

**Red Lion Borough Work Session Meeting Minutes**  
**Monday, June 2, 2025**

**Members present**

Cindy Barley  
Dennis Klinedinst  
Mark Holloway  
Evan Hiester  
Brady Greer  
Amy Lau

**Others present**

Jeff Shue, Engineer  
Jay Nolt, Zoning Officer  
Brett Patterson, Public Works  
Amanda Runkle, Treasurer/ Secretary

Ian Montgomery  
Chris Minnich

Mrs. Barley called the meeting to order at 7 pm.

1. **PUBLIC COMMENT:**

None

2. **Mayor Report-** nothing to report or comment on.

3. **Public Safety-**Mark Holloway reported:

- The fire and ambulance reports are not in yet. Mr. Holloway will meet with Sean Gunnett to discuss the street fair.
- Traffic marking in the square is almost invisible and people are missing the signs, so they are not aware of the lane direction, and it is going to cause an accident as Mrs. Lau stated last month.
- Coming east going west from Windsor on E High St, there needs to be “no turn on red” due to vision ability.
- Distributed the broken window theory to all of the council and noted he is very pleased with the codes report this month. The trash is still an ongoing issue, and we need to get after people to clean up after themselves- “poor people can still pick up trash” as this is a reflection on the neighborhood.
- If we ticket one vehicle on a street, we need to continue and ticket all vehicles on that street, so it doesn’t look like we are picking and choosing who we ticket.
- Grass is high on some of the main highways, and we need to get that cleaned up before we do the parades on these routes. Ian Montgomery agreed to help any way he could with killing weeds on the main streets. Mark gave a recipe to kill weeds that included vinegar, Dawn dish soap, water and salt.
- Trash going out too early needs to be monitored- Mr. Lau noted residents cannot be held accountable if they are not collecting the trash. Mrs. Lau noted the new totes should help with this in the upcoming months. Mr. Heister stated we should see the benefits after 1 year of new service once everyone gets accustomed to the new totes.
- Other issues in the borough- small building near the community building is not boarded up, Keener Kitchen has holes in the roof, 336 N Main St. has holes in the rear of the address.
- Mr. Lau brought up the bricks on Main St that are falling down. Mrs. Lau noted there was a grant to fund those bricks which is why they were completed like that, and Mrs. Barley noted the bricks were recommended by the Main St program.
- The same properties are getting fined and sent to the Magistrate, yet nothing is being done to fix the problem. Mr. Holloway and Mr. Klinedinst spoke with Magistrate office staff and determined they were being sent to them and put into process. Grass is an ongoing issue and same people being fined. Recommendations of Servants or another mowing company can be given to them, but it is not the council’s job to hold residents accountable. We have staff and Michelle is in charge of staff making sure this is being completed.
- Mr. Klinedinst stated in the Borough News, all council members should have the NIMS training completed and we currently only have 2 members that are certified so we cannot get funding for many things.

4. **Engineer’s Report**—Jeff Shue reported:

- The Fairmont Park is in motion. The trees are down and Jeff received a price from the contractor to refresh all the pathways. The plan is to level them and install a matting before completing the blacktop which will use the additional funds that were available. The width of the paths will stay the same as they currently are (close to 6 ft.). Mr. Klinedinst requested Jeff ask about the dirt being moved to different spots around the Borough.

5. **Parks and Rec-** Amy Lau reported.

- Mrs. Lau thanks Michelle and Brett for walking the paths and meeting with engineer.
- Suds and Songs will be held on Sat., June 7 and we will need all hands on deck- rain or shine. Possible clean up on Sunday as well.
- Mrs. Lau asked if we have ever held a Community Clean up event and Mrs. Barley stated we had in previous years and did not have a good turnout. Possibly 8-10 people showed up.
- Mr. Klinedinst stated the generator will be at Vulcan field on Thur. afternoon for S&S.
- Mr. Heister brought up the trail near Bethany Church extending to Hess Lane- requesting we could gravel extend to Bonkey's so it makes it easier to use and also add signage to that area. Ian noted the business association would be willing to provide signage.

6. **Municipal Services**—Michelle Poole reported :

- Trash contract will be ready to advertise.

7. **Public Works**—Dennis Klinedinst reported:

- Request for handicap parking spot at 306 N Charles St.
- The quote to remove trees on property for Linden storm water basin will be \$1,000.
- No truck signage coming off Broadway onto Neff and NO parking on Lemon Lane from East Ave to Newton Lane can be added to Atty Craley list for ordinance.
- Mr. Klinedinst noted the trees are out of shape on E Broadway and N Main St.
- Mr. Klinedinst stated 3<sup>rd</sup> request to have the yard mowed or taken care of at 125 Prospect St. Mrs. Poole noted every year we have to start the process over again. Mr. Holloway explained possibly we could do a habitual problem list and add that to the ordinance since there are many properties throughout that continue to have the same issues. Discussion was held on the normal procedure and how it works when a Quality-of-Life ticket is issued.
- Discussion was held on stop signs that are not in the ordinance around the Borough. Mrs. Poole is going to look into this and discuss with Brett which ones need added.
- Mr. Klinedinst stated residents will need to have the new water meter installed by the end of December 2025 or a fine of \$50 will be charged to put it in after that date.
- June 9, 2025, the new line will be put in at Vulcan Lane.

8. **Planning, Zoning & Economic Development**—Evan Hiester reported:

- Zarfos Building (Jordan) was approved by the ZHB for less that the required parking. He will need an additional 15 spots.
- Justn Heim resigning from Planning Commission.
- “Cluster Development” is used in special exemption with no definition. Atty Craley will need to explain and either withdraw or define.
- Scope meeting on June 18 at 10 am for the Wawa in Windsor Twp if anyone is interested in attending.
- Transient Vendor License- Mr. Heister and Mr. Barley did a 4-page presentation on what they determined. All council members were given this information to review, and it will be discussed at a different time.

9. **Administration**—Cindy Barley reported on items from the Manager's Report:

- Appoint Amanda Runkle as the alternate Open Records Officer.
- 2023 and 2024 Audits have been advertised.
- York Adams Tax Bureau approved the 2025 Collection fee- 1.75%.
- Borough Association Meeting- June 26, 2025. Please let Amanda know ASAP if you are going to attend.
- Approval to apply for the 2026 Safety Grant.
- Payment for Restuccia is to be approved.
- Mr. Klinedinst requested a street list for all the cuts the water company needs to have repaired.
- Mr. Klinedinst requests a total for the lot we repaired including the purchase price and attorney fees. At this point, he has determined it will take 73 years to recover the price we paid.
- Mrs. Barley will supply a list of water bills to the council explaining the fees we pay.
- Mr. Klinedinst questioned the \$50 rental inspection fee now being completed. Mrs. Poole and Mrs. Barley explained it is in the ordinance.

- Mr. Heister explained Dan Stephenson came to the Economic Meeting wanting to plant 10 trees along the Red Lion mile and also told them about a grant from Giant we should apply for. Mr. Patterson explained where he wants to plant the trees is an easement, so we need to look closer at this before it is done.

10. **Adjournment**—With no further business before Council, Work Session adjourned at 9:30 pm.

Respectfully submitted by:

Amanda Runkle, Secretary/Treasurer