

**Red Lion Municipal Authority
Meeting Minutes
Wednesday, September 23, 2015**

Members

Eric Immel, Chairman
Michael Poff, Treasurer
Brad Smith, Secretary
Jeff Herrman, Asst. Sec/Treasurer

Others

Jeff Beard, Asst. Superintendent
Jason Reichard, Engineer
Andy Miller, Solicitor
Stacy Myers, Recording Sec'y

Visitors

Christina Frutiger
Robert Frutiger
Dennis Klinedinst
Cindy Barley

Craig Kehoe
Eric Johnston

1. The meeting was called to order @ 7:00p.m. All present participated in the pledge to the flag.
 2. Mr. Smith made a motion to approve the August 26th, 2015 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
 3. **WATER USAGE REPORT**—7.20" rainfall received this month
 4. **CONNECTIONS REPORT**—2 new connections this month
 5. **VISITORS**—Craig Kehoe, from the Burrows Lane development and his Engineer, Eric Johnston were present to request the Board's approval on their improved water design at the Burrows Lane property. A letter dated 8/28/15 from C.S. Davidson listed conditions set forth by Jason Reichard, who had reviewed the plans. All of those conditions had been met with the exception of the following:
 - Sprinkler fire suppression system
 - Domestic feedline size on plan needs to be revised
 - Water Capacity Reservation Agreement needs to be executed by Authority
- Mr. Poff made a motion authorizing the Authority Chairman to sign the plan contingent upon Jason's final approval; Mr. Smith seconded. All were in favor; motion carried.
6. **WATER AND SEWER—OLD BUSINESS**
 - **Solicitor's Report**—Andy reported:
 - A draft Water Main Extension Agreement and Reservation of Capacity Agreement for Rexroth Equities' property on Redco Avenue has been created. Miller, Poole, & Lord also represents Rexroth Equities, LLC and Andy wanted to be sure the Board was comfortable with that. Keith will be aware of the language in the agreement and will make sure it is satisfactory. At this time, the number of EDU's that Rexroth will need is uncertain, but they are available and Mr. Rexroth will pay the fee to reserve them, if & when necessary. Mr. Smith made a motion to grant a waiver for Andy Miller to represent both parties in this situation. Mr. Poff seconded. All were in favor; motion carried.
 - Keith & Andy had a discussion regarding the right-of-way associated with the Cabrera property, as well as the neighboring Workinger farm. This right-of-way in particular covers the Authority's main distribution line from the treatment plant to the system. Because this right-of-way and some others are older and may not show up on title searches, discussion was held on updating most of the crucial lines in Red Lion's distribution system. Typically, title searches search back only 30 or 60 years and some of the Authority's easements would not be disclosed on them. It was the consensus of the Board for Jason, Jeff & Keith to determine the scope of this project,

beginning with the 12” line coming from the Treatment Plant. Jason stated the GIS map will be useful to get an idea of how many parcels would be affected and in identifying the easements. More information will be coming on this.

- Requested an Executive Session after the meeting to discuss a personnel policy issue & the Trinity litigation.
 - **Engineer’s Report**—Jason reported:
 - Green Branch/Cabin Creek dredging project—Peterson did not begin dredging as planned, but have told Jason the dredge is now enroute and dredging should begin next week.
 - Charles Street project—pressure testing & chlorination tests have been completed and the main is now complete in that area.
 - **Superintendent’s Report**—Jeff Beard reported:
 - Authority members attending Borough Council meetings
 - October 12th—Jeff Herrman (meeting to be held at Community Building)
 - November 9th—Brad Smith
 - Edgewood & Fairmount Tanks—On September 14th, 2015 Pittsburg Tank had done a thorough roof, floor and paint inspection of the tanks via their robotic camera. This can be done without draining the tank. A report of the inspection should come shortly.
 - Village Realty Plan for Country Club Road property--C.S. Davidson has a brief list of items that need addressed, but Byron Trout & Village Realty have already received conditional approval on the plan, contingent upon those items being resolved & Jason’s approval.
7. **WATER AND SEWER—NEW BUSINESS**—Jeff reported:
- Green Branch pumping station meter was found to be non-operational earlier this month. It will be torn apart to check the problem, but is still not operating properly. The cost of a new meter is \$11,000.00.
 - AT & T contacted Keith again regarding whether or not the Authority is interested in a lease option or buy-out for the cell tower. The Board’s consensus is no, they’re not interested.
 - On 9/2/2015, there was a leak on Felton Road as a result of a car hitting a fire hydrant. A boil water advisory was issued to approx. 25 customers, and the advisory lasted from 9/2/15-9/4/2015.
 - Keith and Jeff attended a seminar on Revised Total Coliform Rules that EPA is going to enforce in 2016. This was a Department of Environmental Protection course for operators’ license credit.
 - Mrs. Price, Keith Kahwajy, Jeff Beard & Dan Shaw walked the 2nd floor of the Municipal Office building in preparation of the Borough using part of the floor/office space. More discussion will be held on this and once details are finalized, a lease agreement will be signed.
8. **NEW WATER TREATMENT FACILITIES**
- Watershed Alliance Weekend is September 26th & 27th, 2015 and a tour of the new Water Treatment Plant will be held for the public on Saturday, September 26th, from 9am-noon.
 - The Department of Environmental Protection Consent Order for the new Treatment Plant expires at the end of October. Andy contacted Gannett Fleming to make them aware of the time constraint/schedule.
9. **Other business before the Authority**
- Haunted Mile (10/24/15) can use volunteers in the afternoon for set up of booths, games, and volunteers for on the Mile later that evening. Any help and/or money the Authority can offer would be appreciated. The money would be used for kids’ prizes. Anyone interested can contact Dee Kabacinski.

- Skip Missimer's mother-in-law passed away and flowers were sent from the Municipal Authority.
10. **Bills, statements and requisitions**—Mr. Poff made a motion to approve the bills, statements and requisitions. Mr. Smith seconded. All were in favor; motion carried.
 11. **Authority recessed to Executive Session** @ 8:25p.m. to discuss personnel matters & the Trinity litigation. Authority reconvened @ 8:45p.m. Mr. Smith made a motion to except a policy on electronic device use while driving; Mr. Poff seconded. All were in favor; motion carried.
 12. **Authority meeting adjourned** @ 8:46p.m. Next RLMA Meeting will be October 28th, 2015 at 6:00 PM to begin with budget meeting.

Respectfully submitted by:

Stacy Myers, Recording Secretary