

ITEMS NOT FOR OUTDOOR USE - Outdoor storage of lumber, scrap metal, construction materials, machinery components, equipment, appliances, furniture not designed and intended for exterior use, or any similar object which is not clearly intended for outdoor use is considered a nuisance and must be removed or stored indoors.

YARD SALES - A \$10 permit is required for yard sales. This permit is for two consecutive days (NO SUNDAYS), with a maximum of two yard sales per year. We hold a FREE Community Yard Sale every year in June.

TEMPORARY SIGNS - Please check with our Zoning Officer for rules and regulations before hanging any signs.

VEHICLES - NO trailers may be parked along public streets or alleys unattached. No inoperable vehicles (i.e. vehicles without a valid certificate of inspection or a valid registration) may be kept on any street, alley or open yard area. No abandoned or junked vehicles may be kept on any street, alley or open yard area of private property.

SNOW AND ICE ON SIDEWALKS are to be cleared within 12 hours after the snow or sleet stops falling or ice ceases forming. The path must be at least 36" wide. If snow or ice ceases to fall or form after 6 PM, the time deadline for removal then is 6 PM of the following day.

SNOW EMERGENCIES: In November, 2006 Red Lion Borough Council enacted a Snow Emergency Ordinance for the following streets in Red Lion Borough: East & West Broadway, East & West High Streets and North & South Main Streets.

When a "Snow Emergency" is declared, it will be announced on radio and television prior to the effective time, and a message will be posted on our website. Not every snow event that occurs will require a snow emergency to be declared. Once a Snow Emergency is announced, all vehicles must be removed from the above streets until after the snow has stopped and streets are plowed. The Mayor is charged with declaring Snow Emergencies.

TREES must be kept trimmed to a height of 14' over public streets and 9' over public sidewalks.

PARKING - Coins must be deposited in parking meters between 9 AM and 6 PM Monday through Thursday and on Saturday, and between 9 AM and 9 PM on Friday. Sundays are exempt, as are the following Federal Holidays: New Year's Day; Martin Luther King Day; President's Day; Memorial Day; July 4th; Labor Day; Columbus Day; Veterans' Day; Thanksgiving; and Christmas Day.

SEVENTY-TWO HOUR PARKING LIMIT - No motor vehicle shall be allowed to remain parked on any borough highway, street or alley for a period longer than 72 consecutive hours without being moved.

SPEED LIMIT - Maximum 25 MPH; School areas 15 MPH; Alleys 15 MPH

Borough of RED LION

**11 East Broadway
P.O. Box 190
Red Lion, PA 17356
717-244-3475**

www.redlionpa.org

Email: rlboro@redlionpa.org

Informational Brochure



MAYOR:	Steven Kopp
BOROUGH COUNCIL:	Kelly Henshaw, President Tony Musso, Vice-Pres. Christina Frutiger Dennis Klinedinst Cynthia Barley Danielle Kabacinski Nevin Horne
BOROUGH MANAGER:	Dianne Price
PUBLIC WORKS SUPERVISOR:	Brett Patterson
ZONING & CODES ENFORCEMENT OFFICER:	Dan Shaw
WATER & SEWER SUPERINTENDENT:	Keith Kahwajy
RECREATION DIRECTOR:	Meredith Yakelis

FOLLOWING IS A BRIEF SUMMARY OF SOME ORDINANCES IN

The Borough of RED LION:

This list is in no way complete. An attempt was made to select the ordinances that citizens may use most. For details about any information listed in the pamphlet, or not contained herein, please check our website at www.redlionpa.org or contact the Borough Office. Please remember that ordinances are made for the benefit of all citizens. Be a good neighbor and a concerned citizen - your good judgment and common sense will make living in Red Lion Borough more enjoyable and will be appreciated.

The Borough of Red Lion, named for a tavern sign, was incorporated in January, 1880. The community which was recognized worldwide for the production of cigars and furniture currently consists of approximately 2,500 households and a population of 6,373. The Borough has an area of 1.4 square miles with 28.3 miles of public streets.

The Municipal Office Building is located at 11 East Broadway and contains the offices of the Borough of Red Lion and the Red Lion Municipal Authority. Office hours are 8:00 AM to 4:30 PM, Monday through Friday, except holidays.

In this building also is the Warner-Smith Meeting Room, in which the following meetings are conducted:

- Council Work Session - First Monday of each month, 7 PM
- Council - Second Monday of each month, 7 PM
- Municipal Authority - Fourth Wednesday of each month, 7 PM
- Planning Commission - Third Monday of each month, 7 PM
- Zoning Hearing Board - As needed, 6 PM

The following meetings are held at the Red Lion Community Building located at 190 St. Charles St.:

- Redevelopment Commission - Last Monday of each month, 6 PM
- Recreation Commission - Last Monday of each month, 7 PM

Check the Calendar page of our website for holiday closings and specific meeting dates.

POLICE PROTECTION is provided by Pennsylvania State Police. For emergencies, call 911; non-emergencies call 717-428-1011.

- Drug Trafficking Tip Line—1-877-PA-NODRUGS
- PA Crime Stoppers—1-800-4PA-TIPS

WEBSITE: Please visit our website at www.redlionpa.org which contains a variety of useful information including the Borough Council, Planning Commission and Red Lion Municipal Authority meeting agendas and minutes, Red Lion Borough Code of Ordinances, Recreation programs, various forms and publications, a Calendar of Events and much, much more.

NEWSLETTERS: Red Lion Borough mails newsletters every spring and fall. Please read yours and hold onto it for future reference. Included in the newsletters is important information about services provided by Red Lion Borough such as our **annual fall leaf collection** and our **spring and fall branch and limb collection**. Also included are dates for upcoming Red Lion Borough events, recycling information, recreation news, and articles contributed by various organizations.

DOGS & CATS - Owners must clean up after their animal unless it is a guide dog accompanied by a blind person. Owners must be in control of their pets at all times. A leash is required when on public property including Fairmount Park.

ZONING PERMITS are required for any new construction, additions, accessory structures, paving, swimming pools, fences, etc.

RESIDENTIAL BUILDING PERMITS are required for any new construction, additions, demolition, accessory structures over 1,000 square feet, swimming pools and hot tubs 24" and deeper and any structural changes in the dwelling.

COMMERCIAL BUILDING PERMITS are required for almost all work done on a commercial structure. Call with your project to determine permitting requirements.

LANDLORDS are required to register rental units and all tenants with Red Lion Borough within 30 days of any change of occupancy. The registration form is available in our office and on our website. We conduct yearly smoke detector and fire extinguisher inspections in leased or rented dwelling units.

TENANT COMPLAINTS - Red Lion Borough has a housing maintenance and occupancy code which deals with the maintenance of residential dwellings. If you have a complaint about your rental unit, forms are available at the Borough Office to report the problems.

CONDUCT - No smoking is permitted in Fairmount Park, Nitchkey Field and on the Red Lion Mile. A person may not tamper with or destroy public property. It is unlawful to drink liquor, malt or brewed beverages or have them in a container that is not sealed on any public street, municipal parking lot or private parking lots open for public use, or in a public park. Snowmobiles and mini-bikes are NOT to be operated on public property. It is illegal to ride skateboards or rollerblades on any public street, alley or sidewalk, including Fairmount Park.

CURFEW for children under the age of 18 is 11 PM Sunday through Thursday and 12 midnight on Friday and Saturday, unless accompanied by a parent, legal guardian or other adult having the care and custody of the minor.

GRASS and WEEDS must be kept mowed or trimmed to a height no greater than 6", including along curbs and sidewalks.

LIQUID WASTE such as dish water, wash water, salt water or any liquid containing objectionable substances may not be dumped into streets, alleys or storm drains.

NUISANCES that will disturb other people's peace or health and safety, including barking dogs, are not permitted.



Penn Waste Inc.
PO Box 3066
York, PA 17402

PRSR STD
U.S. POSTAGE
PAID
YORK PA
PERMIT NO. 363

Hold on
to this
calendar!



Important Solid Waste and Recycling Collection Information for 2015-2016

Dear Red Lion Borough Resident,

Please be advised that Penn Waste, Inc has been awarded the Solid Waste & Recycling Collection contract with Red Lion Borough for the term of 10/1/15 - 9/30/20. We look forward to continuing to service the residents of Red Lion Borough. Our goal is to provide you with superior customer service. Please review the contents of this flyer for useful information regarding your collection service.

Please have your items placed at the curb prior to 6:00 AM as we will start promptly. Your collection day will remain the same as your previous contract. Your weekly collection will consist of the following options below. Penn Waste will be billing you directly under this contract. Your first quarterly bill will be sent at the end of August 2015 and will cover the 4th quarter of 2015.

Penn Waste is the exclusive hauler for Red Lion Borough under this contract. The rate and service level is as follows:

TRASH	RECYCLE	BULK ITEM	RATE
Base Service 6 bags or containers - 32 gal limit - 50 lb limit	Unlimited	One per week	\$60.25 per quarter
Pay-Per-Bag Service 26 Bags Per Year Minimum	Unlimited	One per week Bag Must Be Attached	\$165.50 per year Billed annually

If you should have any questions, please contact our office at 717-767-4456
For additional details visit our website www.pennwaste.com

Thank you for this opportunity to serve you!



**Important Trash and Recycling Information for
Red Lion Borough Residents**





Penn Waste accepts unlimited amounts of recycling!

Acceptable Items



REV 11/2014

METAL:

- Aluminum beverage cans
- Steel food & beverage cans, aerosol cans, paint cans

PLASTIC:

- #1 through #7 –
- All materials must be thoroughly cleaned before placing them in your recycle container.*

GLASS:

- Clear, brown, blue, and green glass food & beverage containers

- ✓ Remove caps/lids
- ✓ Rinse thoroughly to remove all contaminants
- ✓ It is OK to leave on labels and neck rings

PAPER, PAPERBOARD & CARDBOARD:

Recycle Any Size. Any Quantity.

Please break down boxes as flat as possible and put them out next to your recycle bin(s) on your pick-up day.

- All sizes of cardboard boxes
- Clean pizza boxes
- Food boxes (i.e. cereal & gelatin boxes)
- EMPTY paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes & junk mail
- Paper bags
- Phone books & other soft cover books
- Paperboard food and drink cartons

- ✓ Remove all packaging (Styrofoam, peanuts, plastic bubble wrap, plastic liners, etc.)
- ✓ Flatten ALL boxes
- ✓ Bundle all cardboard that does not fit into the recycling bin
- ✓ Cover loose paper with heavier items to prevent it from blowing away
- ✓ If the weather forecast calls for high winds or wet weather, if possible, keep your paper recyclables until the next week. Wet paper products are difficult to process.

Important Websites

Use these web sites to find out more information about our trash services:

www.pennwaste.com
www.ycswa.org

For more information, be sure to check us out on Facebook and Twitter!



/pennwaste



@pennwaste

Calling All Cartons

Penn Waste Now Accepts Cartons!

Cartons are a type of packaging for food and beverage products you can purchase at the store.

They are available in two types - shelf-stable and refrigerated.

Recycling Your Cartons is As Easy as 1, 2, 3!

1. Remove any straws.
2. Make sure your carton is empty. (Rinse it out to alleviate any potential odor problems.)
3. Place it in your recycle bin with all of your other recyclable materials.



Unacceptable Items



• Needles & Medical Waste

DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!

- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



REV 06/2015



As of January 24, 2013, by law Penn Waste is not allowed to collect your electronic waste.

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer and speakers), televisions and e-readers that browse the Internet.



For more information on how to legally dispose of your electronic waste, please contact Penn Waste, Inc., 717-767-4456 or visit www.pennwaste.com.

Bulk Item Guidelines



Red Lion Borough residents may dispose of one (1) bulk item per week through curb side collection. Please have your waste, recycling, and bulk item available for collection at the curb by 6:00 am.

ACCEPTED MATERIALS – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

NON-ACCEPTABLE MATERIALS – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete).

ADDITIONAL INSTRUCTIONS – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.

Appliances with Freon will be collected by appointment only. Please call Penn Waste at 717-767-4456 to schedule collection. (Items include but are not limited to air conditioners, refrigerators, freezers, etc.)

2015-2016 Red Lion Borough Trash & Recycling Collection Calendar

October							November							December							January						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						

February							March							April							May						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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7	8	9	10	11	12	13	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
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21	22	23	24	25	26	27	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
28	29						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

June							July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
							31																				

 = Collection Day
 = Delayed Collection Due To Holiday

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC RESIDENTIAL GUIDELINES



- Trash, recycling, and one bulk item must be curbside by 6:00 AM on your scheduled collection day, which is Friday.
- No more than six (6) bags or containers may be placed curbside each week.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curbside.

Creating a green community together.



www.pennwaste.com



Penn Waste Inc. • PO Box 3066 • York, PA 17402

Red Lion Municipal Authority
 11 E. Broadway, P.O. Box 190, Red Lion, PA 17356
 717-244-3475

Red Lion Borough: Water & Sewer Billing
 Windsor & York Townships: Water Billing

WATER: Water is metered. Meters are read electronically every month, and billing is based on usage.

SEWER: Red Lion Borough sewer is billed based on your water consumption. If you live in Windsor Township (244-3512) or York Township (741-3861), check with your municipality for sewer billing.

Bills are mailed at the end of every month and are due on the 20th of the following month, depending on weekends and holidays.
 If you do not receive a bill, please call our office in order to avoid paying a late fee.
 Failure to receive your bill does not waive any late fees.

We accept cash, check or money order unless water has been disconnected for nonpayment.
 If paying by check, make check payable to *Red Lion Municipal Authority*.

Water will be **disconnected** for nonpayment!
 If this happens, an additional \$50 fee and past-due amount must be paid in cash or money order
 in order to restore water service.

PAYMENT OPTIONS:

1	Pay in person at our office during regular office hours (Monday through Friday, 8:00 AM - 4:30 PM). If you want a receipt, bring your entire bill with you.	
2	If you prefer to bring your payment to our office and cannot get here during our office hours, there is a payment slot at the front of our building for your convenience. Make sure to mark your account number on your envelope and/or check.	
3	Mail your payment to P.O. Box 190, Red Lion, PA 17356. If you choose this option, your payment must be in our office ON the due date. Please allow sufficient time for it to reach us. We cannot be held responsible for the amount of time it takes the post office to deliver your payment to us.	
4		Pay on-line using your credit card or eChecksnow™. A fee is levied by ePaymentNow™ for this service. This option is available ONLY for your Red Lion Municipal Authority water/sewer bill.
5	Direct Debit Signup: If you register for automatic bill payment of your Red Lion Municipal Authority water/sewer and water bills, your payment will be deducted automatically on the 18th of each month through our direct debit program. You will continue to receive bills, and the amount that will be deducted from your bank account will be indicated. The registration form is available in our office and on the Water and Sewer Forms & Publications page of the Red Lion Borough website, www.redlionpa.org .	



York Office
1405 N. Duke St.
PO Box 15627
York, PA 17405-0156
Phone (717) 845-1584
Fax (717) 854-6376
<http://www.yatb.com>

Gettysburg Office
240 West Street
PO Box 4374
Gettysburg, PA 17325
Phone (717) 334-4000
Fax (717) 337-2565
email: info@yatb.com

INFORMATION FOR ADAMS OR YORK COUNTY RESIDENTS:

Greetings! Whether you have recently moved to the area from out-of-state, or if you have resided in Pennsylvania all your life, it is important for you to understand Pennsylvania local taxes that may impact you.

In Pennsylvania, in addition to the state personal income tax collected by the PA Department of Revenue, municipalities, school districts and the county may each levy several different types of taxes. These may include the following:

Real Estate Tax – levied by the county, school district and municipality on real estate owned within their jurisdictions. Each taxing authority will levy a different millage rate, and bills are mailed in the spring for county and municipal tax and in the summer for school district tax. This tax may or may not be paid through your mortgage company. Your municipality has a locally elected real estate tax collector who will collect this tax.

Earned Income Tax – levied by the municipality and school district where you reside. It is a tax on gross wages and net profits. Tax rates are 1% or higher depending on the school district where you live, and the tax is shared between the municipality and school district. If you work within Pennsylvania your employer is required to withhold the tax and remit it to the collector where the employer is located. The York Adams Tax Bureau collects the tax for most of York and all of Adams Counties. If you are self-employed or work out-of-state, you are required to make estimated quarterly payments of the tax due. An annual Individual Earned Income Tax Return must be filed with the YATB by April 15 following the end of the tax year. A return must be filed even if you had no earned income. Only permanently retired or disabled individuals are exempt from filing.

Local Services Tax – levied by some municipalities where you work. It is an occupational privilege tax of a maximum of \$52.00 per year, withheld by your employer at no more than \$1.00 per week. YATB is the LST collector for certain municipalities in York and Adams Counties. In other cases, the locally elected tax collector has been appointed to collect the tax. Low income exemptions may apply.

Per Capita Tax – This is an annual head tax of \$5.00 or \$10.00 levied by some municipalities and school districts. It is collected by your locally elected tax collector. YATB collects **delinquent** per capita tax for some municipalities and school districts in York and Adams Counties.

Other Taxes – Depending on where you live, you may also pay a street light tax, a fire hydrant tax, an occupational assessment tax or some other special taxes. Check with your municipal office regarding these taxes.

The York Adams Tax Bureau is the appointed collector of Earned Income Tax (EIT) for the following school districts:

Adams County:

Bermudian Springs School District
Conewago Valley School District
Fairfield Area School District

Gettysburg Area School District
Littlestown Area School District
Upper Adams School District

York County:

Central York School District
Dallastown Area School District
Dover Area School District
Eastern York School District
Hanover Public School District
Northern York School District
Northeastern School District
Red Lion Area School District

South Eastern School District
South Western School District
Southern York Co. School District
Spring Grove Area School District
West York Area School District
School District of the City of York
York Suburban School District

Individual Annual Earned Income Tax forms and payments may be filed online at www.palite.org. Additional forms and information may be found at www.yatb.com.

All residents of the above districts who are not permanently retired or disabled must file an earned income tax return with the York Adams Tax Bureau by April 15 of each year, even if they had no earned income. Earned income tax (EIT) is a tax on gross wages and net profits and is levied by the municipality and school district where you reside.

Individuals who are self-employed or whose employers do not withhold the tax are required to make estimated quarterly payments of the tax due. (Due dates: April 30, July 30, Oct. 30 and Jan. 30.) Quarterly return forms may be found at www.yatb.com.

Questions? In York County please contact our Taxpayer Services Department at 717-845-1584, option 1, or by email at info@yatb.com. Adams County residents may call 717-334-4000.

NEW RESIDENT/CHANGE OF ADDRESS FORM

Name of Taxpayer A: _____

Taxpayer A Social Security Number: _____

Name of Taxpayer B: _____

Taxpayer B Social Security Number: _____

CURRENT ADDRESS INFO:

Street Address (must include house number): _____

_____ P.O. Box (if used): _____

City, State, Zip: _____

Phone: _____

Email: _____

FORMER ADDRESS INFO:

Street Address (must include house number): _____

_____ P.O. Box (if used): _____

City, State, Zip: _____

(Mail or fax the completed form to the address on the letterhead above.)

By Jacqueline Brininger

Director

York County 911

Protect Your Family, Pets By Signing Up For Smart911

Help protect your family and pets in an emergency by signing up today for Smart911.

Smart 911 is a new program offered by the York County Department of Emergency Services to local residents and families. It allows you to provide critical information to 911 dispatchers before an emergency arises by creating a free, secure online profile at Smart911.com.

The profile is tied to your phone number, and immediately becomes available if you call 911. It contains largely the same information as you would give verbally to a 911 dispatcher, but it is provided calmly before an emergency arises.

The amount of information you provide is entirely at your discretion, but examples include:

- Details regarding the layout of your home, which can aid firefighters if they need to conduct a search in a fire or other emergency,
- Information about allergies and medical conditions that may be crucial to emergency medical staff.
- Information on physical or developmental disabilities, which can change the way responders handle a call.
 - For example, you can advise if there is an autistic child in the home that is prone to hide in a closet if he/she hears a siren. Firefighters and police would know to check closets for the child. Similarly, you can note whether someone in the home needs assistance exiting your home because of mobility challenges.
- Emergency contacts, which ensures responders quickly can contact a user's family or friends in case of an vehicle accident or other emergency
- Information about pets, which can lead to greater safety not only for the pet but also for response agencies. For example, if responders are aware that a large dog is inside a home, they can act appropriately to keep that pet safe.

The information you provide is stored securely and is not searchable through the Internet or even by our 911 dispatchers. It is only available to the 911 Center dispatcher when you contact 911, and only for 45 minutes.

Creating a profile also helps you even if you are traveling. Because Smart911 is tied to a phone number, the information you enter into Smart911 would become available if you need to call 911 in the other 1,500 communities that also provide this service to their residents.

Signing up for Smart911 is free and easy. It takes only about 10 minutes to create a basic profile. Please go to Smart911.com today to learn more information and sign up. It is time well spent.