

**Red Lion Borough Council
Meeting Minutes
Monday, February 8, 2016**

Members

Cynthia Barley
Christina Frutiger
Danielle Kabacinski
Dennis Klinedinst
Kelly Henshaw
Nevin Horne
Tony Musso

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Mayor Steven Kopp
Stacy Myers, Recording Sec'y

Visitors

Robert Frutiger
Eric Immel
Jason Holmes
Bill Henry

Pastor Tim Funk
Tony Joines
Scott Kopp

1. The meeting was called to order @ 7:00p.m. Pastor Tim Funk from St. Paul's United Methodist Church offered a prayer. All present participated in the pledge to the flag. Pastor Funk reported on an upcoming event, "Unity Day", to be held Thursday, May 5th, 2016. It will begin at 6:15p.m. in St. Paul's U.M. Church (First Avenue) parking lot. The group will pray, then move to the Municipal Building in the square (approx. 6:30pm) and pray for the local government officials. The group will then walk to Fairmount Park (approx. 7pm) where a prayer for local churches and the town will be offered. Discussion on the Fruits of the Spirit and possibly praise music will be enjoyed. It is the hope that sponsors would offer monetary support for this event in order for the church to put together an after-school program at Mazie Gable Elementary. Any money raised from donations will go toward that program. All are welcome to attend.
2. Mr. Musso made a motion to approve the January 11th, 2016 Meeting Minutes. Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—the following addressed Council:
 - Bill Henry, who owns a property at 521 Wise Avenue was present to ask about the practice of lending road equipment to Dallastown Borough. He asked if employees were also able to use the equipment on personal time? Mr. Henry said over a weekend, in Spring of 2015, he saw Mike Lutz driving the Borough bucket truck with blue painter's tape over the Borough logo. He wanted to bring this to Council's attention. Mrs. Price was aware of this; a few Council members were not. It is, however, documented in a Mutual Aid Agreement between Red Lion & Dallastown to swap equipment, as it's done with other municipalities to cut down on costs for all municipalities involved. Mr. Craley stated that should another municipality (York Township, Hellam Borough, etc) need assistance, their Manager and Red Lion's Manager would need to be in agreement and it should be in writing.
 - Jason Holmes was present to again discuss the recreational baseball program between Red Lion & Windsor. While he appreciates hearing back from Council members since last month's meeting, he feels there was still a communication breakdown where the baseball program with Windsor is concerned. Registration remained the same price, and a "no-resident" fee will no longer be charged, but the uniform cost has increased and Mr. Holmes said it has caused some families to take their children elsewhere to play. It resulted in a 50% cost increase. Mrs. Kabacinski had offered help to any family not able to afford it in order for the merge with Windsor to be a smooth transition. She said no one came forward. She

said it is the department's hope that a scholarship program can be created also to help any family in need. Mrs. Price was present at sign-ups to also offer financial help, but no one asked. Red Lion doesn't know if help is needed if no one asks. Mr. Holmes said there is now a fee for the batting cages in Red Lion and there was no fee before; however, Mrs. Price said there has always been a fee only during off-season (just to cover the maintenance of cages); during the season they will be free.

Mrs. Kabacinski stated one municipality offers certain sports that the other doesn't so the joint effort seemed to be ideal for families. Mr. Holmes agreed, but stated it was not communicated very well. Mrs. Price and Councilman Horne asked that if Mr. Holmes knows of anyone not able to afford the program to come to either of them.

And while he understands the position of Recreation Director needed to be filled rather quickly, Mr. Holmes was also not happy that the position was not available to the public for very long.

Of note, Recreation meetings are held at the Community building the last Monday of each month at 7p.m.

- Stew McCleaf, from 56 South Pine Street, was present to express his dissatisfaction about the snow plowing around town, especially in front of businesses. He feels these areas should've been cleared out better in order for people to conduct business in town. He said on some borough streets, two cars couldn't pass each other and he has been in other municipalities where streets have been cleared much better. Council stated a lot of other municipalities have areas where snow can be hauled and dumped; however, Red Lion doesn't have a lot of areas like that. Mrs. Kabacinski said she was very disappointed to hear some of the threats & obscenities that were directed toward our plow drivers, and said it's a shame that residents can't work together as a community.

Mr. Horne stated that at the February 29th, 2016 Redevelopment Meeting, he invites community members, as well as business owners to attend to brainstorm about snow-removal ideas. He said communities have to work together for their business districts to thrive.

4. **PUBLIC SAFETY**—Mr. Musso

- **Fire Company Report**

- For the month of January, there were 20 calls with 129 personnel responding and 32 pieces of apparatus. \$0 fire loss

- **Ambulance Report**—distributed

- **EMA Report**—Scott Kopp

- Red Lion EMA is currently covering for York Township's EMA until Feb. 23rd while their director, Kathy Dellinger, is out.
- Still waiting for pager to arrive, and now another one needs replaced.
- Costs associated with moving amateur radio equipment on 2nd floor (3 radios need to be moved); Scott will get the costs to Mrs. Price.

- Mr. Musso thanked EMS and the Fire Company for volunteering their time to protect the Borough and its residents; their time is definitely appreciated. Thank you also, to the State Police for continuing to do a great job in the Borough.

5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp wished to thank the State Police for continuing to do a fine job patrolling Red Lion Borough. He believes they have made a difference in the past year that they've been here. He also thanked Brett Patterson & the highway crew for the great job clearing snow, especially after the large January snowfall.

6. **RESOLUTIONS**—Three Resolutions before Council for action:

- Resolution 2016-3—to appoint Ted Brillhart, from C.S. Davidson as the Sewage Enforcement Officer. Mr. Musso made a motion to adopt this Resolution as presented; Mrs. Barley seconded. All were in favor; motion carried.

- Resolution 2016-4—to appoint Daniel Shaw, Commonwealth Code and Code Administrators as Building Code Officials and Inspectors in Red Lion Borough. Mr. Musso made a motion to adopt this Resolution as presented; Mrs. Frutiger seconded. All were in favor; motion carried. Commonwealth Code & Code Administrators do inspections on construction projects. This gives the homeowner a choice of which inspector they want.
 - Bank resolutions to change signatures on accounts—Council members will sign paperwork
7. **AGREEMENTS**—Lease Agreement with Municipal Authority (with revisions per Mr. Craley)
- Paragraph 4—strike “use of the meeting room for monthly meetings”; replace with “utilize the room for all meetings” which will be as the meeting room is now used.
 - Rental amount was not listed in Agreement—is \$1,500/month
 - Mr. Immel said the carpet has been ordered; date for arrival not yet known
 - Moving costs for Borough staff to occupy 2nd floor of Municipal Building will be approx. \$3,000. Mrs. Price said no additional staff has been hired at this time. In the event a secretary is needed, it will be a part-time position with no benefits; however, any hiring will be determined by Borough Council.
 - Mrs. Barley made a motion to accept the Lease Agreement with the above revisions; Mr. Musso seconded. Mr. Klinedinst does not believe the move is a good idea and may cost the Borough more money eventually. A vote was taken. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
8. **ENGINEER’S REPORT**—Jeff Shue reported action is required for the single bid received from Kinsley Construction for curb & stormwater work for Charles & Gay Streets. Four companies picked up bid packets, but only Kinsley submitted a bid. Jeff believes a rebid will offer more competitive bidding. Mr. Klinedinst made a motion to reject Kinsley Construction’s bid; Mrs. Frutiger seconded. All were in favor; motion carried.
Mr. Klinedinst made a motion to rebid the project for curb, sidewalk & stormwater work along Charles & Gay Streets; Mr. Musso seconded. All were in favor; motion carried. The bid opening will be held March 3rd.
9. **SOLICITOR’S REPORT**—Mr. Craley reported:
- The issue of snow removal when a State highway is within the Borough, PennDot’s responsibility is just the cartway, curb-to-curb. In the absence of a Winter Maintenance Agreement with a municipality, PennDot will take care of the snow on the State highway, but they cannot be forced to do any more.
 - Disaster Declaration--Mrs. Kabacinski made a motion to ratify and confirm the Disaster Declaration that was previously made; Mr. Musso seconded. All were in favor; motion carried. If the County & State meet a certain monetary amount, the Federal Government may declare a disaster that enables municipalities to be reimbursed for some of their snow removal costs. Mrs. Price has submitted Red Lion’s costs through PEMA & the County.
10. **PARKS AND RECREATION**—Mrs. Kabacinski reported:
- January meeting was postponed & was held on Feb. 3rd.
 - Basketball is still going on. Kindergarten thru 2nd grade basketball may be shortened by one game, due to Easter holiday, etc.
 - Janitorial staff at some of the schools is claiming damages have occurred during games, practices, etc. Meetings with those in charge will take place to determine when the damages are occurring.
 - March 19th—Breakfast with Easter Bunny is 8:30a.m. Egg hunt has been moved to **10:30a.m, rather than noon**. Some activities may be planned for after breakfast, before egg hunt.
 - Doug Erb is the new full time Recreation Director.
 - First meeting has been held for the Suds ‘n’ Song event, scheduled for June 4th, from 1-8p.m.
 - June 17th—first “Food Truck Friday”, 5-8:30p.m. (Community Yard Sale weekend)

- York Revolution baseball—joint Windsor/Red Lion Recreation event, to be held Sunday, May 1st @ 1p.m. First-ever Sport Scholarship will be offered with monies raised through Food Truck Fridays & the Sportsman’s Show.
11. **MUNICIPAL SERVICES**—Mrs. Barley reported:
 - Lease Agreement between the Municipal Authority & Borough has been signed
 - Mr. Immel, from the Municipal Authority reported:
 - Feb. 17th are water shut-offs
 - April 4th is the next Safety Committee meeting at the new Water Treatment Plant.
 - Dredging project at Cabin Creek is now complete
 - NPDES permit & renewal process for new Water Treatment Plant has been submitted and is underway. Sampling per DEP & EPA requirements are being gathered.
 - Information about water, sewer & source water protection is available on the Borough website.
 12. **PUBLIC WORKS**—Mr. Klinedinst requested input from other Council members regarding the 2017 & 2018 Project Lists. He believes it may be necessary to switch some of the 2018 projects with 2017 out of necessity.
 13. **PLANNING, ZONING AND REDEVELOPMENT**—Mr. Horne reported:
 - Zoning Hearing will be held February 16th @ 6p.m.
 - Planning Commission meeting will be held February 22nd @ 7p.m.
 - Redevelopment will meet February 29th @ 6p.m., followed by Recreation Committee @ 7p.m.
 14. **ADMINISTRATION**—Mrs. Frutiger reported that the audit has begun and the June Work Session **will** still be held even though PSAB’s conference is June 5th-8th (Hershey Lodge) and a few Council members are attending.
 15. **COMMUNICATION**—A Thank You letter has been received from Dallastown Borough for Mrs. Price & Public Works’ help with snow removal & use of equipment after the snowstorm.
 16. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carried, with Mrs. Barley abstaining.
 17. **Executive Session**—Council adjourned to Executive Session @ 8:20p.m. to discuss legal matters involving 33 West Broadway. Council reconvened @ 8:44p.m. No action was taken.
 18. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:44p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary