

**Red Lion Borough Council  
Meeting Minutes  
Monday, March 14<sup>th</sup>, 2016**

**Members**

Cynthia Barley  
Christina Frutiger  
Danielle Kabacinski  
Dennis Klinedinst  
Anthony Musso  
Kelly Henshaw  
Nevin Horne

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Codes/Zoning  
Mike Craley, Solicitor  
Brett Patterson, Public Works  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y

**Visitors**

Robert Frutiger  
Ben Rodkey  
Felix Milner  
Gail Miller

Scott Kopp  
Brad Smith  
Ed Kline  
Howie Smith

1. The meeting was called to order @ 7:00p.m. Pastor Penny Dietz offered a prayer and everyone present participated in the pledge to the flag.
2. Mr. Musso made a motion to approve the February 8<sup>th</sup>, 2016 Regular Meeting Minutes and the February 4<sup>th</sup>, 2016 Joint Meeting Minutes with RLMA; Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—The following addressed Council:
  - Howie Smith, a resident from Henrietta Street asked Council if some of the money saved on Police services could be used to repair alleyways & sidewalks. Council stated that sidewalks are the property owner's responsibility but there are several roads and alleyways on the project list for years to come. Mr. Smith also asked if speeding problems on Henrietta Street can be addressed with Police. Council will convey this message.
  - Ed Kline from St. Paul's United Methodist Church (First Avenue) was present to discuss a letter sent to Borough Council and their Solicitor stating if Red Lion Borough would turn the First Avenue parking lot over to St. Paul's this week, they (St. Paul's) would make all the repairs. Mr. Craley has prepared a Termination Agreement which, once signed, terminates the Lease Agreement (created in March 2004) between St. Paul's and the Borough. Mr. Kline stated the lot will still be open for public parking during the day, but there will be no overnight parking allowed and, should the church be holding a funeral, wedding, etc, the lot would be closed to the public. Mrs. Kabacinski made a motion to approve the Termination Agreement for the church lease; Mrs. Barley seconded. Upon the signing & execution of this agreement, the electrical system that the Borough is now paying for will be turned over to St. Paul's U.M. Church and the municipal lot signs will be removed.
4. **PUBLIC SAFETY**—Mr. Musso:
  - **Fire Company Report**—President Ben Rodkey reported--
    - 25 calls this month, with 147 personnel responding, using 36 pieces of apparatus
    - \$0 fire loss
    - St. Baldrick's charity event will be held April 23rd
    - Mr. Musso thanked fire personnel again for all they do and the time they donate.
  - **Ambulance Report**—distributed
  - **EMA Report**—Scott Kopp reported:
    - Red Lion covered for York Township EMA last month while their Supervisor was away. They attended the Board of Commissioners meeting to give reports.

