

**Red Lion Borough Council  
Meeting Minutes  
Monday, January 11, 2016**

**Members**

Christina Frutiger  
Cindy Barley  
Dee Kabacinski (arrived @ 7:02p.m.)  
Dennis Klinedinst  
Kelly Henshaw  
Tony Musso  
Nevin Horne

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Codes/Zoning  
Brett Patterson, Public Works  
Jeff Shue, Engineer  
Mike Craley, Solicitor  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y

**Visitors**

Pastor Jay McWilliams  
Scott Kopp  
Jeff Herrman  
Scott Thompson  
Jim Quoss

Robert Frutiger  
Loren McCleary  
Bill Henry  
Jason Holmes  
Kevin Granath

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Church of the Brethren offered a prayer. All present participated in the pledge to the flag.
2. Mr. Musso made a motion to approve the December 14<sup>th</sup>, 2015 Meeting Minutes; Mrs. Frutiger seconded. All were in favor; motion carried.  
Mr. Musso made a motion to approve the January 4<sup>th</sup>, 2016 Reorganization Meeting Minutes; Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—The following addressed Council:
  - Jason Holmes, a 15-yr. resident of Red Lion expressed his concerns of Windsor's increasing costs for youth baseball. His son plays baseball for Windsor, while Mr. Holmes coaches softball for Red Lion. He was told at several Borough meetings that costs would not be increasing for players, but now costs of registration, uniforms and fundraisers have increased almost 50%. He doesn't want to participate in the required fundraiser and the buyout is \$15.00. He understands a slight increase, but is upset that all involved costs have increased, and feels it may be a financial hardship for many families. Mr. Holmes estimates approx. 70+ children are involved in the program. Mrs. Kabacinski, who said she is fairly new to the Recreation Department Committee, will try to clear up any confusion, report back to Council and also to Mr. Holmes, who gave his contact number as (717) 870-8501.
  - Loren McCleary asked how early the office doors can be unlocked on meeting nights to avoid visitors having to wait outside, especially in cold weather. Mrs. Price will make sure the doors are open at 6:30p.m. on meeting nights.
  - Jim Quoss was present representing 18 South Youth Center regarding the Knox Box Ordinance that requires Commercial buildings (those with running water, gas and/or electricity) to install a Knox Box. This ensures that First Responders will have easy, safe access to these properties should there be an emergency in the building. Mr. Quoss said the money spent on the Box (\$250) could be used elsewhere at the Youth Center. Councilman Horne stated he had planned to donate the money to the Youth Center anonymously, but now that the subject was raised, he said he will contribute the \$250 for the Youth Center's Knox Box. Mr. Quoss was very grateful for Mr. Horne's generosity.

4. **PUBLIC SAFETY**—Mr. Musso:
  - **State Police Report**—Mr. Musso reported State Police say things are going well and they like patrolling in the borough. They also report the number of speeders and drivers with expired registrations have decreased over the past year.
  - **Fire Company Report**—Kevin Granath, Trustee of Leo Fire Company, reported that the new officers, those both administratively and operationally, have been sworn in. This month's Fire Report has been emailed and he said the Fire Company wished to thank the Public Safety Committee, especially Mr. Musso, for all of their help and support. Mr. Musso again thanked the Fire Company for volunteering their time and services to protect the citizens of Red Lion.
  - **Ambulance Report**—distributed
  - **EMA Report**—Scott Kopp reported:
    - EMA personnel attended the first quarterly training of 2016, with emphasis being on Special Events Planning.
    - EMA personnel are receiving necessary training to create an EOP (Emergency Operations Plan), which is recommended by PEMA.
    - One pager/radio is needed for the department; Mrs. Price stated there is money in the EMA budget for this. Mrs. Barley made a motion to approve the purchase of the pager, not to exceed \$120; Mrs. Kabacinski seconded. All were in favor; motion carried.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp welcomed Nevin Horne as the newest Borough Council member. He commended Council on the fine job they have been doing governing the Borough. He thanked Mrs. Price, Brett Patterson and Dan Shaw, as well as the Borough & Municipal employees for all they do to keep things running smoothly in the borough. He went on to thank the New Year's Eve Committee & Leo Fire Company for all the dedication they put into the work they do for the borough.
6. **RESOLUTIONS**—the following were before Council for action:
  - Resolution 2016-1—to appoint Peter French to the Zoning Hearing Board for a 3-yr. term, running 1/1/2016 through 12/31/2018. Mr. Musso made a motion to adopt this Resolution; Mrs. Frutiger seconded. All were in favor; motion carried.
  - Resolution 2016-2—to appoint Michael Gebhart to the Zoning Hearing Board for a 2-yr. term, running 1/1/2016 through 12/31/2017. Mr. Musso made a motion to adopt this Resolution; Mrs. Frutiger seconded. All were in favor; motion carried.
7. **AGREEMENTS**—none
8. **ENGINEER'S REPORT**—Jeff Shue reported:
  - Bids for concrete & stormwater work for Charles & Gay Streets will be advertised on 1/12 & 1/15/16. Bids will be opened on 1/27/16. This is the 1<sup>st</sup> phase of this project with an approx. cost of \$154,250. Jeff said he hopes this phase of the project will be done by June 2016 in order to begin the 2<sup>nd</sup> phase, which would be paving. The 2<sup>nd</sup> phase bids will be advertised a month after the 1<sup>st</sup> phase. Mr. Klinedinst made a motion to approve the advertisement of the concrete & stormwater work. Mr. Musso seconded. All were in favor; motion carried.
  - Currently working on construction plan for paving at 33 West Broadway. More on this next month.
9. **SOLICITOR'S REPORT**—Mike Craley wished to thank Borough Council for appointing him as Borough Solicitor for another two (2) years.
10. **PARKS AND RECREATION**—Mrs. Kabacinski reported:
  - Eric Rabenstein has submitted his resignation as Recreation Director to take another position within the department. Mrs. Barley made a motion to accept his resignation; Mrs. Frutiger seconded. All were in favor; motion carried.

- The position of Recreation Director is open and two candidates have been interviewed. One of the candidates is a favorable choice being that he is a York College graduate with a degree in this field of work and a minor in Marketing. He is currently working with Windsor Recreation but will resign when hired by Red Lion. Some Council members believe this position should have been advertised; however, Recreation is in a time crunch for someone to be able to plan events. Any hire has a 6-month probation period in case something does not work out.
  - The New Year's Eve Committee would like to work some concession stands this year in order to raise money for their event. Recreation Department is amenable to this.
  - New Year's Eve 2015 festivities went well, with the exception of two incidents in the Borough.
  - EYC basketball is going well, with more youth signed up than ever before.
  - Baseball signups are January 11<sup>th</sup>, 12<sup>th</sup> and also the week of January 18<sup>th</sup>.
  - 2016 schedule of events (tentative):
    - Saturday, March 19<sup>th</sup>, 8:30-10:30am—Breakfast with Easter Bunny, followed by the egg hunt at noon in Fairmount Park.
    - Saturday, April 16<sup>th</sup>, from 8:30am-2pm.—“Clean Up Red Lion” event (gloves, safety vests, trash bags provided)
    - Saturday, April 23<sup>rd</sup>, 8am-5pm--Sportsman Show at Recreation Building
    - Monday, May 30<sup>th</sup>—Memorial Day Parade
    - Saturday, June 4<sup>th</sup>—Suds ‘n’ Song event at Vulcan Field, 1-8pm
    - Saturday, June 11<sup>th</sup>—Fairmount Fun Day at the park, 9-3pm
    - Friday, June 17<sup>th</sup>—“Food Truck Friday”—in the West Broadway parking lot from 5-8:30pm at the Community Yard Sale
    - Friday & Saturday, June 17<sup>th</sup> & 18<sup>th</sup>—Community Yard Sale, 7am-5pm
    - Sunday, July 3<sup>rd</sup>—Fireworks (rain date, July 5<sup>th</sup>)
    - Monday, July 4<sup>th</sup>—Stay-at-home celebration in Fairmount Park
    - Friday, July 15<sup>th</sup>—Food Truck Friday
    - Saturday, August 13<sup>th</sup>—Street Fair
    - Friday, August 19<sup>th</sup>—Food Truck Friday
    - Saturday, August 27<sup>th</sup>—Car Show, Fairmount Park (rain date August 28<sup>th</sup>)
    - Friday, September 16<sup>th</sup>—Food Truck Friday
    - Saturday, October 8<sup>th</sup>—Fall Fest & Haunted Mile at Vulcan Field, 4-10pm (rain date October 15<sup>th</sup>)
    - Monday, October 24<sup>th</sup>—Halloween Parade (rain date October 25<sup>th</sup>)
    - Monday, October 31<sup>st</sup>—Trick or Treat
    - Saturday, November 26<sup>th</sup>—Small Business Saturday, Christmas in the Borough, Tree Lighting, Crafts for Kids, etc.
    - Saturday, December 3<sup>rd</sup>—Breakfast with Santa
    - Santa's Shanty to be open December 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup>
    - December 31<sup>st</sup>—New Year's Eve celebration
  - Redevelopment Committee is currently working with Recreation Department on some events
11. **MUNICIPAL SERVICES**—Mrs. Barley reported:
- Allegiant Animal Control has gone out of business for health reasons, so a new agreement has to be entered into for these services. Mrs. Barley made a motion to approve the agreement with Klugh Animal Control, beginning February 1, 2016. Mrs. Frutiger seconded. All were in favor; motion carried. Klugh charges a \$44.00 hourly rate which is slightly cheaper than Allegiant.
  - Mrs. Barley made a motion to reappoint Jeff Herrman to Red Lion Municipal Authority. Mr. Klinedinst seconded. All were in favor; motion carried.

