those contract talks (if all three are allowed); Mrs. Barley seconded. All were in favor; motion carried.
 - Municipal Associates training will be attended by Mrs. Barley, Mr. Klinedinst, Mr. Hughes, and possibly Mr. Musso & Mr. Zelger on February 7th & 8th at the Grantville, PA location.
22. **Bills and Statements**—Mrs. Frutiger made a motion to approve the bills and statements; Mr. Musso seconded. All were in favor; motion carried.
23. **Executive Session**—Council recessed to an Executive Session @ 7:45p.m. to discuss potential litigation on the High Street project and a contractual issue. Council reconvened @ 8:24p.m.
 - Mr. Henshaw made a motion authorizing Mr. Craley to create a contract for Mike Zelger to manage the fields for the Recreation Department and to negotiate a cost with Mrs. Price; Mr. Klinedinst seconded. All were in favor; motion carried.
 - Per Jeff Shue's recommendation, Mrs. Barley made a motion to approve the Application for Payment to Doug Lamb Construction for the High Street project in the amount of \$47,473.20; Mrs. Frutiger seconded. All were in favor; motion carried.
24. **Adjournment**—Mr. Klinedinst made a motion to adjourn the meeting @ 8:26p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary