

**Red Lion Borough Council  
Meeting Minutes  
Monday, April 11<sup>th</sup>, 2016**

**Members**

Cynthia Barley  
Danielle Kabacinski  
Christina Frutiger  
Dennis Klinedinst  
Anthony Musso  
Nevin Horne

**Others**

Dianne Price, Borough Manager  
Mike Craley, Solicitor  
Jeff Shue, Engineer  
Brett Patterson, Public Works  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y

**Visitors**

Mike Zelger  
Robert Frutiger  
Ben Rodkey  
Felix Milner  
Skip Missimer

Lt. Palmer, PA State Police  
Bill Henry  
Scott Kopp  
Loren McCleary

Pastor David Tietje  
Rick Slaugh  
Ann Reichard  
Michael Poff

1. The meeting was called to order @ 7:00p.m. Pastor David Tietje from St. John's United Church of Christ offered a prayer. All present participated in the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the March 14<sup>th</sup>, 2016 Meeting Minutes; Mr. Horne seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—the following addressed Council:
  - Mike Zelger was present to clear up any confusion about weekend field maintenance. He has turned the schedule over to Chris Shaffer at Windsor Township. Mike represents the men's league, and most of their games are on Sundays. Chris wanted to push a lot of games to weekends to leave weekdays open for kid's games; however, it doesn't leave a lot of time for field maintenance. Mike is willing to do it for free and will still donate money to the program, but it can't be accomplished with a hand rake; it's nearly impossible and too time-consuming. Another option is for Recreation to hire someone. Mrs. Kabacinski will talk to Doug (Rec Director) & Chris Shaffer about scheduling and the field groomer and will get back to Mike. She & Mike have a meeting scheduled for April 14<sup>th</sup> @ 4pm.
  - Loren McCleary thanked Brett Patterson and the Public Works crew for a great job street sweeping, stating they also cleaned sidewalks before the streets and he appreciates that. Regarding the street sweeping, Councilman Horne said he received a complaint about the "No Parking" signs being up at least 24 hours in advance. The owner of Echo Barber Shop on North Main Street said this hurt his business because his older customers couldn't park close to the shop. He asked about the possibility of doing one side of the street one day and then the other side another day, especially in town; however, Brett said this creates a time constraint. For a couple days/year that sweeping takes place, they hope residents/businesses can be accommodating.  
Cars not moved for street sweeping were ticketed; about a dozen/day were affected. Discussion was held about possibly raising the fine from \$35 (currently) to \$75. By next year, the municipal parking lot should be done and will offer more parking options. Solutions for street sweeping will be discussed at Council's May Work Session.
4. **PUBLIC SAFETY**—Mr. Musso--
  - **State Police**—Lt. Palmer was present to discuss statistics for 2015:
    - 43 aggravated & simple assaults
    - 66 harassment charges
    - 14 commercial burglaries; 30 residential burglaries

- 38 drug incidents; 1 overdose
- 14 thefts from motor vehicles; 8 vehicle thefts
- 907 citations were written; 548 warnings given
- 48 DUI's
- For 2016:
  - 6 simple assaults; no aggravated
  - 9 harassments
  - 3 burglaries (2 of which were residential)
  - 8 drug incidents
  - 9 thefts from vehicles
  - 15 DUI's
- Of note, Lt. Palmer reported the drug problem in Red Lion is probably below average compared to other areas, but unfortunately, drugs are everywhere.
- New CAD system will change how calls are dispatched. Lt. Palmer said this will be helpful.
- Felix Milner was present to discuss Council's plan to install cameras around town. He understands if a private business installs cameras to protect their customers or deter criminal activity; however, he believes installing cameras on public streets is an invasion of privacy. Who will have access to the video footage? How long will it be kept and who will view it? The footage would be kept at the office and **could** be used by police, if necessary, as the system would involve a license plate camera. No one else would need to view it and the camera re-records over itself after 60 days.
- Lt. Palmer said if the cameras are on a public street they are **not** an invasion of privacy. You can't audio-record, but video is fine. With everyone having cell phones and using them to record incidents, it's basically the same thing. Mr. Craley also stated on public roadways, cameras are not an invasion of privacy. When you're driving on a public street, you don't have a reasonable expectation of privacy. If someone would take a picture, publish it, etc **that** would be a different circumstance and would not be allowed.
- Mr. Musso thanked Lt. Palmer and also the troopers for the outstanding job they are doing in Red Lion Borough.
- **Fire Report**—Ben Rodkey reported for March:
  - 18 calls, using 27 pieces of apparatus and 111 personnel responding.
  - Leo Fire submitted their request to PEMA for public assistance for snow removal costs related to Snowstorm Jonas (in January).
  - Several fundraising events are going on; April 23<sup>rd</sup> is the St. Baldrick's event
- **Ambulance Report**—report was distributed. Red Lion Ambulance is holding an Open House event on Sunday, May 15<sup>th</sup>, from 11am-3pm. All are welcome.
- **EMC Report**—Scott Kopp reported the following:
  - Councilman Musso wished Scott Kopp a "Happy Birthday" this evening!
  - Scott reported all the radios have been moved upstairs and the entire EMC department is running great in its new location.
  - Attended county training last week; it was a good topic on storms.
  - County is aware of Scott's retirement as of 12/31/16. The process has begun to fill his position.
  - Scott introduced Alan Reed, the newest member of EMC, who has agreed to serve as the Deputy EMC. He will train under Scott and plans to fill Scott's position upon his retirement. Alan brings 18 years of EMC experience as he served with Dallastown Borough all those years. He will be "acting" EMC until his appointment by the Governor in December.

