

**Red Lion Borough Council  
Meeting Minutes  
Monday, August 11<sup>th</sup>, 2014**

**Members**

Danielle Kabacinski  
Christina Frutiger  
Kelly Henshaw  
Anthony Musso  
Walter Hughes  
Dennis Klinedinst

**Others**

D. Michael Craley, Solicitor  
Jeff Shue, Engineer  
Dianne Price, Borough Manager  
Mayor Steven Kopp  
Brett Patterson, Public Works  
Stacy Myers, Recording Sec'y

**Visitors**

Loren McCleary  
Bill Henry  
Scott Kopp  
Pastor Mark Williams

Robert Frutiger  
Stephanie Weaver  
Ann Reichard

1. The meeting was called to order @ 7:00p.m. Pastor Mark Williams from Bethany United Methodist Church opened with a prayer. All present participated in the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the July 14<sup>th</sup>, 2014 Meeting Minutes with one correction. Under **Parks & Recreation, 1<sup>st</sup> bullet point, “chicken BBQ raised \$4,931.64”, should be “fundraiser efforts raised \$4,931.64”**. Mr. Henshaw seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—none
4. **PUBLIC SAFETY**—Mr. Musso:
  - **Fire Company Report**—no report tonight, but it was reported that the Fire Company is interested in using the old buildings at 33-41 West Broadway for training purposes (rescue situations) once the Borough takes ownership. Also, President Hughes said the Fire Company is allowing the Borough to use their photo equipment to create photo identification cards for Borough employees, if the Borough buys the materials.
  - **Ambulance Report**—report distributed
  - **EMA Report**—Scott Kopp reported that the President of RLABA contacted him after the Street Fair to thank the EMA volunteers for their time and efforts that day. Scott reported there were 25 volunteer amateur radio operators working that day, with EMA responding to 6 calls, one of which was a missing child. Everyone went home safely & Scott said it was a successful day.
  - **In addition**, Councilman Musso thanked Jeff Shue for the tickets to the recent ball game. Of note, the Police Commission meeting will be Thursday, August 14<sup>th</sup>, 2014 @ 6:00p.m.
5. **MAYOR KOPP’S REMARKS AND RECOMMENDATIONS**—Mayor Kopp reported he will be meeting with Steve Paules about Fire Police issues and the shortage of volunteers.
6. **AGREEMENTS**—Police contract with York Area Regional Police Department was before Council for decision. The Borough returned a counter-offer to YARPD’s original proposal. The counter-offer was for 16 PPU’s (Police Patrol Units) at a cost of \$40,000/year per PPU. Borough Manager Mrs. Price reported approx. \$650,000 will be budgeted in 2015 for the 3-year contract with YARPD. Mr. Musso made a motion to present the agreement for 16 PPU’s at the York Area Regional Police meeting on August 14<sup>th</sup>, 2014; Mrs. Frutiger seconded. All were in favor; motion carried.
7. **RESOLUTIONS**—none

8. **ENGINEER'S REPORT**—Jeff Shue reported that the oil & chip application has been completed on Ivy, Holly, Summit and Dixie Drives. The weather may delay the top paving application until the week of August 18<sup>th</sup>.
9. **SOLICITOR'S REPORT**—Mr. Craley reported:
  - Recommends that Council adopt an Ordinance for an Intermunicipal Agreement to show agreement with the MS-4 Stormwater runoff requirements. The Borough's contribution would be for five years. Mr. Klinedinst made a motion authorizing Mr. Craley to draft an Ordinance and advertise it for the September Council meeting. Mrs. Frutiger seconded. All were in favor; motion carried.
  - Finalized agreement with Dave Lutz to buy the parcel of land behind his property along North Main Street (part of the Red Lion Mile). Mr. Musso made a motion to authorize Council President Hughes to sign the agreement and to pay the first installment of the loan, which is \$916.32. The motion also includes the authorization to pay the tax proration of \$1,014, and to apply for tax exemption for the property. The \$1,014 is taxes that Mr. Lutz had already paid on the property for this term. Mrs. Kabacinski seconded. All are in favor; motion carried.
  - 33-41 West Broadway contract has been drafted and sent to seller; waiting for reply.
10. **PARKS AND RECREATION**—Mr. Henshaw reported:
  - Mr. Henshaw suggested giving a \$250 bonus to both Sara Stauffer and Tim Gulley who are summer help for Parks & Recreation programs. Mr. Klinedinst made that motion; Mrs. Kabacinski seconded. A vote was taken; motion carried, with Mrs. Frutiger opposing.
  - **October 27<sup>th</sup>**—Halloween parade—a \$25/vehicle fee will be charged for commercial vehicles to participate in the parade.
  - Mrs. Kabacinski reported that WSOX radio & Fuzzy Summers will be the Master of Ceremonies for the Halloween parade, as well as the Haunted Mile event, which will be held **Saturday, October 25<sup>th</sup>**. She reported that Lamar Advertising has offered four weeks of free advertising for the Mile event on eight of their billboards in the area. Vendors for the event are being secured at this time and games are being planned. Timeline for this event is as follows:
    - 4-7p.m.—Outdoor activities on field
    - 7-8:30p.m.—Costume & pumpkin judging, games of chance, Chinese auction, etc. in Municipal garage, where the movie "It's the Great Pumpkin, Charlie Brown" will also be shown
    - 8:30-10p.m.—Activities will take place on the Haunted Mile (for ages 10 & up; parents should use discretion when bringing their children)
  - **November 30<sup>th</sup>**—Christmas tree lighting in Fairmount Park
  - **December 6<sup>th</sup>**—Breakfast with Santa at Community building
  - **Summer of 2015**—concert is being planned for Vulcan Road area
11. **MUNICIPAL SERVICES**—Mrs. Barley was absent; President Hughes reported:
  - Meeting was held with St. Paul's United Methodist Church's parking lot committee to discuss the contract. A "walk-around" will be held in their parking lot at 11a.m. on Wednesday, August 13<sup>th</sup> to discuss necessary repairs to the lot.
12. **PUBLIC WORKS**—Mr. Klinedinst reported that two bids were received for roof repairs to the Vulcan Road property garage.
  - Stough Contracting bid \$24,995.00, with a 10-year warranty, but does not include replacing the light panels
  - DMS Roofing & Coating bid \$20,950.00, with a 12-year waterproof warranty and includes replacing the light panels
  - Mr. Klinedinst made a motion to accept the bid from DMS Roofing & Coating for \$20,950.00; Mrs. Frutiger seconded. All were in favor; motion carried.

- President Hughes reported that the Municipal Authority has invited Borough employees to participate in quarterly safety training. The next training will be held Thursday, August 14<sup>th</sup>, 2014 @ 9:30a.m. at the Water Treatment Plant. Consensus of Council agreed this was a good idea.
  - President Hughes also reported “The Safety Acts & Illness Prevention Manual”, which was last updated in 2006 lists the Prevention Programs Coordinator as Stew Graybill. He would like this modified to simply name the “Borough Manager” as the Coordinator. Mr. Klinedinst made a motion to modify the manual as suggested; Mr. Henshaw seconded. All were in favor; motion carried.
13. **PLANNING, ZONING AND REDEVELOPMENT**—Mrs. Kabacinski reported:
- There will be no Planning Commission meeting this month
  - Zoning Hearing will be held August 19<sup>th</sup>, 2014
  - Meeting with Windsor Township will be held Thursday, August 14<sup>th</sup>, 2014 to discuss the Mia Brae project
  - Redevelopment Committee is currently working on the Red Lion Mile project, a 2015 music festival, a “Christmas in the City” event, and possibly reestablishing the Shade Tree Committee
14. **ADMINISTRATION**—Mrs. Frutiger reported:
- Teamsters meeting was held today, August 11<sup>th</sup>, 2014
  - One nomination was received to date for the Katherine Meyer Award
15. **COMMUNICATION**—no report
16. **Manager’s Comments**—Mrs. Price distributed her report
17. **Approval of bills**—Mr. Musso made a motion to approve the bills; Mr. Henshaw seconded. All were in favor; motion carried. Mr. Klinedinst raised the question of why the Borough pays the Municipal Authority for hydrant rental when it’s part of their (Authority) water system. After discussion, Mr. Musso made a motion authorizing Mr. Craley to review the “why’s” and “how’s” of hydrant rentals; Mr. Klinedinst seconded. A vote was taken; motion carried with Mr. Henshaw opposing.
18. **Adjournment**—Council recessed to Executive Session @ 7:46p.m. to discuss Teamsters contract negotiations. Council reconvened @ 8:12p.m. No decisions were made. Mr. Klinedinst made a motion to adjourn the meeting @ 8:26p.m. The next Council meeting will be held **Monday, September 8<sup>th</sup>, 2014.**

Respectfully submitted by:

Stacy Myers, Recording Secretary