

**Red Lion Borough Council
Meeting Minutes
Monday, May 11, 2015**

Members

Christina Frutiger
Dee Kabacinski
Anthony Musso
Kelly Henshaw
Dennis Klinedinst
Walter Hughes

Visitors

Benjamin Garner
Pastor David Tietje
Jeff Herrman
Robert Frutiger
Patti Fisher
Tim Mooney

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Brett Patterson, Public Works
D. Michael Craley, Solicitor
Jeff Shue, Engineer
Mayor Steven Kopp
Stacy Myers, Recording Secretary

Skip Missimer
Kent Smeltzer
Scott Kopp
Loren McCleary
Layman Mortorff

1. The meeting was called to order @ 7:00p.m. Pastor Tietje from St. John's United Church of Christ expressed his gratitude to Council and Mrs. Price for their efforts to improve Church Lane. He then offered a prayer, and everyone present participated in the pledge to the flag.
2. Mr. Klinedinst made a motion to approve the April 13th, 2015 Meeting Minutes; Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—The following addressed Council:
 - Layman Mortorff, from Gordon Brown & Associates was present to request Borough Council sign the Highway Occupancy Permit necessary in regards to Village Realty and Country Club Road. In order for PennDOT to review and approve the HOP for the cross pipe, which begins in Red Lion Borough and ends in York Township, Village Realty needs the Borough to sign the HOP and adopt the pipe as part of their stormwater management plan. Country Club Road is a State road. Mrs. Price and Jeff Shue agreed that York Township should first approve this since the pipe ends at their stormwater facilities. Mr. Klinedinst made a motion to table Mr. Mortorff's and Village Realty's request until next month pending the receipt of a letter of approval from York Township; Mr. Musso seconded. All were in favor; motion carried. Solicitor Craley said, should the Borough receive the letter by June 1st, it can be reviewed that night at Council's Work Session.
 - Layman Mortorff also requested that Council reapprove Troy Leiphart Masonry Subdivision Plan due to the 90-day timeframe being expired before the plan was recorded. Mr. Klinedinst made a motion to reapprove Troy Leiphart's Plan; Mrs. Frutiger seconded. All were in favor; motion carried.
 - Kent Smeltzer, of 423 South Charles Street, was present to voice his concerns about the maintenance and deterioration of the sidewalks in the borough, particularly along Martin Street. He also mentioned the area in front of Mr. Markey's (going towards Red Lion High School) where a patch of the sidewalk has been missing for some time, with a pipe sticking up. He stated some other areas have curbs missing completely. Mrs. Price told him she has not been directed by Council to enforce the Borough Ordinance that requires property owners to maintain their sidewalks. Mr. Hughes suggested Dan Shaw take some photos of the areas that Mr. Smeltzer mentioned and report back to Mrs. Price. Mr. Smeltzer also asked who paints yellow lines in the Borough. Mrs. Price stated this is contracted out for the lines on State roads, and the Borough enforces the parking at those restricted areas where curbs are

painted. Mr. Smeltzer mentioned a few areas where parking should be prohibited. The Borough just hired a part-time employee to carry out some Zoning & Codes Enforcement issues, so hopefully a lot of these will be taken care of shortly.