- Cameras in the square—Councilman Musso wished to table this issue until next month. Councilman Klinedinst suggested getting a second opinion to compare cost and camera operation.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp wished his son, Scott Kopp, a very Happy Birthday, stating Scott has made his mother & him very proud. The Mayor also reported he officiated his 39<sup>th</sup> wedding recently, which took place at his Shrewsbury barber shop.
  6. **STORMWATER REPORT**—York County Planning Commission representative, John Seitz, was present to discuss Pennsylvania's mandate to clean up Chesapeake Bay and PA's streams. Red Lion is doing their part as an MS-4 community in helping to reduce pollution. Being an MS-4 community helps meet the municipality's future obligations and will save taxpayers money. Mr. Seitz reported the County Municipal Administrators Association had written a letter to York County Commissioners requesting they do a feasibility study in hopes of creating a Stormwater Authority in York County. In turn, County Commissioners directed YCPC to conduct the study and YCPC had received a grant from Codorus Watershed Endowment Fund to do so. Out of that study, recommendations have been given to the County Commissioners at a public meeting. The next recommended step was to conduct a Stormwater Authority Implementation Study. This process will begin soon. By the end of June, Mr. Seitz & YCPC hope to visit all 72 Pennsylvania municipalities. This study will hopefully bring community awareness to stormwater runoff, how to manage it better and even how to reduce it.  
Mr. Craley asked what can a built-up borough, like Red Lion do to help reduce stormwater runoff? Mr. Seitz said PA DEP has allowed municipalities like Red Lion to take credit for projects outside the urban area. They can be put on agricultural lands and get credit for meeting the MS-4 permit requirements. This is part of the regional plan.  
This Stormwater Authority Implementation Study will be an easier way to reach all 72 PA municipalities. More information will be brought to Council as it is received.
  7. **RESOLUTIONS**—Resolution 2016-06—to designate an agent to complete PEMA paperwork. Mrs. Kabacinski made a motion authorizing Dianne Price to be the agent who will complete the Pennsylvania Emergency Management paperwork regarding Snowstorm Jonas; Mrs. Frutiger seconded. All were in favor; motion carried. The Borough hopes to recover approx. \$20,000 in costs from the January storm.
  8. **AGREEMENTS**—none
  9. **ENGINEER'S REPORT**—Jeff Shue reported:
    - A pre-construction meeting was held for the Charles & Gay sidewalk & concrete project. Letters will be mailed to residents with contact & cost information for sidewalk repair.
    - MS-4 program was submitted to PA DEP as required.
  10. **SOLICITOR'S REPORT**—Mr. Craley reported:
    - Follow-up correspondence was sent to Scott Thompson's attorney regarding 33-41 West Broadway, addressing his concerns. Jeff Shue will show the plan to Mr. Thompson before Council makes their final decision.
    - Talked with Dan Shaw regarding zoning & nuisance issues, one of which is coming before Planning Commission and the Zoning Hearing Board this month for 510 Wise Avenue.
  11. **PARKS AND RECREATION**—Mrs. Kabacinski reported:
    - Mrs. Barley made a motion to appoint Jason Holmes to a 5-year term on Recreation Commission; Mrs. Frutiger seconded. All were in favor; motion carried.
    - Tentative list of Borough events for 2016 for action from Council:
      - January—no events
      - February—no events
      - March 19<sup>th</sup>—Breakfast with Easter Bunny & egg hunt

