

**Red Lion Borough Council
Meeting Minutes
Monday, October 10, 2016**

Members

Cindy Barley
Tina Frutiger
Dee Kabacinski
Kelly Henshaw
Tony Musso
Dennis Klinedinst
Nevin Horne

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Brett Patterson, Public Works
Jeff Shue, Engineer
Mike Craley, Solicitor
Mayor Steven Kopp
Stacy Myers, Recording Sec'y

Visitors

Scott Kopp
Jeff Herrman
Eric Immel
Chad Ward
Meredith Yakelis

Henry Herrman
Troy Leiphart
Pastor Tim Funk
Kathy Horne
Nick Rhoads

Kay Herrman
Byron Trout
Ben Rodkey
Robert Frutiger

1. The meeting was called to order @ 7:00p.m. Pastor Tim Funk from St. Paul's United Methodist Church offered a prayer. Everyone present participated in the pledge to the flag.
2. Mr. Musso made a motion to approve the September 12th, 2016 Meeting Minutes; Mrs. Frutiger seconded. Mr. Klinedinst stated the last bullet under the "Public Works" section listed the wrong street. It should read "North Railroad Avenue", not Hess Lane. Motion carried, with Mr. Horne opposing.
3. **VISITORS AND PUBLIC COMMENT**—no one addressed Council this evening
4. **ENGINEER'S REPORT**—Jeff Shue reported the proposed list of roadways and associated maintenance strategies for consideration in the 2017 budget and the subsequent 2017 Roadway Maintenance bidding package was distributed to Council for review and comment.
5. **PUBLIC SAFETY**—Mr. Musso
 - **Fire Company**—Ben Rodkey reported for September: 12 calls with 52 personnel responding and 17 pieces of apparatus used; \$0 fire loss. Manpower numbers are still unstable. Council thanked the Fire Company for the fine work they do.
 - **Ambulance Report**—distributed
 - **EMA Report**—Scott Kopp had no report
 - **State Police**—Mrs. Kabacinski reported there was a State Trooper on duty for the Fall Fest. He participated in some of the events and also took care of some police business that night. His presence was appreciated and a letter will be sent to Lieutenant Palmer to express that. Mr. Musso said the State Police continue to do a fine job in the Borough.
6. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp presented Henry Herrman with the 2016 Red Lion Community Service Award. Once a year, the Mayor presents the award to someone, recognizing them for the positive contribution they've made to the Red Lion community. Over the years in his career, Mr. Herrman has run Herrman Printing, served as a member of the Leo Independent Fire Company, Red Lion Borough Council and the Municipal Authority where he strived to bring safe drinking water to residents. Mr. Herrman is also a member of St. Paul's United Methodist Church and a 50-year member of the Masonic Lodge. Thank you, Henry for your years of service and all you have done for the people of Red Lion Borough.

7. **SOLICITOR'S REPORT**—Mr. Craley stated his business will be covered in other areas of the agenda this evening. Of note, Loganville Borough Zoning Board approved the necessary Variances for a new State Police barracks to be built on North Main Street, Loganville.

8. **ORDINANCES**—The following were presented to Council:

- Sending Zoning Amendments to York County Planning Commission—list of zoning amendments that were brought to the Zoning Officer and/or Planning Commission over the course of the past couple years. Because it is a Land Use Ordinance, YCPC needs to review them and submit any recommendations. Mrs. Barley made a motion authorizing the draft amendment to be submitted to York County Planning Commission for review. Mr. Musso seconded. All were in favor; motion carried.
- To advertise amendment to Tax Collector Compensation; to allow a \$5 duplicate bill fee be added to pay the enumerator—Mr. Musso made a motion authorizing Mr. Craley to draft the Ordinance amendment for review at the November meeting. Mrs. Barley seconded. All were in favor; motion carried.
- To set rules for the new municipal parking lot (as outlined in Manager's Report)
 - Hours of operation to be the same as street meters
 - Allow 4-hour parking
 - No overnight parking
 - Post signs for possible towing for infractions
 - Cost of parking--\$.25/½hour; \$.50/hour; \$2.00/4 hrs; free on holidays and snow emergency after the lot is cleared.

Mr. Musso made a motion authorizing Mr. Craley to draft the Ordinance amendment for review at the November meeting. Mrs. Frutiger seconded. All were in favor; motion carried.

9. **PARKS AND RECREATION**—Mrs. Kabacinski reported:

- A recognition award was given to Chad Ward, owner of The Guitar Spot, for his help with many events, including Suds 'n' Song & Food Truck Fridays, to name a few. He is trying to make Red Lion more of a community and more marketable. His help is very much appreciated.
- Haunted Mile/Fall Fest—went very well and was well-attended. A contest was held for the Mile; five teams participated. Thank you to all involved—Public Works employees, Eric Immel, Council members, Fire Police, Trooper Grothey, Ian Montgomery and many more. It was very much appreciated. More volunteers are always welcome!
- Halloween Parade will be held October 24th. (Raindate is October 25th) @ 7:00p.m. Those who have floats should first report to the Junior High that night.
- Trick or Treat will be held October 31st from 6-8p.m.
- Mr. Klinedinst made a motion to appoint Kathy Horne to the Recreation Board to fill the vacancy for the term that is available; Mrs. Barley seconded. All were in favor; motion carried. The available term expires on 12/31/2018.

