

RED LION BOROUGH COUNCIL MINUTES
Monday, January 12, 2026

Members present

Tony Musso
Cindy Barley
Evan Heister
Mark Holloway
Dennis Klinedinst
Shauntia Phillips
Chris Minnich

Others present

Michelle Poole, Borough Manager
Erick Sowers, Zoning
Sam Craley-Byerts, Asst. Solicitor
Amanda Runkle, Secretary/Treasurer
Brett Patterson, Public Works
Brian Pomraning, Public Works
Mike Craley, Solicitor
Jeff Shue, CS Davidson
Mayor Aleksa Keithan
Becky Gibney, Rec

Visitors

LuAnn Hildebrand Sara Berkebile Caitlyn Dujack Justin Keithan
Jen Dettinger

1. The meeting was called to order at 7:00 PM. Pastor Chip Godfrey from Pleasant View opened with prayer followed by the pledge to the flag.
2. Ms. Barley made a motion to approve the Dec.1, 2025 work session; Mr. Heister seconded. All were in favor; motion carried.
 Ms. Barley made a motion to approve Dec. 8-16, 2025, council minutes; Mr. Heister seconded. All were in favor; motion carried.
 Ms. Barley made a motion to approve Jan. 5,2026 Organizational meeting; Ms. Phillips seconded. All were in favor; motion carried.

3. **VISITORS AND PUBLIC COMMENTS-**

LuAnn Hildebrand, 833 S Main St.- With the approval of the Dec. 8, 2025, minutes which included the vote to accept the correct spelling of Catharine Meyer, Jim McClure will be writing an article that should appear in the Jan 28, 2026, Sunday News. Reminder, the Historical Society will be opening their doors to Borough Council on Jan. 19, 2026, at 6 p.m.

Caitlyn Dujack, 388 Atlantic Ave.- Explained that she and her family recently moved here and she has three children, two of whom are autistic, non-verbal. Ms. Dujack is requesting a handicapped parking spot in front of her house for her children. Ms. Poole and Mr. Klinedinst stated we just approved of the handicap spot at 328 Atlantic so it would be difficult to approve a second spot on the same block. Ms. Phillips noted the spaces are not designated to a specific vehicle so she could use the already approved spot, but Ms. Dujack confirmed that resident advised her he never really leaves his residence. Mr. Musso recommended we table this until next month after council has a chance to review the property and asked Ms. Dujack to return to further discuss this.

Sara Berkebile, 618 Wise Ave.- Previously requested a speed hump on Wise Ave. The borough has tried to put the electronic speed monitor up and notified Officer Grothe to request police presence in the area. Ms. Berkebile claims she has not seen any police in the immediate area and while she is not home every day, they are retired and spend a fair amount of time at home. Ms. Berkebile gave many examples of Dallastown and Mr. Musso reiterated we are not Dallastown, and we have different budget, police, and funds. Mr. Musso also suggested to keep calling the police. Mr. Heister recommended this subject is discussed in the meeting scheduled for tomorrow morning with LTAP. Mr. Minnich asked Ms. Berkebile if there was a pattern and she replied with Krapf buses.

Justin Keithan, 83 N Main St.- Concerns for the Windsor Lane/ Church Lane intersection stop sign. Mr. Holloway suggested we also include that in the meeting with LTAP tomorrow.

4. **MAYOR KEITHAN REMARKS AND RECOMMENDATIONS –**

- A. New Year's Eve had a good turnout, and it went well in her opinion.
- B. Ms. Keithan sent her condolences to Shawn Gunnet with the Alliance Fire Co.
- C. Mayor's Monarch Pledge- help the monarch butterflies and their population. Mr. Holloway commented he would like this looked farther into for the mosquito issue as well.
- D. Suggests attending a webinar (Parliamentary Procedures) on Wed, Jan 21 at noon.

5. **PUBLIC SAFETY-** Holloway, Phillips, Klinedinst

- A. EMA, Fire Co., and Ambulance reports have been handed in.
- B. Hole in the side of the mill on E Lancaster St needs to be reviewed by zoning.
- C. Phone pole at Andy's car lot (N. Main St) still has the wires down and while Ms. Poole has already turned this in, he asks that public works please be cautious.
- D. Mr. Heister brought up the pole on Horace Mann Ave as well where the utility pole has been replaced, but the old one was never removed.

6. **SOLICITOR'S REPORT**

- A. Mr. Heister made a motion to approve the Transient Vendor Ordinance 2026-1-1; Mr. Musso seconded the motion. All were in favor; motion carried.
- B. Mr. Holloway made a motion to approve the parking ordinance to reflect items previously enforceable under state law during State Police coverage 2026-1-2, Mr. Musso seconded the motion. All in favor; motion carried.

7. **ENGINEER'S REPORT**

- A. Mr. Klinedinst made a motion to advertise bid package for the 2026 road repairs and the Franklin St/ Country Club storm water, Mr. Holloway seconded. All in favor; motion carried. Discussion on getting quotes from CS Davidson before we complete a package, so we know the additional costs for these projects. Mr. Klinedinst also asked about Columbia Gas and Jeff advised he is still waiting on them to reply and we are all hoping this can be completed at the same time to help lower the cost.
- B. ADA ramp at Franklin Social on opposite side of the street was discussed. Ms. Runkle advised she found a grant that may help pay for these costs to get this completed so we will work on getting a quote and get approval next month from council to apply. Mr. Klinedinst requested we review Franklin St. and how much of a grade is needed to help with the drainage.
- C. Mr. Musso reminded the council that every time we make changes and have CS Davidson do anything, there is a cost to it and to please keep that in mind when you are requesting additional steps to be completed by them.

8. **PARKS AND RECREATION** – Phillips, Barley, Hiester

- A. Ms. Gibney advised we have more classes scheduled for the Spring to include dance, fitness, painting, outdoor activities, junk journaling, etc.
- B. Suds & Songs is coming together with renting the tents, getting the brewers and food trucks.
- C. Summer camp registration link is ready to be posted for 8 weeks.
- D. July 4th car show food trucks are booked and more will be done when Becky returns from vacation.
- E. July 5th fireworks will include the Red Lion Felton Band and 5 food trucks so far.
- F. Ms. Phillips requested that she be included in the planning and scheduling of these events going forward.

9. **MUNICIPAL SERVICES** – Minnich, Klinedinst, Holloway
- A. Discussion on the new trash company.
10. **PUBLIC WORKS** – Klinedinst, Holloway, Heister
- A. Christmas Lights Electric issue- Mr. Patterson explained there are 16 boxes that need replaced and the quote was \$3500.00. Ms. Barley made the motion to replace the boxes, so we have Christmas lighting, Ms. Phillips seconded. All in favor; motion carried.
- B. Mr. Klinedinst explained that the Water Authority is going to look at Franklin and Country Club since they determined the shut offs were never in the ground, so he wants to confirm the shut offs are still in working order.
- C. Mr. Musso brought up about the 4-way stop sign on Marshall and Wise Ave. Discussion from all on council to determine the stop sign west bound on Marshall St. was not entered into the ordinance. Atty Craley noted we could add this when we complete the next amendment and suggested we take the stop sign down until we can make the change. Mr. Klinedinst made a motion to take the stop sign down since the ordinance doesn't state such, Ms. Barley seconded. All in favor; motion carried. Mr. Heister recommended this also be discussed with LTAP in the morning.
11. **PLANNING, ZONING, AND ECONOMIC DEVELOPMENT** – Heister, Barley, Phillips
- A. No quorum last month so there was no recommendation for 675 S. Main St. Questioned whether the solicitor needs to attend and it was determined it was not needed.
- B. Discussion on changing the wording to §20-207 Yard Waste, Grass Clippings and Leaf Waste to comply with MS4. Jeff Shue advised he does not see an issue with the way we currently have worded as to where to put the leaves (on the curb or on the road) if we are audited. Mr. Klinedinst also noted there is a problem with the leaves on Summit Dr and Ivy Dr. going into the drains.
12. **ADMINISTRATION** – Barley, Minnich, Musso
- A. Discussion on appointing UCC inspection agency for plan reviews and inspections. Ms. Barley made a motion we authorize Ms. Poole to sign all necessary paperwork for all three suggested agencies. Mr. Holloway seconded the motion, all in favor; motion carried. Atty Craley noted we can have one or more agencies according the UCC.
- B. Ms. Barley made a motion to approve the contract and appointment of Kim Erdman as the Animal Control Service of Red Lion Borough; Ms. Phillips seconded the motion. All in favor, motion carried.
- C. Ms. Barley gave the new council members the option to reopen the budget or the tax levy by making a motion. Mr. Minnich questioned what the benefit would be to reopening and it was discussed that it is simply an option they have as the new council.
17. **APPROVAL OF BILLS**– Mrs. Barley made a motion to approve the payment of the bills. Mr. Musso seconded, all in favor; motion carried. Ms. Runkle confirmed the Excel spreadsheet is sufficient for all council and will no longer include the actual copies of the invoices.
18. **EXECUTIVE SESSION**- employee matter- reconvene at 8:37 p.m.
19. **ADJOURNMENT** – Meeting was adjourned at 8:40 pm.

Respectfully submitted by:
Amanda Runkle, Treasurer