- April 16<sup>th</sup>—“Clean-up Red Lion”, beginning @ 8:30am-noon; meet at Fairmount Park. Musso’s Pizza will provide lunch at noon.
  - May 30<sup>th</sup>—Memorial Day Parade
  - June 4<sup>th</sup>—Suds ‘n’ Song—1-8pm at Vulcan Field
  - June 11<sup>th</sup>—Fairmount Fun Day at the park
  - June 17<sup>th</sup>—“Food Truck Friday” in conjunction with Community Yard Sale
  - June 18<sup>th</sup>—Community Yard Sale
  - July 3<sup>rd</sup>—Fireworks (Rain date July 5<sup>th</sup>)
  - July 4<sup>th</sup>—“Stay at Home” celebration in Fairmount Park
  - July 15<sup>th</sup>—“Food Truck Friday”
  - August 13<sup>th</sup>—Street Fair
  - August 19<sup>th</sup>—“Food Truck Friday”
  - September 16<sup>th</sup>—“Food Truck Friday”
  - October 8<sup>th</sup>—Fall Fest & Haunted Mile event (Rain date, October 15<sup>th</sup>)
  - October 24<sup>th</sup>—Halloween Parade (Rain date October 25<sup>th</sup>)
  - October 31<sup>st</sup>—Trick or Treat
  - November 26<sup>th</sup>—Christmas tree lighting
  - December 3<sup>th</sup>—Breakfast with Santa
  - December 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup>—Santa’s Shanty
  - December 31<sup>st</sup>—New Year’s Eve celebration
- Mrs. Frutiger made a motion to approve these Borough-sanctioned & Borough-approved, not necessarily Borough-sponsored, events. Mrs. Barley seconded. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
  - Mrs. Kabacinski reported breakfast w/Easter Bunny was a success. Ideas to make the day run more smoothly were discussed at Recreation Committee meeting.
  - April 23<sup>rd</sup> & 24<sup>th</sup>—concessions stands will be up & running for the tournament weekend.
12. **MUNICIPAL SERVICES**—Mrs. Barley & Mr. Poff from RLMA reported:
- Flushing started April 4<sup>th</sup>; should run about 3 weeks
  - East Broadway & East Avenue Water Main Replacement Project will begin in May
  - Saturday, May 14<sup>th</sup>—Cabin Creek Watershed event will be held at Windsor Wonderland from approx. 11-3pm. Food vendors will be present and events relating to safe drinking water will take place, including storm sewer markers being installed in the Milner Heights development.
  - Municipal parking lot plans are moving forward
  - York County Borough Association dinner went well with an interesting program involving Met-Ed’s LED light proposal. Mrs. Price stated the real savings with LED lighting is in housing developments.
13. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Evaluation of Red Lion School District’s property (Horace Mann Avenue)—a water study/land development study will cost \$3,000. This will credit the Borough’s MS-4 program since it involves stormwater runoff for the school district, particularly along Horace Mann. The school district will not split the cost with the Borough at this time. Mrs. Barley made a motion to approve the cost to conduct an evaluation of the school district’s property; Mr. Horne seconded. All were in favor; motion carried.
  - East Broadway & East Avenue—Council members walked the area of RLMA’s project. Areas needing replacement were marked.
  - Storm sewers on Bellevue Drive are being observed for repair
  - Community building ramp/alcove repair/reconstruction is being planned
  - Gas cards for Sheetz/Rutter’s for Borough vehicles. Borough still uses Authority’s pumps occasionally; however, Rutter’s & Sheetz offer a cost savings.

- A request for a handicapped parking space at 107 West Gay Street was received. Mr. Klinedinst is tabling this request until the curbs & sidewalk project is complete.
  - Resident at 243 West Broadway was told the handicapped parking space at 240 West Broadway was going to be removed; however, it is not.
14. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:
- Planning Commission will have a meeting on April 18<sup>th</sup> @ 7:00p.m. Four applications will be reviewed.
  - As Redevelopment Chairman, Mr. Horne requested a list of Red Lion businesses in order to contact them. He would like to see higher attendance of business owners at the Redevelopment meetings, held the 4<sup>th</sup> Monday of each month @ 6pm at Community Building.
15. **ADMINISTRATION**—Mrs. Frutiger reported:
- Voting Delegate for Pennsylvania State Association of Boroughs—Mrs. Barley made a motion to appoint Kelly Henshaw as Voting Delegate; Mrs. Kabacinski seconded. All were in favor; motion carried.
  - Financial report was distributed
  - Administration Committee will meet to discuss personnel issues on Thursday, April 14<sup>th</sup>, @ 9:30a.m.
  - Pension Plan Audit—recently conducted. Auditors will be at the borough this week to discuss report.
16. **COMMUNICATION**—Next meeting will be Council Work Session on May 2<sup>nd</sup> @ 7p.m.
17. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mrs. Frutiger seconded. A vote was taken; Mrs. Barley, Mr. Musso & Mrs. Kabacinski abstained. Mr. Klinedinst & Mr. Horne voted “nay”. This motion died for lack of action. The three bills in question were pulled out, so action could be taken on the remaining bills. Mrs. Barley made a motion on all the remaining bills except the three listed below; Mrs. Kabacinski seconded. A vote was taken. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
- Check #117750—to David Lutz for \$916.32. Mr. Klinedinst made a motion to approve this payment; Mrs. Frutiger seconded. All were in favor; motion carried, with Mrs. Barley abstaining.
  - Check #123—to Danielle Kabacinski for \$158.12 for poker chips & wristbands for Recreation. Mrs. Barley made a motion to approve this payment; Mrs. Frutiger seconded. A vote was taken; Mrs. Kabacinski abstained. Motion carried with Mr. Klinedinst & Mr. Horne opposing.
  - Check #403810—to Musso’s Pizzeria for \$97.50 for 15 pizzas for Recreation basketball. Mr. Klinedinst made a motion to approve this payment; Mrs. Kabacinski seconded. All were in favor; motion carried, with Mr. Musso abstaining.
18. **Adjournment**—Mrs. Frutiger made a motion to adjourn the meeting at 9:29p.m. Mrs. Barley seconded. All were in favor; motion carried, meeting adjourned.

Respectfully submitted by:

Stacy S. Myers, Recording Secretary