

**Red Lion Municipal Authority**  
**Meeting Minutes**  
**Wednesday, September 28<sup>th</sup>, 2016**

**Members**

Eric Immel, Chairman  
Skip Missimer, Vice-Chairman  
Michael Poff, Treasurer  
Jeff Herrman, Asst. Secretary/Treasurer

**Visitors**

Dennis Klinedinst  
Nevin Horne  
Tina Frutiger

**Others**

Keith Kahwajy, Superintendent  
Jeff Beard, Asst. Superintendent  
Jason Reichard, Engineer  
Andy Miller, Solicitor  
Stacy Myers, Recording Sec'y

Robert Frutiger  
Dianne Price  
Henry Herrman

1. The meeting was called to order @ 7:00p.m. All present participated in the pledge to the flag.
2. Mr. Missimer made a motion to approve the August 24<sup>th</sup>, 2016 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—Keith reported they have been pumping from Green Branch approx. 2 hrs/day, every day since 9/9/16 to supplement Beaver Creek coming into the plant. Of note, there was an air release valve that broke on the line from Green Branch to Beaver Creek; prices are being gathered for that repair.
4. **CONNECTIONS REPORT**—0 new connections
5. **VISITORS**—Mr. Horne complimented Barrasso Contractors on the good job they did with the water main replacement work, but he mentioned there is a crack in the macadam in front of his property at 137 East Broadway. Keith or Jeff will look at this.
6. **WATER AND SEWER—OLD BUSINESS**—Keith reported:
  - **Solicitor's Report**—Andy reported
    - Fulton Bank line of credit needs to be extended again. Fulton Bank has approved the extension, good through June 1, 2017. A General Certificate Note Modification Agreement and an amendment to the loan agreement to extend the maturity date on the loan need to be executed. Mr. Missimer made a motion to amend the agreement to extend the loan until June 2017 and authorize Chairman Immel to sign the necessary documents. Mr. Poff seconded. All were in favor; motion carried.
    - Cell Tower Lease Value Appraisal—Andy provided explanation on how the appraisal was performed.
    - Transfer of Kalreider-Benfer Library property—Andy met with Mr. Missimer to review preliminary sketch plans for the subdivision. The Borough is no longer going to take any of the lands in the subdivision, so it will only be a subdivision between the Authority and the library. Mr. Missimer reported the library is in agreement to subdivide and take full possession of the leased property where the library now sits, the lower part of the parking lot, the parking spaces in the rear, the entrance road and the basketball court. The Authority will maintain ownership of the rest of the property; as noted on the sketch plan Mr. Missimer presented. Agreements (cross easements and/or maintenance agreements) will have to be drawn up between the Borough & Authority, the Authority & Library and the Borough & Library. The Authority Board would like the library and Ron Hershner, who represents the library to take the lead on filing the subdivision plan, researching what Variances are needed, if any, what zoning approvals are needed, if any, etc. If a Zoning Hearing were necessary, the Authority Board is

in favor of paying that fee of \$400. Mrs. Price stated the filing fee for the subdivision application filing fee can be waived. If the Borough allows C.S. Davidson to prepare the plans, engineering costs may be lower than usual. Andy will contact Ron Hershner regarding tonight's discussion on this issue.

- Requests an Executive Session at the end of the meeting.

- **Engineer's Report**—Jason reported:

- 2016 East Broadway & East Avenue Water Main Replacements—Barrasso Excavation, Inc. has made a lot of progress. The water main has been installed. A few services need installed along East Broadway and East Avenue. An Application for Payment was received in the amount of \$200,430.68, which covers approx. 1600' linear feet of pipe, backfill and a few water services. Retainage on above amount is \$25,592.32. Remaining contract value is approx. \$329,765.60. Authority staff & Jason concur with the Application for Payment amount. Mr. Poff made a motion to approve the payment to Barrasso Excavation, Inc. for \$200,430.68. Mr. Missimer seconded. All were in favor; motion carried. Jason estimated the project will be completed by mid-October, with some restoration work with paving & sidewalks to be completed yet.
- An unmarked & unknown utility bank for Verizon was uncovered by the contractor during the water main replacement as they attempted to make the connection from East Broadway to East Avenue. It was not marked during construction or during the PA One Call. It was not on Verizon's blueprints at all. It was a 3' x 3' concrete structure that directly conflicted with the proposed water line. An idea to re-route the proposed water line **below** the structure was not favorable because it can create other problems. There was a delay in getting Verizon to the site, approx. three days. Once Verizon was present, they said the conduit was useless to them and the contractor could bust through it. At the time the re-route of the line was being discussed, a \$13,000 Change Order was negotiated due to the time and equipment cost that would go into the new design. Waiting for Verizon to come to the site, the contractor indicated they lost a day's worth of work and wanted reimbursement for the downtime; the proposed cost for the 8 hours was \$10,400. Jason and Municipal Authority staff did not believe this claim was warranted. Per PA One Call law, Jason believes contractors cannot make claims for lost wages when utilities are not marked or are mismarked. It's more of a "cost of doing business" issue. The contractor then asked for \$8,000 for the lost wages/downtime. Jason believes \$4,000-\$5,000 is more in line with the contract. With this being said the contractor has been onsite each day and is moving forward with all the work. There is no further conflict resulting from this issue. The Board asked Jason to try and settle at the lower cost, closer to the \$5,000 amount and consult with Andy, if necessary.

- **Superintendent's Report**—Keith reported:

- Authority members attending Borough Council meetings:
  - October 10<sup>th</sup>—Eric Immel (meeting to be held at Community building)
  - November 14<sup>th</sup>—Skip Missimer

7. **WATER AND SEWER—NEW BUSINESS**—Keith reported the following:

- The 2016 Lead/Copper sampling has been completed and letters were sent to the participants. The next sampling will be done in 2019.
- Source Water Protection meeting was held on September 14<sup>th</sup>, 2016. Mr. Missimer stated the new contact from the South Central Regional Office (out of the Gettysburg office) was present. On October 4<sup>th</sup>, he will be coming to tour the new Water Treatment Plant.

- Mr. Missimer and Keith attended a recent seminar, “What will our Children Inherit?” in Gettysburg. The seminar started with the Flint, Michigan water issue and focused on the need for people, especially young people to become water repair people. More young people are needed to take an interest in becoming certified water & sewer operators. Unfortunately, there seems to be a lack of interest among the younger generation. Notes/pamphlets to help educate people were given to present to interested groups.
  - Health Insurance increase for 2017 is approx. 10.18%
  - Sage, who had done all camera work at the WTP, has submitted a proposal for additional cameras and a recording device for the Municipal offices/buildings. The current cameras are outdated. Cameras would be added to the back of the Municipal Office, facing the Maintenance building, one facing the fuel island, and one at the loading dock. All would have recording capabilities. Keith is reviewing the proposal, which was \$13,132 and will report back.
  - Met-Ed has moved the WTP facility into their General Service Large rate category. This will save the Authority \$15,000-\$19,000 per year in electricity costs.
  - A broken service line on Kendale Road was repaired last night, 9/27/16.
  - Recognition night will be held November 3<sup>rd</sup>, 2016. Invitations will be mailed.
  - A part-time employee at the Treatment Plant has left. Interviews are being conducted for a replacement.
  - A maintenance employee has been hurt, **outside** of work, but is off work due to his injuries.
  - One more Easement Agreement has been received from the Linden Avenue area; two are still outstanding.
  - Thank you to Jason Reichard and C.S. Davidson for arranging the Revolution baseball game for Red Lion Municipal Authority & staff.
8. **NEW WATER TREATMENT FACILITIES**—Keith reported:
- Of note, the Change Orders presented to the Board tonight should read:
    - Contract No. 1—Est. No. 43
    - Contract No. 2—Est. No. 26
  - New rotameters (for lower pipe gallery of WTP) have been received. Gannett Fleming ordered 12 new ones, along with piping & fittings because the old ones were not designed properly and were failing. Municipal Authority staff will install the new ones.
9. Mr. Missimer discussed his Power Point presentation regarding the York County Watershed Association. It is the hope that more people in Cabin Creek and Beaver Creek and adjoining watersheds will recognize the importance of working together and meeting requirements. Red Lion would not take the lead on this project, just participate in the issues. Others within these watersheds; i.e. farmers, municipal employees, etc., will face additional requirements because of the Chesapeake Bay total maximum daily load, which impacts all of them. Mr. Missimer stated the Environmental Protection Agency has already determined that Pennsylvania has not met their 2017 goals and they will be putting requirements into place. This is the reason PA DEP is starting the “Chesapeake Bay Re-boot Effort” and has asked the Conservation District to “police” the process. York County Conservation District said they will not do that, so DEP withdrew their funding. All parties involved in the watersheds need to be involved and cooperative. The Power Point Presentation that Mr. Missimer created can be taken into the community and shown to different groups of people to educate & gather interest.
10. **Approval of bills, statements and requisitions**—Mr. Poff made a motion to approve the bills, statements and requisitions; Mr. Herrman seconded. All were in favor; motion carried.
11. **Authority recessed to Executive Session** @ 7:50p.m. to discuss litigation matters. Authority reconvened @ 9:15p.m. No action was taken.
12. **Authority meeting adjourned** @ 9:15p.m.

13. **Upcoming dates to remember**—October 26<sup>th</sup>, 2016—Budget meeting—6:00 p.m.  
October 26<sup>th</sup>, 2016—Regular Authority meeting—7:00 p.m.

Respectfully submitted by:

Stacy Myers, Recording Secretary