

**RED LION BOROUGH COUNCIL MINUTES**  
**Monday, April 13, 2026**

**Members present**

Tony Musso  
Cindy Barley  
Evan Heister  
Mark Holloway  
Dennis Klinedinst  
Shauntia Phillips  
Chris Minnich

**Others present**

Michelle Poole, Borough Manager  
Erick Sowers, Zoning  
Mayor Aleksa Keithan  
Amanda Runkle, Secretary/Treasurer  
Brett Patterson, Public Works  
Samantha Craley-Byerts, Solicitor  
Mike Craley, Solicitor

Becky Gibney, Rec  
Brian Pomraning, PW

**Visitors**

Justin Keithan    Dustin Werner    LuAnn Hildebrand    Sara Berkebile    Kadie Furly  
Ashley Smith        Tesla Snelbaker        Janet Khyme

1. The meeting was called to order at 7:00 PM. Mark Holloway opened with prayer followed by the pledge to the flag. Mr. Musso made an announcement that there are people in the audience who record and do live streaming to make everyone aware and acknowledge it is permitted.
2. Mr. Minnich made a motion to approve March 2, 2026, Work Session minutes; Mr. Heister seconded. All were in favor; motion carried.
3. Mr. Minnich made a motion to approve March 9, 2026, Council minutes; Mr. Holloway seconded. All were in favor; motion carried.

4. **VISITORS AND PUBLIC COMMENTS-**

- A. Ashley Smith (Taylor), 254 N Main St-** Requesting more information on what is expected to hold a citizen event sponsored by a citizen. She is interested in holding a "Grill and Chill" cookout as a free event for the community where she would provide music, games and crafts. She has not determined a set date (prefers a Sunday). Ms. Barley asked if she would be supplying the food for the community where Ms. Smith (Taylor) replied absolutely with at least two people who are Serve Safe Certified. Ms. Barley responded that is why she thinks the insurance rider is necessary since she is serving the public. Mr. Musso noted a vendor license would need to be gotten if a caterer is involved. Mr. Holloway asked how many people she is planning with her responding she is not sure. Mr. Musso suggested Suds & Songs started this same way and he would like Ashley to work with rec to get this started as it could become as popular. Ms. Smith requested an outline of what she needs to get this started, which has never been created previously within the Borough. Atty Craley offered ideas and suggestions (electricity for bounce house, sanitation consideration, parking, etc.) to consider. Ms. Phillips requested an emergency medical plan in case something was to happen medically. Mr. Holloway requested a plan for cleanup. Ms. Barley asked if she was open to having it later in the year since we are not prepared with policies. Mr. Heister suggested this join with the Farmers Market. Ms. Poole advised this is still an issue with food being served. Atty Craley stated he is not as concerned with the insurance for food but more the 1-day general liability adding Red Lion Borough as an additional insured for that one-day. Ms. Barley asked about which committee would be responsible for this policy and getting background checks. Atty Craley advised Ashley would have to take responsibility for the background checks and Ms. Gibney said this is not under rec so it would have to be admin. Tabled to discuss at the next work session. Ashley stated the hours for this event would be 1-4 pm
- B. Kadie Furley, 255 N Main St-** Asked what the occupancy was for the pavilion rental- not

confirmed there is any said number.

5. **MAYOR KEITHAN REMARKS AND RECOMMENDATIONS –**

- A. Met a resident who accused her of writing a ticket but explained it was simply a warning with a printout of the ordinance.
- B. Jeep Liberty with fluid leaking a flat tire that has been there for several months with 3 tickets on it. Ms. Poole advised we are waiting for PennDOT to get the owner info for the tags.
- C. Advice about receiving citations – communicate with the person who issued the citation.
- D. She attended the Alliance Fire banquet and had a great time.
- E. York Revolution is holding a game “Battle of the Boroughs- Red Lion vs. Dallastown” on June 2, 2026. Announcement will be in May
- F. Volunteer request- suggested Golden Connections, Servants, Community Reach, etc.
- G. Ms. Poole noted the Memorial Day parade has been cancelled due to not having enough volunteers and participation.
- H. April 30- May 1 Give Local York Event
- I. Street sweeping and flowers blooming for Red Lion Borough.
- J. Mr. Heister advised the VFW has 2 of 8 slots filled for the day of service Memorial Day event.

6. **PUBLIC SAFETY-** Holloway, Phillips, Klinedinst

- A. Codes report given at the previous work session.
- B. Ambulance report for this month- noted last month was 19 short of breath calls and this month there were 30.
- C. Fire Report- great time at the Alliance banquet.
- D. Dylan Wood was acknowledged for the 2<sup>nd</sup> year in a row as Firefighter of the year.
- E. The video that was displayed at the banquet was shown to the council.
- F. Mr. Holloway made the motion to approve the fire police presence request for other municipalities as presented. Mr. Minnich seconded the motion. All in favor, motion carried.
- G. Spring All Hazard Exercise will be held at RLMA and may be recorded.
- H. Mr. Musso acknowledged great time at the Alliance Fire Banquet and as he has stated numerous other times, he feels the volunteers should not have to work to fund a volunteer position to risk their lives. Thanks, the fire company for all they do and have done.

7. **SOLICITOR’S REPORT**

- A. There are many apps to use to see what is happening at our fire companies and see what they do

8. **ENGINEER’S REPORT**

- A. Nothing to report- given at work session last week.

9. **PARKS AND RECREATION** – Phillips, Barley, Hiester

- A. Ms. Phillips presented the request to use the Leo Center at no cost when not rented by the public for community engagement events. Mr. Heister noted that Muriel Slenker has discussed using the Leo Center as a Welcome Center Hub since the Leo is not being used. Issues were discussed concerning parking, insurance, size of the building, whether this was more of a non-profit organization coordination. Ms. Barley suggested this be determined on a case-by-case basis, determining what is being held and approved of by the council. Ms. Poole advised the locks will be changed on the Leo Center since there are many keys and we are not aware of who holds those keys. Dept of Labor sign displaying the max occupancy of 80 people.
- B. My Rec Program discussed how it would benefit the Borough to save Becky time streamlining all administrative tasks. Ms. Barley noted that it was discussed but never entered the actual budget, but she feels there is wiggle room to come up with \$3500.00 in

the budget. Ms. Poole advised this is the last year we have the payment toward the CS Datum program we previously purchased. Ms. Barley suggested if we have a really good Suds & Song event, we will use those funds to purchase this program. Ms. Runkle stated why she advised, as the Treasurer, this program not be purchased. First, it was not requested when everyone was asked what they needed in the 2026 budget before completing the budget. Second, because no one did any research as to what we currently have and what we can do with what we have and pay for now. We have separate websites for Rec and the Borough along with numerous payment sites we currently use. Ms. Barley stated this program is a “nice to have”. Ms. Runkle advised the wiggle room we had for the year is already being utilized with Neff St sink hole storm water collapse.

10. **MUNICIPAL SERVICES** – Minnich, Klinedinst, Holloway

- A. Mr. Minnich discussed the water authority meeting concerning the hydrants and stated they were wrapped up with more questions than answers. Water Authority has created a committee to triage how many of the hydrants are leaking or need replaced and apply for grant funding to pay for these costs. The borough decided a committee would be beneficial as well, so Mark Holloway and Evan Heister were appointed. These committees will investigate other municipalities- Ms. Poole has already done this and gave the information she has already received. Typically, the water authority owns the hydrants, and the municipality pays a fee to be used to repair depending on the type of hydrant. Mr. Musso reiterated what was expected from the water authority- they are requesting if we get the funding to repair/replace the hydrants from grants and after they are repaired/ replaced, they will take over ownership- process make take years to accomplish.
- B. Anthracite- Mr. Holloway noted the trucks were leaking again last week. He sent the pictures to Amanda, and she connected with Anthracite to get it repaired.
- C. Mr. Heister questioned the utility poles to determine if anyone has gotten back to Ms. Poole concerning the poles needing to be removed throughout the Borough. No one has replied to her as of yet.

11. **PUBLIC WORKS** – Klinedinst, Holloway, Heister

- A. Mr. Heister made a motion to adopt resolution 2026-6 Red Lion Borough Local Road Safety Plan. Ms. Phillips seconded the motion. All in favor, motion carried. Ms. Barley asked if we were prepared to follow this plan. Ms. Poole discussed it has already been started. Ms. Barley questioned whether Mr. Walker is a stakeholder. She also noted the goals seemed very optimistic. Mr. Patterson reminded us that grants are to be shovel ready so having this plan will benefit us when acquiring funding.
- B. Painting quotes for the Vulcan Lane building are not all in yet.
- C. Curb repair at Borough office- Ms. Poole advised we have not moved forward since the contractor is stating someone hit the curb and other points of warranty, initial quality of the original repair, etc.
- D. Locust Lane/ Neff Lane proposal to improve compliance with one way. Jordan would have to included since this is his property, but council agreed it was a good idea.
- E. Mr. Holloway made a motion to give Atty Craley the necessary information to create a memorandum of understanding giving the district school staff permission to turn the safety lights on and off, but the borough is still responsible for maintenance. Mr. Heister seconded the motion. All in favor; motion carried. Mr. Klinedinst reminded the council this has been done in the past and every time they did it, something was not right and it was at the Borough expense to fix. Mr. Patterson noted as long as the MOU states they are only able to turn it off/on, it should be good.
- F. Mr. Klinedinst made a motion to approve the Rabbit Transit ticket booth final location as presented. Mr. Holloway seconded the motion. All in favor; motion carried.
- G. Determined when the Bathany Church started repairing their blacktop parking lot and disconnected the electricity, it included the lights at Laucks & Laucks. Mr. Patterson asked if we need those lights with the new lighting at the municipal lot. This will be tabled until next month so council can drive by and review the lot tonight.

12. **PLANNING, ZONING, AND ECONOMIC DEVELOPMENT** - Hiester, Barley, Phillips
- A. Mr. Heister discussed the \$400 budget for the Farmers Market which will be used to purchase feather flags and signs.
  - B. Jordan had previously presented his idea for real awnings and lights on the mural on the side of the Zarfos building if the funds are available. Atty Craley saw no problem as long as they were high enough to not interfere with any events being held at the municipal lot. Ms. Barley made the motion to approve the encroachment agreement. Mr. Holloway seconded the motion. All in favor; motion carried.
  - C. Jordan also requested while the Bethany Church paving is ongoing, his employees and subcontractors will be permitted to park in the municipal lot. Many ideas were discussed with the decision to create papers to put in vehicles determining they are part of his staff. Mr. Heister made a motion to approve parking relief for Jordan's crew while the paving project is active. Ms. Barley seconded, all in favor; motion carried.
  - D. Atty Craley mentioned the York County Planning Commission recommended approval of the sign ordinance to be forwarded to the council for approval in May.
13. **ADMINISTRATION** – Barley, Minnich, Musso
- A. Ms. Barley made a motion to appoint Michelle as the voting delegate and Erick as the alternate for the PSAB conference. Mr. Minnich seconded, all in favor; motion carried.
  - B. Noted the Charles St bridge grant was approved and is all covered under that one grant. There is no additional second grant to cover any costs to the Borough for the Charles St bridge.
  - C. The 2025 audit was completed with no letter of recommendations this year.
  - D. Ms. Barley made a motion to approve the Motorcycle Safety Awareness Proclamation, Mr. Holloway seconded. All in favor; motion carried.
  - E. Hometown Hero Banners- Mr. Patterson advised the VFW would like to take all old ones down, place the new ones and if there is room they will add the old ones as well.
  - F. Designation of towing companies in Borough- Bakers was discussed and noted they were already appointed previously, but s. Poole could not find anything in writing. Mr. Holloway suggested we should have an alternative. United is not interested due to local community opinion. Strobeck's and Red Lion Savage were discussed, and Ms. Poole will contact them, but we will not use Silverback after the cost to the borough previously.
  - G. Mr. Musso said there is an Admin committee meeting on April 28 to discuss the current handbook and any other discussion.
14. **APPROVAL OF BILLS**–
- A. Mrs. Barley made a motion to approve the payment of the bills. Ms. Phillips seconded, all in favor; motion carried.
  - B. Ms. Barley discussed that the municipal authority requests a breakdown when paying the invoices.
  - C. Mr. Klinedinst gave an update on the generator requested for Suds & Songs- been out of order and needed to make some calls before a decision can be made.
15. **ADJOURNMENT** – Meeting was adjourned at 9 pm.

Respectfully submitted by:  
Amanda Runkle, Treasurer