- Mr. Herrman reported from the Authority:
    - January 13<sup>th</sup>, 2016—water shut offs
    - Dredging at Cabin Creek is now complete
    - Water main replacement is being planned along East Broadway (from the square to Redco Avenue) and East Avenue (from East Broadway to Main Street). The Borough plans to pave Horace Mann Avenue in 2017, so the Authority’s work on East Avenue will have to be coordinated.
    - RLMA is currently working on the website to educate the public on water, sewer and source water
    - Borough employees should provide the square footage of upper offices they will be occupying for Authority to draw up a rental agreement.
    - Next Municipal Authority meeting is January 27<sup>th</sup>, 2016.
  - Mrs. Barley reported she attended the recent York County Boroughs Association meeting. Upcoming meetings:
    - March 31<sup>st</sup>—Met-Ed will attend to discuss streetlight conversion to LED
    - June 23<sup>rd</sup>—County Commissioners will attend to discuss their role in government
    - September 22<sup>nd</sup>—Red Lion will host the dinner meeting—District Attorney’s office & Coroner’s office will attend
    - November 12<sup>th</sup>—Awards dinner to be held at Great American Saloon
12. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Two Freightliner trucks have arrived. One has been paid for; the other will be financed for five (5) years
  - The Borough had been informed that there was no work planned by the RLMA in the Borough for the next 4 years. East Ave work by the RLMA may change the Borough’s plans for 2017.
  - Church Lane to be paved this year (from the church down to Weaver Lane)
13. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:
- A Planning Commission meeting will be held on January 18<sup>th</sup>, 2016 to discuss three applications to go before the Zoning Hearing Board (tentatively scheduled for Feb. 16<sup>th</sup>)
  - Mr. Klinedinst made a motion to appoint Nevin Horne to the Planning Commission for a 4-year term. Mrs. Barley seconded. All were in favor; motion carried.
  - Mrs. Kabacinski made a motion to reappoint Felix Milner to the Planning Commission. Mr. Musso seconded. All were in favor; motion carried.
  - Mrs. Kabacinski asked everyone to vote for Mazie Gable Elementary School, participating in a contest through Scottie’s Tissues. The top prize is \$10,000, which would be used for an outdoor classroom at Mazie Gable. Contest entries can be made until 2/7/2016.
14. **ADMINISTRATION**—none
15. **COMMUNICATION**—A letter of thanks was received from Kaltreider-Benfer Library for the Borough’s donation.
16. **Executive Session**—Council recessed to Executive Session @ 8:01p.m. to discuss potential litigation for work not completed at the Splash Pad and also 33 West Broadway. Council reconvened @ 8:25p.m. No action was taken regarding the Splash Pad. Mrs. Barley made a motion authorizing Jeff Shue to address the issues on the January 6<sup>th</sup>, 2016 letter regarding 21-33 West Broadway. Mrs. Frutiger seconded. All were in favor; motion carried.
17. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Musso seconded. All were in favor; motion carried, with Mrs. Barley abstaining.
18. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:27p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary