

Red Lion Borough Work Session Meeting Minutes
Monday, December 1, 2025

Members present

Cindy Barley
Dennis Klinedinst
Tony Musso
Evan Hiester
Amy Lau
Mark Holloway

Others present

Jeff Shue, Engineer
Erick Sowers, Zoning Officer
Amanda Runkle, Treasurer/ Secretary
Michelle Poole, Borough Manager
Gene Lau, Mayor

Shauntia Philips
Jen Dettinger
LuAnn Hildebrand

Mr. Musso called the meeting to order at 7 pm.

1. **PUBLIC COMMENT:**

LuAnn Hildebrand, 833 S Main St- Ms. Hildebrand provided a detailed history of Red Lion's Catharine Meyer. She explained that Meyer's name has been misspelled for many years and confirmed the correct spelling—"Catharine" with an A—based on signatures on existing deeds and documents. Ms. Hildebrand requested that council vote next Monday to officially update all future references to reflect the correct spelling. Additionally, she asked council to reconsider the eligibility rules for the Catharine Meyer Award. Currently, recipients must reside within Red Lion Borough, but many deserving individuals now live in nearby communities such as Windsor, York Township, and Dallastown. Ms. Hildebrand also reminded council that the Historical Society will host an Open House on January 19, 2026, at 6:00 PM, and all are welcome to attend.

2. **Mayor Report-** Gene Lau reported:

- Mr. Lau requested he present Joe Yahnke with a Mayor Award as he has done a lot for the community and the fire company in his 29 years. Mr. Musso suggested we get him a certificate or plaque.

3. **Public Safety-**Mark Holloway reported:

- Mr. Holloway noted the sign stub in front of the groomers have been removed.
- Mr. Holloway noted he loved seeing Brett working with and training Nino in the Public Works dept. He stated, "it is great to see experience training the new employees".
- Ms. Barley stated she would be willing to purchase a camera for the Public Works trucks and Mr. Musso stated he would also pay for one so they will be ordered on Tue.
- Mr. Holloway stated he has been thinking about the stop sign by the train station and the only solution he can think of is to put a post with a mirror to make all directions visible for motorists at that intersection.
- Mr. Holloway thanked Mr. Lau for nominating Mr. Yahnke from the fire company.

4. **Engineer's Report-** Jeff Shue reported:

- Franklin & Country Club Storm sewer improvements- possible to do work in conjunction with Columbia Gas since they have a project planned to do in the same area in 2027 to reduce the cost to us.
- Plan to bid Franklin St and Country Club project together with the 2026 road work bid because it would be best.
- Mr. Klinedinst questioned the crosswalk at Franklin St with no handicap access ramp on the side opposite Franklin Social. Mr. Shue reported he suggested it in his written report to include it in the 2026 bid package, but you cannot make a developer do work outside of their scope as that is the law. Mr. Klinedinst suggested angling the crosswalk, but Mr. Shue stated you typically try to reduce the time that people are walking in the street.

5. **Parks and Rec-** Amy Lau reported:

- Christmas breakfast Dec. 6 from 8-10am. with a canned food drive.

- Storytime with Santa will be Dec. 14 from 1-2:30 pm at the rec center and the Craley's are donating the cookies. Mrs. Hildebrand's husband will be Santa for this event and Becky had reached out to the library to get their assistance and no one ever called back for this event.
- Dance class being offered to ages 6-10 currently.
- Nov. 21 Meeting Recap: The meeting with Lori from DCNR went well. The next step is to hold another meeting to decide what features we want for the space, estimate costs and determine if the project should be phased, and consider Lori's suggestion to convert the splash pad area into an event space to reduce community costs. Planning Timeline -2026: Develop a plan with CS Davidson and a landscape company. 2027: Apply for grant funding :2028: Begin construction. Ms. Barley asked about the consultant cost for a concept plan. Mr. Shue stated it would be approximately \$10,000 since mapping is already complete.
- Ms. Lau stated planning costs for the Aug 25 rec meeting were never discussed. Original cost was \$6,000, later reduced to \$3,000 for CS Davidson and Ms. Lau is questioning why that change occurred. Ms. Lau tried to find this invoice on the bill list and since the bill list shows the checks sent, not the detailed invoices, it was not available. As committee chairperson, she feels excluded from decisions—both on this cost and the food truck contract—and questioned the role of a chairperson if decisions are made without input. Mr. Klinedinst suggested committee chairs need to be more involved. Mrs. Poole explained council directed the committee to move forward to avoid refunding splash pad funds. Mrs. Lau clarified her concern is about spending money without council approval. Ms. Lau asked council to explain the logic in that they want made aware of other rec funds, such as a software upgrade that would cost a comparable amount, but not knowledge of this expense. Mr. Holloway noted the splash pad was beyond repair and DCNR agreed. Mrs. Poole reiterated Lori's recommendation to involve the public and praised the efficiency of the Nov. 21 meeting. Mr. Musso acknowledged the need for the project but noted the cost was never discussed. Mrs. Barley reminded council that similar situations occurred with SEK audits—costs were unknown initially but deemed necessary. Ms. Lau explained after SEK was complete, the costs were discussed with council.

6. Municipal Services-

- Red Lion Authority requests we approve the Intermunicipal agreement and Mr. Holloway asked if there are any costs to the Borough for this. Mr. Klinedinst and Ms. Poole both stated none.

7. Public Works- Dennis Klinedinst reported:

- Mr. Klinedinst stated 411 Summit Dr had new service installed and the road buckled and then there were leaves on it so it couldn't be seen, but he is concerned about trying to plow over it.
- Mr. Klinedinst also noted the ceiling in this office room is again opening and needs to be insulated and caulked as it will expand with weather.
- Mr. Klinedinst asked where the money is that was left over from this building at 438 E Lancaster St.
- Meters are covered for the holiday season.
- Meters on Franklin St will be installed as time allows.
- Questioned why we waive the fees for street cutting for the water authority, but they do not waive the surcharge fees for our accounts and the EMA rent just increased for 2026 by 25%. Mr. Klinedinst stated the water authority's cost was \$102k to install the water line at Vulcan Rd. Mr. Holloway noted there seems to be some animosity between these two entities and it needs to be ironed out. This definitely needs more discussion since they have to get the permit but there is no cost to RLMA. Ms. Barley asked if there was ever any determination regarding the surcharge costs the borough pays to the authority and Mr. Klinedinst stated he turned it over to their board but had not addressed.

8. Planning, Zoning & Economic Development- Evan Hiester reported:

- Troy Leiphart received approval from the Planning Commission for his 601 w Maple St location.
- Jordan Ilyes has turned in a draft plan to be reviewed and discussed more next week to waive the Land Development Plan. Mr. Shue requested if it not needed there was no reason to not approve his waiver.

- LTAP safety program- Jan 13, 2026, at 9 am LTAP will give a free service for them to come in and walk our borough to determine where the safety issues are and create a plan for us.
- Code Administrators sent notice to us they had to drop 3 municipalities due to understaffing so we will need to see if there are any other companies that can take us on, so we have 2 options.
- Farmer Market application will be revamped to an online form and possible location move to Fairmount Park location.
- We received two “notes” concerning 316 Wise Ave, but Mr. Sowers noted when we go to inspect, there are currently no violations. Mr. Klindedinst noted the residence behind them has high weeds and will need to be reviewed.

9. **Administration**- Cindy Barley reported:

- We will need to review the fee schedules for both the Borough and the Rec department.
- Budget has been advertised, is available for public, and will need voted on next meeting.
- MMO is zero for police department and that will need noted in the minutes for next meeting.
- Reorganization meeting to be held in Jan. – discussed what needs a resolution and discussed Stephanie Weaver’s reappointment.

** Ms. Lau noted the rec committee is changing Suds & Songs to May 30 this year, so it does not coincide with other events **

10. **Adjournment**- With no further business before Council, Work Session adjourned at 8:12 pm.

Respectfully submitted by:

Amanda Runkle, Secretary/Treasurer