- County training to be held in April (this is held quarterly)
  - A 3-part course will be taken over a 3-month period in order to submit information electronically to PEMA.
  - Offices are moved in the Municipal Building.
  - Scott thanked Borough Council for allowing him to serve on EMA for the past 13 years, taking over the program in 2007. As of December 31, 2016, he plans to retire from Emergency Management. Scott and Mrs. Price will actively search for someone to take over his responsibilities and he stated he will not leave the position vacant until he is positive of a replacement. He cited the reason for his retirement was the wish for more family time.
  - Mr. Musso thanked Scott for all the time he has donated over the years to Red Lion Borough and the job he has done.
- **State Police**
    - Lt. Palmer will be present at April's Council meeting to give update on patrolling in Red Lion. Questions or concerns from the public can be directed to Mrs. Price or Mr. Musso ahead of time in order for Lt. Palmer to prepare for the meeting.
    - Mr. Musso continues to hear good feedback about having State Police presence in the Borough.
    - Mrs. Price reported at the April Work Session, a proposal will be given on the cameras, particularly those in Fairmount Park and those directed at the Museum/Lion Pharmacy/Square area.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp reported:
    - As Scott's father, he is very proud of him, and as the Mayor of Red Lion, the community is also very proud of Scott and the job he has done.
    - On April, 8<sup>th</sup>, he will officiate a wedding in Collinsville.
    - Borough Council would like to discuss with the Mayor the advantages & disadvantages of calling Snow Emergencies.
  6. **RESOLUTIONS**—Resolution 2016-5—adopting a Fee Schedule—Mr. Musso made a motion to adopt Resolution 2016-5; Mrs. Frutiger seconded. All were in favor; motion carried.
  7. **AGREEMENTS**—none
  8. **ENGINEER'S REPORT**—No report
  9. **SOLICITOR'S REPORT**—Mr. Craley has sent a letter to Charles Rausch (Scott Thompson's attorney) responding to their concerns in regards to the parking lot and the property behind the old Zarfos Furniture building. No response has been received to date.
  10. **PARKS AND RECREATION**—Mrs. Kabacinski reported:
    - Saturday, March 19<sup>th</sup>—Breakfast with Easter Bunny @ 8:30a.m., followed by activities. Egg hunt will begin @ 10:30a.m. Funding from York Traditions has been received for this event, as well as donations from Anstine's Candy and a "secret egg gift" from Meadow's Custard.
    - Saturday, July 4<sup>th</sup> festivities to include car show to benefit New Year's Eve Committee (Rain date for car show is Sat, July 9<sup>th</sup>)
    - Summer playground at Fairmount Park—needs counselors
    - Windsor-Red Lion baseball will hold a tournament in April. Concession stand will be ready to open once the baseball schedule is received.
    - Sunday, May 1<sup>st</sup> @ 1p.m.—a joint Recreation Sport Day (Windsor-Red Lion) will be held at the York Revolution game.
    - Saturday, June 11<sup>th</sup>—Fairmount Fun Day
    - Things are going well for the new Recreation Director.
  11. **MUNICIPAL SERVICES**—Mrs. Barley reported:
    - Borough staff has moved upstairs in the Municipal Building
    - St. Paul's Church Lease Agreement has been terminated.

- Comcast performed an audit recently and found an additional \$13,000 is owed to Red Lion Borough
12. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Concrete work on Charles & Gay Streets—3 bids received:
    - Barnes & Barnes--\$144,896
    - Kinsley--\$243,180
    - Shiloh Paving--\$205,680
    - Borough to pay for curbs; residents will be notified regarding sidewalk replacement
    - Mr. Klinedinst made a motion to accept the concrete bid from Barnes & Barnes for \$144,896; Mr. Musso seconded. Engineer Jeff Shue has reviewed the bid paperwork and concurs with the bid from Barnes & Barnes. All were in favor; motion carried.
  - Paving work on Charles & Gay Streets—3 bids received:
    - Kinsley--\$190,935
    - Shiloh Paving--\$268,540
    - Stewart & Tate--\$255,162
    - Mr. Klinedinst made a motion to accept the paving bid from Kinsley Construction for \$190,935; Mr. Musso seconded. Engineer Jeff Shue has reviewed the bid paperwork and concurs with the bid from Kinsley Construction. All were in favor; motion carried.
  - List of excessive equipment is at the Public Works building for sale and/or disposal. Mr. Craley stated he believes if anything has a value in excess of \$1,500, they would have to be bid, but he will double-check this. Mrs. Kabacinski would be interested in the Christmas lights & lanterns for possible use in the park. She & Mrs. Price plan to look at the items. Mr. Klinedinst made a motion to advertise the sale of the other items; Mrs. Barley seconded. All were in favor; motion carried.
  - Mr. Klinedinst stated the Public Works schedule may need revised to include Railroad Lane, Marshall Street, Church Lane (from Prospect to Gay Street), Hess Lane & Vine Street. More discussion to come on this.
13. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported there will be no Planning Commission meeting in March. Zoning Hearing will be held on March 15<sup>th</sup> @ 6p.m.
14. **ADMINISTRATION**—Mrs. Frutiger reported the York County Boroughs Association Dinner will be held on March 31<sup>st</sup> @ 6:30p.m. Council members wishing to attend, let Mrs. Price know.
15. **COMMUNICATION**—nothing further
16. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mrs. Barley seconded. All were in favor; motion carried, with Mrs. Barley abstaining.
17. **Executive Session**—Council recessed to Executive Session @ 7:45p.m. to discuss real estate acquisition. Council reconvened @ 8:15p.m. No action taken.
18. **Adjournment**—Mr. Musso made a motion to adjourn the meeting @ 8:16p.m. Mrs. Barley seconded. All were in favor; motion carried, meeting adjourned.

Respectfully submitted by

Stacy Myers, Recording Secretary