- Jeff Herrman from the Municipal Authority was present to update Council on the following:
 - Water shut offs for delinquent bills will be May 13th
 - Flushing of the system was completed on May 7th
 - New Water Treatment Plant was put into service on April 7th
 - Construction has begun to convert the OLD Water Treatment Plant into a Wastewater (not sewer, rather a filter backwash system) Treatment Plant.
 - CCR (Consumer Confidence Report) has been completed. Copies are available at the Municipal Office and on the RLMA website.
 - RLMA website is up and running
- 4. **PUBLIC SAFETY**—Mr. Musso--
 - **Fire Company Report**—Tim Mooney reported for Leo Fire Company:
 - May 30th @ 8:00p.m.—Comedy Show
 - May 31st—St. Baldrick's Fundraiser
 - June 6th—Open House, 10-2p.m., free tours, meet members, etc.
 - June 19th—2nd Annual Golf Outing
 - June 20th—Pit beef sale (Yard Sale weekend); Pro wrestling event that evening
 - June 24th—Community Blood Drive; 2:30-7:30p.m.
 - Construction is complete with a new kitchen, handicapped bathrooms and removal of old front windows
 - Crews have completed training at 33-41 West Broadway and it went very well
 - 2016 Basketball to be moved to Chapel Church
 - Members' clearances for background checks and FBI clearances are being updated with State Police
 - **Ambulance Report**—distributed
 - **EMA Report**—Scott Kopp reported:
 - TMI drill was completed by EMS personnel
 - Amateur radio activities took place recently at Hellam Township, passing information from the 911 Center to the township
 - Street Fair—EMS will be present; Scott wondered if Fire Police would be present. Mrs. Price stated that Dallastown & Felton have been requested to fill in.
 - Computer equipment (laptops) are needed to replace outdated equipment. Mrs. Price said money is in the EMA budget for this.
 - **State Police update**—Mrs. Price, Mr. Musso, Mr. Hughes & Dan Shaw discussion w/Police:
 - Have issued 600+ tickets and warnings (past 5 months)
 - 21 DUI's issued (past 5 months)
 - Discussion on unpaid parking tickets was held with Police and what to do about them, especially cars with out of state tags. There have been a lot of out of state cars that are parked in the same location and have been accumulating numerous fines; no one admits ownership. Mr. Craley will check Ordinances of other Boroughs to get ideas of what can be done.
 - Installation of cameras at Vulcan Road-- This is a budgeted item to increase safety at different areas within the Borough. A cost of \$8,500 was received for 5 cameras + installation. Mr. Henshaw made a motion to approve the purchase & installation of cameras at Vulcan Road; Mr. Kabacinski seconded. All were in favor; motion carried.
 - Mr. Musso made a motion to change the meeting place for Council meetings. Starting in June, Council will meet back at the Municipal Offices. Mr. Henshaw seconded. All were in favor; motion carried.

- President Hughes stated he is very pleased with the job that Pennsylvania State Police are doing patrolling Red Lion Borough. He feels they are going above & beyond to keep the community safe.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp mentioned two upcoming activities:
 - May 25th—Memorial Day Parade & festivities at Fairmount Park (after parade)—Parade begins at 10a.m. He urged everyone to attend.
 - May 23rd @ 5:30p.m.—“Communities that Care” Spaghetti Dinner will be held at the Lighthouse Church on First Avenue. He & his wife will attend.
 6. **ORDINANCES**—none
 7. **RESOLUTIONS**—none
 8. **AGREEMENTS**—none
 9. **ENGINEER'S REPORT**—Jeff Shue stated he is waiting for the contractor to finish the punch list items on First Avenue.
 10. **SOLICITOR'S REPORT**—Mr. Craley reported:
 - Concerning the Summary Conviction Appeal from the resident at 110 West Lancaster Street, stating that dog feces in her yard did not constitute an Ordinance violation; Judge Fishel ruled against her.
 - Act 121—State legislation regarding Carbon Monoxide detector installation recently passed. Mr. Craley stated this being a State law, it does not affect the Borough. Violation of this law is enforced as a summary offense under this code, rather than as a Borough Ordinance. These detectors are required to be installed in multi-family dwellings. The Borough can instill their own Ordinance to enforce this law, should Council wish to do so for apartment buildings, etc.
 11. **PARKS AND RECREATION**—Mr. Henshaw reported the following:
 - Mr. Henshaw made a motion to waive the restriction on alcohol in the park for Saturday's June 6th, 2015 Suds 'n' Song event, to be held at the Vulcan Road event. Mrs. Kabacinski seconded. All were in favor; motion carried.
 - Breakfast with Easter Bunny—attendance was down due to inclement weather
 - Kids karate will now be an after-school event, beginning in June; ages 6-13 yrs. Old.
 - Lacrosse still in progress; possibility of Fall league also.
 - Summer programs:
 - 3-on-3 Basketball
 - Sand volleyball
 - Flag football
 - Summer playground will begin on June 15th. Registration will be May 15th & May 23rd
 - Online registration & payment will be added through the Recreation Department website
 - June 2nd & 3rd, 2015—Lewis & Clark Circus to be held at Vulcan Road field; \$10/person; 12 yrs & under are free
 - Discount park tickets (for 6 major parks) available through Recreation Dept.
 - June 13th—Fairmount Fun Day; Flag Day celebration to be held from 10-11a.m., Splash Park to open after
 - July 3rd—Fireworks celebration--music from 7-9p.m.; fireworks @ 9p.m.
 - July 4th—Stay at Home celebration, 9-3p.m. at Fairmount Park with chicken BBQ, vendors and car show
 - August 23rd—Concert in the Park
 - Grant for the MA & PA Greenway will be submitted this week
 12. **MUNICIPAL SERVICES**—Mr. Klinedinst made a motion to appoint Ted Brillhart (from C. S. Davidson) as Sewage Enforcement Officer and to adopt the rate structure. Mrs. Frutiger seconded. All were in favor; motion carried. There are approx. 25 on-lot systems in the Borough. If a problem arises with one of them, the property owner would contact Mr. Brillhart

directly for his services. To clarify, Mr. Craley said if there is a maintenance issue or approval, those costs are billed to the Borough and the Borough passes them on to the property owner. If it involves an enforcement issue, that cost is not passed on to the owner.

13. **PUBLIC WORKS**—Mrs. Klinedinst reported:

- Two Freightliner trucks, both less than 26,000# GVW were being considered for purchase. Mr. Klinedinst made a motion that one truck is purchased and one is leased; Mr. Musso seconded. All were in favor; motion carried.
- Mr. Klinedinst made a motion to purchase a portable light stand & generator combo, not to exceed \$13,000; Mrs. Kabacinski seconded. All were in favor; motion carried.
- Improvements to Church Lane (from Gay Street to High Street) are approx. \$19,000. Mr. Klinedinst made a motion to acquire 3 written proposals for this project; Mr. Henshaw seconded. All were in favor; motion carried.
- Handicapped parking request was received for 208 North Franklin Street—Mr. Klinedinst is tabling the request for now.
- Dirt and Gravel Road Program—allows municipalities to pave alleys. Mrs. Price is suggesting Brett Patterson attend the 2-day training in June, which is necessary to apply for funds to pave alleys. Mr. Klinedinst made a motion authorizing Brett to attend the June training in Williamsport; Mr. Musso seconded. All were in favor; motion carried.

14. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Kabacinski reported:

- Marshall Subdivision Plan for 22 Railroad Avenue—Mrs. Kabacinski made a motion approving the two Waiver requests, which are 1) existing frontage along the street, and 2) curbs & sidewalks. Mr. Klinedinst seconded. All were in favor; motion carried. Mrs. Kabacinski made a motion to approve the Marshall Subdivision Plan; Mr. Klinedinst seconded. All were in favor; motion carried.
- Fabie Land Development Plan—tabled until next month
- Boxwood Elm Plan—tabled until next month
- Saturday, May 16th—town cleanup event is planned from 8am-noon. Gloves, vests, & garbage bags are being donated. Pizza (donated from Musso's Pizza) will be enjoyed at noon in Fairmount Park. Weis Markets has donated other food items.
- Monday, May 18th—Planning Commission will meet; 7p.m.
- June 6th, 2015—Suds 'n' Song Event at Vulcan Road field—food vendors, music groups and brewers are booked. Growlers and t-shirts will be available for purchase. Event is from 11am-9pm, with beer sales stopping @ 7:30p.m. Event will be held rain or shine. Designated driving program is in the works.

15. **ADMINISTRATION**—Mrs. Frutiger stated the job descriptions for Laborer, Operator 1 and Operator 2 are completed and have been distributed to employees. Mr. Klinedinst made a motion to accept the new job descriptions for these positions and void all previous descriptions; Mrs. Frutiger seconded. All were in favor; motion carried.

16. **COMMUNICATION**—Stan Saylor will hold an Open House at his new office on Saturday, May 16th, from 10am-1p.m., located at 100 Redco Avenue.

17. **Manager's Comments**—Mrs. Price distributed her report

18. **Approval of bills**—Mr. Musso made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carried.

19. **Executive Session**—Council recessed to Executive Session @ 8:09p.m. to discuss a proposal from Doug Lamb Construction. Council reconvened @ 8:21p.m. No action taken.

20. **Adjournment**—Mr. Henshaw made a motion to adjourn the meeting @ 8:22p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary