

Red Lion Municipal Authority
Meeting Minutes
Wednesday, April 22, 2015

Members

Eric Immel, Chairman
Skip Missimer, Vice-Chairman
Mike Poff, Treasurer
Jeff Herrman, Asst. Secretary/Treasurer

Visitors

Dave Averso
Robert Frutiger
Dennis Klinedinst

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Jason Reichard, Engineer
Andy Miller, Solicitor
Stacy Myers, Recording Sec'y

Dianne Price
Cindy Barley
Christina Frutiger

1. The meeting was called to order @ 7:00p.m. All present participated in the pledge to the flag.
2. Mr. Missimer made a motion to approve the March 25th, 2015 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—distributed
4. **CONNECTIONS REPORT**—0 new this month
5. **VISITORS**—The following addressed the Board:
 - From last month's meeting, Keith and/or Jeff still need the list of manhole covers damaged by the snowplow. They want to verify none of the manhole structures were damaged. Mrs. Price will get the list to Keith.
 - Dave Averso from Gannett Fleming reported on the new Water Treatment Plant status. Gannett Fleming received authorization from Department of Environmental Protection on March 24th, 2015 and the Operating Permit was obtained on April 1st, 2015. The plant then went online April 7th, 2015. The new plant has a capacity of 3.5 MGD (million gallons per day) but that was not tested until today (4/22/15). Even while flushing the system, 3.5MGD was achieved. Dave will report that to DEP.
Dave stated the chloramination process requires a separate permit and further testing will be done before that happens. Keith would like to introduce the chloramine/ammonia blend to the system when Dallastown-Yoe begins their flushing (around 5/18/15) so it can go from Red Lion's system through to Dallastown's system.
Preparation work has begun at the old plant, but it is unsure when Lobar will take it over for demo. Keith stated the chemicals have mostly been used or already moved to the new plant and the chemical room at the old plant will be cleaned out before the turnover takes place.
6. **WATER AND SEWER—OLD BUSINESS**
 - **Solicitor's Report**—Andy reported:
 - No comments were submitted to PA Fish and Boat Commission regarding the designation of Green Branch as a "wild trout stream". Andy had discussed this with Keith and Skip who agreed that the comments may draw unnecessary attention to the Authority's water transfer system.
 - On March 30th, 2015, the House of Representatives passed House Bill 66 of 2015. This Bill, currently in the Senate, would amend the Municipality Authorities Act so *that municipal authorities will be required to hold a public meeting and compile written minutes prior to the merger, sale, purchase or lease of all or a substantial portion of a facility constituting a project under the Act.* Andy believes this Bill would be in the best interests of RLMA because it sets a standard for when it is acceptable to acquire or sell a water or sewer system when it is in the best interest of ratepayers. Skip stated he would like to review the House Bill 66.

- Requested an Executive Session at the end of the meeting to discuss the Trinity/Lobar litigation.
 - **Engineer's Report**—Jason reported:
 - Charles Street/Gay Street Water Main Replacement Project is ready for bidding. Mr. Missimer made a motion authorizing Jason to send this project out for bid, for opening at the June RLMA meeting. Mr. Poff seconded. All were in favor; motion carried.
 - **Superintendent's Report**—Keith reported:
 - Department of Environmental Protection will hold a seminar titled “Safety of the Dam” in Coatesville on September 8th, 2015 from 9-3p.m. Anyone interested in attending, contact Keith.
 - The level indicator in the Clearwell portion of the pretreat building has failed; it is overflowing. To do any repairs to the sensor requires the Clearwell to be drained. Sherwood-Logan can provide a level indicator that will be like all the others in the New Treatment Plant. The cost is \$5,500 (possibly less) and it would be installed in the last hatchway.
 - To limit work of office staff and staff at the Treatment Plant, Keith is considering a new computer for the Plant. The computer, two cards and installation should be less than \$1,000. All DEP forms and reports that are now handwritten would be done automatically with this new system. Authority consensus was to go ahead with this.
 - Charles Street/Gay Street residents will be receiving letters this week regarding the upcoming Water Main Replacement Project.
 - Eric reported from the April Borough Council meeting he attended:
 - It was requested that an additional office be made available for use by a part time Zoning Officer. Options were discussed, but Authority consensus is that the staff would decide what the best space is for this.
 - Pension vesting changed from 10 years to 5 years, with no impact on the pension plan. All new employees eligible for pension as of January 1st, 2015, would be enrolled in a Defined Contribution Plan. All employees already in the pension have a Defined Benefit Plan.
 - Council suggested Authority staff use the automatic dialing system when problems arise within the water system. Mrs. Barley believes more information is better than less when there is a problem. Keith stated the automatic dialer costs the Authority a good bit of money each time it is used, and the system can't be narrowed down to contain just a small section of residents when problems arise. The Authority is relying heavily on emailing Council members and social media to notify of problems when it's not an issue affecting a large number of residents. In the event of a bigger emergency or situation, the automatic dialer would be used.
 - Authority members attending Council Meetings:
 - May 11th—Jeff Herrman
 - June 8th—Skip Missimer
7. **WATER AND SEWER—NEW BUSINESS**—Keith reported:
- Committee advisors are needed for Safety, Building Maintenance and the Water Treatment Plant. Advisors will be as follows:
 - Water Treatment Plant will be Skip Missimer, with Brad Sprenkle
 - Safety will be Eric Immel, with Keith Smith
 - Building Maintenance will be Jeff Herrman, with Jeff Beard
 - Part time employee is needed to fill a position at the new Water Treatment Plant. Applications are online or in the office.

- Flushing began April 20th, 2015.
 - Skip Missimer reported on the April 21st, 2015 Source Water Protection Plan meeting and issues that were discussed:
 - A news article about the Red Lion water system was published in the Water Resources Education Network Newsletter.
 - Discussion on a list of areas for possible Scout projects that would focus on the Cabin Creek Watershed. Examples include signage for storm drains, etc.
 - Stormwater detention ponds and their maintenance
 - Next meeting will be August 25th, 2015 @ Stan Saylor's office at 6:30p.m.
 - Stan Saylor is hosting a meeting for municipal officials of all municipalities in his district on October 29th, 2015 from 6-9p.m. at the Windsor Township building.
8. **NEW WATER TREATMENT FACILITIES**
- Monthly meeting was held at the Water Treatment Plant on March 11th, 2015 at 9a.m. No future meeting date was scheduled.
 - Cameras, gate controls, etc will be in place once Comcast and Lobar Electric's work is complete.
9. **Approval of bills, statements and requisitions**—Mr. Poff made a motion to approve the bills, statements and requisitions; Mr. Missimer seconded. All were in favor; motion carried.
10. **Authority recessed to Executive Session** @ 8:04p.m. to discuss litigation. Authority reconvened @ 8:44p.m. No decisions were made.
11. **Authority meeting adjourned** @ 8:44p.m.
12. The next RLMA meeting will be May 27, 2015.

Respectfully submitted by:

Stacy Myers, Recording Secretary