10. **MUNICIPAL SERVICES**—Mrs. Barley

- Mr. Immel from the Municipal Authority reported:
 - Water shutoffs to be conducted the week of 10/17
 - East Broadway services lines are completed; East Avenue has a few remaining to complete
 - Any potential increase in water/sewer rates should be submitted for the Borough Budget Meeting this week.

11. **PUBLIC WORKS**—Mr. Klinedinst reported:

- In 2012, Council enacted an Ordinance that no more handicapped parking spaces would be allowed in the Borough. Mrs. Price suggested drafting an Ordinance with the application, fee for the parking space and an “annually-renewable” requirement for any

requests going forward. Council agreed there should be a limit on how many handicapped spaces are allowed per block, based on the number available in that block. This would be in accordance with the American Disabilities Act and Council could review the spaces/requests yearly. The following handicapped parking space requests were tabled:

- 550 South Pine—there is plenty of on-street parking in the area and resident has a garage and driveway
- 641 West Broadway—already a handicapped space two doors down
- 10 East Avenue—Mrs. Price will send letter to the resident (current construction is creating parking shortage, but construction equipment will be moved soon).
- Mrs. Price will review the 2012 Ordinance and report back.
- Community building entrance/parking lot area work should be done this week.
- 2017 Street Project—cost is approx. \$417,000 (Mr. Klinedinst would like cost to be lower, where possible) Budget Meeting to be held Wednesday, 10/12/16
- Steve Witmer was hired to replace an operator. Mr. Klinedinst stated another laborer isn't needed; however, Mrs. Price stated per Steve's job description, he cannot remain a laborer. He must move up and continue towards his certification and obtain his CDL and learn the equipment. Mrs. Price recommends allowing the 6-month probation time and revisit then. Of note, the CDL certification program is offered free by a few organizations.
- 25 Henrietta Avenue—barking dog complaint—Dan Shaw to look into this.
- Crosswalk signs are needed on South Main Street (in front of gym)

12. **PLANNING, ZONING AND REDEVELOPMENT**—Mr. Horne reported:

- An alternate is needed for the Zoning Hearing Board
- Planning Commission Meeting will be held 10/17/16 @ 7:00p.m.
- Redevelopment Meeting will be held 10/18/16 @ 5:30p.m. for Small Business Saturday; 6:00p.m. the Regular Meeting. School District reps will be attending; they're interested in banners.
- Troy Leiphart, along with Engineer Byron Trout, presented Phase 3 of his Land Development/Subdivision Plan for his Ness Street property. Additional units are being added to his existing mini-storage units. The plan was reviewed by Council; it shows the additional mini-storage units, access drive, and storm water management facilities. Jeff Shue submitted his comments to Byron Trout; most have been addressed. A fax was received from York County Conservation District stating all the comments have been addressed; a formal letter will be sent. Two waivers are being requested; 1 for a preliminary plan and 1 for the plan scale. Jeff Shue concurs with both requests. The other outstanding items are 1) financial security for the improvements (bonding), and 2) Operation & Maintenance Agreement for storm water management facilities. Mr. Musso made a motion to approve the two Waivers and the Land Development Plan subject to the three conditions noted on Jeff Shue's June 17th, 2016 letter being addressed. Mr. Horne seconded. All were in favor; motion carried.
- Mr. Klinedinst stated no work should be conducted from Troy Leiphart's mini storage rentals. Mr. Leiphart stated he sent letters to some of his tenants; he will meet Mr. Klinedinst for further verification of any violators, if necessary.
- Byron Trout took this opportunity to report on a recent event held in September. It was a program for girls' softball called "Fast Pitch for a Purpose" benefiting breast cancer. He thanked Mrs. Price for her help and Borough Council for the opportunity to use the batting cages and Nitchkey Field. Wilson Sporting Goods did demonstrations for the girls and a contest was held. Over \$250 was donated to the cause. Grove's Sporting

Goods and Dick's Sporting Goods donated gift cards to the girls and equipment could be purchased at great discounts. Another like event will be held in March 2017.

13. **ADMINISTRATION**—Mrs. Frutiger reported:
 - November 3rd—Borough Appreciation Dinner; invitations will be mailed
 - Budget Meeting—Wednesday, October 12th @ 6:00p.m. Submit any “wish lists” to Mrs. Price beforehand.
 - PSAB Dinner—Saturday, November 12th, 2016
 - Mrs. Price can conduct job evaluations on Dan Shaw, Brett Patterson & Jon Persing, if Council wishes.
14. **COMMUNICATION**—Mr. Klinedinst asked if the “Red Lion Happenings” website is affiliated with the Borough. It is not and is not a Borough-sponsored website.
15. **Approval of bills**—Mr. Musso made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carries, with Mrs. Barley abstaining.
16. **Adjournment**—Mrs. Barley made a motion for Council to adjourn to Executive Session @ 7:55p.m. to discuss updates on litigation; no action will be taken. Motion carried, Council meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary