

**Red Lion Borough Council  
Meeting Minutes  
Monday, June 08, 2015**

**Members**

Christina Frutiger  
Dee Kabacinski  
Cynthia Barley  
Kelly Henshaw  
Dennis Klinedinst  
Walter Hughes  
Anthony Musso

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Codes/Zoning  
D. Michael Craley, Solicitor  
Jeff Shue, Engineer  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y

**Visitors**

Robert Frutiger  
Kirby Henshaw  
Loren McCleary  
Scott Kopp

Rita Mitchum  
Skip Missimer  
Diana Kirby  
Bill Henry

1. The meeting was called to order @ 7:00p.m. All present participated in the pledge to the flag.
2. Mr. Klinedinst made a motion to approve the May 11<sup>th</sup>, 2015 Meeting Minutes after the 8<sup>th</sup> bullet under "Fire Company Report" was edited to read "*Crews have completed training at 33-41 West Broadway*". Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND COMMENTS**—The following addressed Council:
  - Diana Kirby & Rita Mitchum were present to discuss parking along Boundary Avenue, which seems to always be used by Splash Pad visitors. They said the lot in the park that is designated for Splash Pad visitors is not being used often and, while they believe the existing signage along Boundary is doing some good, some parking problems for residents still remain. The Municipal Services (Mrs. Barley) and Parks and Recreation (Mr. Henshaw) Committee Chairpersons are willing to visit Boundary Avenue residents to discuss the parking problems and possible solutions. Ms. Kirby & Ms. Mitchum suggested more signs be placed directing Splash Pad visitors where to park. They also suggested comments be added to the Borough website to encourage visitors to park in the designated lot(s).
  - Ms. Mitchum also mentioned that several cars have been parked on Boundary Avenue for months. A couple had expired tags until recently, but have still not been moved which causes parking problems for residents. Mrs. Price stated the Codes/Zoning Officer can chalk the tires and fines can be issued for this type of violation.
4. **PUBLIC SAFETY**—Mr. Musso:
  - **Fire Company Report**—Julie Yahnke reported for May:
    - 14 calls, using 79 personnel and 16 pieces of apparatus
    - \$0 fire loss for the month
    - St. Baldrick's event was a success; the team raised \$15,000. Julie thanked Councilman Musso for participating and shaving his head.
    - Construction at fire hall is complete
    - Summer events for Leo Fire Company will be listed on the Borough Facebook page
  - **Ambulance Report**—distributed
  - **EMA Services**—Scott Kopp reported:
    - He is now certified in Emergency Management
    - Another member has been added to the EMS staff
    - Several licensed amateur radio operators will be on hand for the Red Lion Street Fair

- **Fire Police**—Mr. Musso reported:
  - Fire Police will be covered under Workers Compensation policy of Leo Fire Company for special events only.
  - Councilman Musso, Councilman Klinedinst and Mrs. Price met with Fire Police personnel to discuss the event list and street closures for the Borough.
  - Southern Regional Fire Police Brigade is now formed and responsible for special events; there are 122 members. The team will work on obtaining all required permits and they will have a contact person for each event they attend. Mrs. Barley made a motion to appoint Southern Regional Fire Police Brigade for special events; Mrs. Frutiger seconded. All were in favor; motion carried.
- **Safety Committee Report**—Mr. Musso reported:
  - Cameras are to be installed at Vulcan Field on 6/16/15.
  - Mr. Craley reported the new child abuse law states anyone having “direct contact with children; i.e. “routine interaction”, care, supervision, guidance, and/or control” will be required to obtain the necessary background checks and clearances. Fire department personnel, EMS/EMA personnel, and Recreation staff will be subject to the required clearances. Even if a person is working in a volunteer capacity, if they have routine interaction with children, they may be required to obtain them. The clearances and background checks can cost up to \$47.50 for those who need them (\$10-State Police, \$10-Department of Human Services, \$27.50-FBI Clearance). The FBI Clearance may be waived for a volunteer-type position.
  - State Police have a new Commanding Officer in our area. Nicole Palmer has been hired for the position, as the former Lieutenant was promoted to Captain in the Harrisburg office.
  - State Police have reported they have experienced an easy transition to come into Red Lion Borough for patrolling.
- 5. **MAYOR KOPP’S REMARKS AND RECOMMENDATIONS**—Mayor Kopp reported:
  - Thanks to everyone who attended the Memorial Day parade and ceremony
  - He participated in the ribbon-cutting ceremony of the newly opened “And Everything Beyond” Store, located at 101 South Main Street.
  - Saturday, June 13<sup>th</sup>—Flag Day Celebration begins @ 10am at Fairmount Park.
  - Complaints were received about potholes to the rear of 26 East Avenue. Some have been patched to date. Mrs. Price will research to determine if the Borough owns this alley.
- 6. **ORDINANCES**—none
- 7. **RESOLUTIONS**—none
- 8. **AGREEMENTS**—none
- 9. **ENGINEER’S REPORT**—Jeff Shue reported:
  - Mia Brae project will be discussed Thursday morning, June 11<sup>th</sup>, at a joint staff meeting with Windsor Township
  - First Avenue project is progressing well
- 10. **SOLICITOR’S REPORT**—Mr. Craley reported:
  - Requests an Executive Session at the end of the meeting to discuss two matters of litigation
  - Towing for parking violations—He researched a few boroughs since they have different rules than townships. Hanover Borough’s Ordinance regarding this was from 1964 so Mrs. Price will contact them to see if it is still enacted. Phoenixville Borough does allow vehicles to be towed by Ordinance and by signage; however, they have municipal parking lots that are metered. Borough Council did not advise Mr. Craley to look any further into this topic.

11. **PARKS AND RECREATION**—Kelly Henshaw reported:
- Lewis & Clark Circus was held at Vulcan Field last week—appears to have been well attended
  - Suds & Song Event—approx. 1,000 people attended
  - Saturday, June 13<sup>th</sup>—Flag Day Ceremony will begin @ 10a.m. in Fairmount Park. Fairmount Fun Day festivities begin at 11a.m.-3p.m. Opening Day of Splash Park also. 5<sup>th</sup>, 2015)
  - July 4<sup>th</sup>—Stay at Home Celebration—flea market, chicken BBQ, car show, craft show, etc.
  - Discount park tickets available through Rec Department
12. **MUNICIPAL SERVICES**—Mrs. Barley reported:
- The Municipal Services Committee and St. Paul’s UCC representative are scheduled to meet on July 1<sup>st</sup> @ 7p.m. to discuss plans on parking lot restoration.
  - Trash contract will be advertised in July for a bid opening at the August meeting. The contract ends on 9/30/2015.
  - Mr. Missimer was present from the Municipal Authority to report:
    - June 17<sup>th</sup>—water shutoffs will take place for delinquent bills
    - Dallastown-Yoe Water Authority has been flushing their system since May 18<sup>th</sup> and should be done soon.
    - Municipal Authority is currently working to obtain the permitting for the final switch to chloramine in the system
    - West Gay Street/Charles Avenue water main replacement project should be ready to bid at the June Authority meeting.
    - Saturday, July 18<sup>th</sup>, 2015 from 10am-noon—tour of the new Water Treatment Plant for elected officials only
    - Edgewood water tank—may soon be taken out of service for repair
    - CCR—Consumer Confidence Report is completed every year, but no longer needs to be mailed to all customers, per DEP regulations. The report will be posted on the Red Lion Municipal Authority website and hard copies will be available in the Borough Office.
13. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Paving project of Church Lane (from Gay Street to High Street)—needs three written proposals which haven’t been received yet.
  - To amend construction specifications to be consistent with Ordinance for sidewalks and to require a minimum of 6” clearance from all utilities. Mr. Klinedinst made a motion to amend the construction specs, to be effective immediately; Mrs. Barley seconded. All were in favor; motion carried.
  - Mrs. Price or Jeff Shue will contact Columbia Gas about their work on the north side of High Street
  - New trucks for Public Works Department have been ordered
  - A resident has reported there is a mulberry tree (on High Street) growing near the fiberoptic Verizon wires. She will call Verizon to report this.
14. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Kabacinski reported:
- The demolition of 33-41 West Broadway needs to be bid by the of July. Mr. Musso made a motion to bid this project; Mr. Henshaw seconded. All were in favor; motion carried.
  - A Planning Commission meeting is scheduled for Monday, June 15<sup>th</sup>, 2015 @ 7p.m.
  - Redevelopment Committee is looking for new members. They meet the last Monday of the month @ 6p.m. in the downstairs of the Recreation Center.
  - Plans for the Haunted Mile & Fall Fest have begun.
15. **ADMINISTRATION**—Mr. Henshaw made a motion to approve the appointment of Javier Rodriguez to the Vacancy Board; Mrs. Kabacinski seconded. All were in favor; motion carried.
16. **COMMUNICATION**—nothing further

17. **Manager's Comments**—Mrs. Price distributed her report.
18. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Klinedinst seconded. All were in favor; motion carried, with Mrs. Barley abstaining.
19. **Council recessed to Executive Session** @ 8:15p.m. Council reconvened @ 8:40p.m. No decisions were made.
20. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:40p.m. Motion carried, meeting adjourned.

Respectfully submitted:

Stacy Myers, Recording Secretary