

RED LION BOROUGH COUNCIL MINUTES
Monday, March 10, 2025

Members present

Cindy Barley
Amy Lau
Brady Greer
Dennis Klinedinst
Mark Holloway
Evan Hiester
Tony Musso

Others present

Michelle Poole, Borough Manager
Mayor Gene Lau
Jeff Shue, Engineer
Brett Patterson, Public Works
Mike Craley, Solicitor
Bryan Pomeraning, Public Works
Amanda Runkle, Secretary/Treasurer
Jay Nolt, Zoning
John Krantz, RL Water Authority

Visitors

Wade Elfner	Lance & Katie Thomas	Dustin Werner
Haven Barona	LuAnn Hildebrand	Aleksa Keither
Jen Dettinger	Laura & Branden Burkholder	Sean Grove
Sarah Bosserman Matulevicz	Leah Zeng	

1. The meeting was called to order at 7:00 PM. Pastor Jay opened with prayer followed by the pledge to the flag.
2. Approval of February 3, 2025 work session minutes: Mr. Klinedinst made a motion to approve; Mr. Heister seconded. All were in favor; motion carried.
Approval of February 10, 2025 council minutes: Mr. Klinedinst made a motion to approve; Mr. Heister seconded. All were in favor; motion carried.
Moment of silence for the West York Borough Police Officer Duarte who gave his life to save others.
3. **VISITORS AND PUBLIC COMMENTS-**
 - **Sarah Bosserman Matulevicz, 460 Carriage Lane-** Resident of York township but requested a stop sign at intersection of Carriage, Western and Howard. Concerned for safety so council agreed to review the intersection and possibly place the stop sign on Western at the intersection. * Atty Craley later noted in the meeting that when the housing development went in, Lynn was the manager and York Township offered to put in a stop sign and Lynn declined. We will need to change the ordinance to put this into action. Council will review.
 - **Lance Thomas, 202 N Franklin St-** concerns with parking at Franklin Street Social. Tony confirmed a decision is in the works to alleviate traffic and although it will not make everyone happy, it will be in the best interest of the borough. Mr. Thomas recommended opening up the gated area to divert traffic between the Black Cat Brewery and the Frankling Social. Mrs. Barley advised this is not an open road and was part of the requirements of parking for the land development to build the Social. Mr. Thomas also recommended allowing parking permits for residents on Franklin St. Mr. Musso stated this is a public street so that would not be an option. Mr. Holloway noted the road is usually full of parking on the days when the Social is closed due to residents being closer to their apartments when parked on the road, compared to in designated spots until parking meters are installed which should help. John Krantz asked if they could offer a shuttle like the First Post to commute people from parking at St. Paul's to the Social. Mr. Musso stated this would have to be an offer between the church and Jordan, owner of the Social. Mrs. Poole did note that St. Paul's church is open to using their parking other than on Sunday morning for service.
 - **Laura Burkholder, 340 W Maple St-** questioned what direction Neff alley would be one way. Stated that she heard we were going to be taking parking spaces away from handicap people. She also expressed concern about people driving too fast for people to cross the roads. Mr.

Musso explained we are working on a decision. We have no plan to take any handicap spaces currently in use and are looking into using speed tables as an option to slow the traffic.

- **Katie Thomas, 202 N Franklin St-** questioned council on why the gates cannot be removed between Black Cat and Franklin Social. Mr. and Mrs. Thomas asked how to stay involved in the decision being made concerning parking and were asked to attend meetings. Atty Craley noted the agenda is published online (Savvy Citizen and Facebook) and posted outside of the municipal building.

- 4. **MAYOR LAU REMARKS AND RECOMMENDATIONS-** nothing to report, but thanks to all of the residents for coming to the meeting and voicing their opinion.

- 5. **PUBLIC SAFETY – Holloway, Klinedinst**
 - A. Emergency Management report received
 - B. Fire Company report received
 - C. Ambulance report received
 - D. Noted the fire chief confirmed fires on S Main St and East Ave are not related. No burn ban in effect currently.
 - E. The Borough of East Prospect is requesting assistance from the Fire Police for the Memorial Day Parade and Fireworks on May 25th and the Car Show on July 5th. Fire police are already in use for VFW Memorial Day parade, but they are available for the fireworks. Atty Craley advised we should always make a motion and approve for the use of fire police so it is in the minutes. Mr. Holloway made the motion to assist, Mrs. Barley seconded. All were in favor; motion carried.

- 6. **SOLICITOR'S REPORT**
 - A. Review ordinance amendments to Chapter 15, Motor Vehicle and Traffic- Atty Craley asked which decisions have been made to amend.
 - 1. Speed limit changes to 15 MPH on Locust Lane from Franklin St to Neff St.- agreed
 - 2. Locust Lane west bound one way from Franklin to Neff- unsure at this point. Atty Craley noted at one point Neff St was one way from Broadway to Summit Lane or Atlantic Ave and it is very unsafe to turn left.
 - 3. Stop sign at Lancaster and Pleasant View- agreed
 - 4. No parking on both side of Locust Lane from Franklin to Neff St- agreed
 - 5. No parking on west side of N Franklin St from Maple St a distance of 42 ft.- unsure.
 - 6. Possibly coming out of Maple, no left turn- unsure
 - B. Elm Lane – proposal of an amendment to the ordinance from 1971 that adopted it- no action at this time.
 - C. Stop sign requested going west on Church at Windsor Lane- unsure
 - D. Barricade on Neff Lane to save money
 - E. Borough needs to amend the inter municipal agreement with the county for the UCC Appeals Board- modifying requirements to be less restrictive (education and skill set) for appointing individuals to the board. Mrs. Barley made the motion to move forward with the resolution, Ms. Greer seconded; all in favor, motion carried.
 - F. Ms. Greer asked what the legal repercussions would be to opening the gates between the Social and Black Cat. Atty Craley noted it is private property and Jordan would need to update the As-Built plans and bring it to the council. Mr. Musso requested we make the changes as discussed earlier in the meeting before we add new ideas.

- 7. **MUNICIPAL SERVICES – Hiester, Lau**
 - A. Wade Elfner is requesting to have a dumpster at his property known as 95 E. High Street as alternative to 7 garbage bins and 7 recycle bins. Mr. Elfner was previously told by Borough Manager that a dumpster was not possible, however Atty Craley advised as long as it is being picked up by our collector, he can put a dumpster in. If he chooses to use a different vendor, then he has to have 10 units. Mr. Elfner stated Penn Waste will not put a dumpster in. Council

can make an exemption where a dumpster is permitted. Mr. Klinedinst recommended waiting until a new contract is signed. Cindy made a motion to allow a dumpster at this address with his own service, Mr. Holloway seconded. All in favor; motion carried.

8. **ENGINEER'S REPORT**

- A. W. Broadway wall and lot close to completion. A request for partial payment has been submitted for Shiloh Paving for \$212,995 with a 5% retainage of \$17,335. Mr. Klinedinst noted there are 4 cracks in the paving due to not having control joints. Jeff Shue advised the final inspection is not complete and he will note the cracks on that inspection. Mr. Holloway also noted there needs to be a grated cap on the sump pump discharge pipe. Mrs. Barley made a motion to pay the \$212,995, Mr. Musso seconded; all in favor, motion carried.
- B. Park Improvement bids- Restuccia had the lowest bid and Jeff advised we should award that bid. Jeff will ask Restuccia to join COSTARS and Atty Craley agreed to using change orders for the additional overage funds we receive for additional work on pathways in the park. Mrs. Barley made a motion to award the Restuccia bid, Ms. Greer seconded; all in favor, motion carried.

9. **PARKS AND RECREATION** – Lau, Barley, Hiester

- A. Suds & Songs meeting March 16th at 6pm. Recreation meeting March 24th at 6 pm. Bunny breakfast and egg hunt will be held April 19th from 8:30 am – 10:30 am. Volunteers are needed.
- B. Currently the cameras are out of service with CIA. Review Advantage Security quote of \$4,060 for monitoring and replacement of recording equipment and replacement of inoperable zoom camera with two new cameras and use of existing working cameras. Discontinue contract with CIA for Park cameras and equipment. 10 days of video coverage will be made available through Advantage and the footage will go to 3 different phones. If we want to get 20 days of coverage, the cost would be around \$800 more. Mrs. Lau made a motion to approve the quote for Advantage Security, Mrs. Greer seconded; all in favor, motion carried.
- C. Glo Fiber is waiving the install and first month fee due to them not being able to connect at Nitchkey Park in a timely manner.
- D. Mr. Klinedinst noted that instead of paying Knapers, we should consider opening a restroom during the winter at Nitchkey Park.
- E. Discussion of Conduct Policy for behavior, handling registrations, and monies for Recreation programs. Atty Craley reviewed and stated it was well written.
- F. Review of proposed contract for Nitchkey Fields and Bowers Pavillion. Atty Craley will review.
- G. Mr. Musso questioned use of the Fairmount Park pavilion for recruitments without borough knowledge. Atty Craley advised it is permitted as long as it is not illegal activity.

10. **PUBLIC WORKS** – Klinedinst, Holloway, Hiester

- A. Mr. Klinedinst noted fire hydrants are leaking underground. Discussion ensued as to who is responsible for repairing or replacing these hydrants. There is believed to have been a contract in place previously, but no one knows where it is or what it states. Council requests Mrs. Poole and Mr. Krantz work together to draft or correct a contract.
- B. Action requested on Felton Borough has requested assistance – asking if we could sweep their roads one time this spring. We are proposing \$100 an hour for approximately 40 hours. Mrs. Barley made a motion to allow our public works team to assist with Felton Borough in the months of April, May or June. Mrs. Lau seconded; Mr. Klinedinst opposed, all others approve; motion carried. Will still need approved through Felton Borough.
- C. Request for a handicapped parking space from Carl Adams of 242 W. Broadway. Mrs. Barley made a motion to approve, Mr. Musso seconded. Mr. Klinedinst and Mr. Holloway opposed the motion, all others approve; motion carried. Atty Craley noted there is approximately 1 space per every 25 spots per regulation.

- D. Estimate for signage for original proposal to correct parking issues for 214 N Franklin Street on Locust, Neff, and N. Franklin is \$4,378. This is dependent on how the decision is made on the Franklin St parking issue.
- E. Lemon Lane north of East Ave is beyond patching. We have contacted King James to get a quote to do the section from East Ave to the alley to the right which is 16' x 130'. Proposal for entire length is \$14500.00. To complete East Ave repair of potholes, the 130 ft is \$6450.00. Mr. Klinedinst questioned where the funds would come from. Mrs. Poole stated there are 3 different budget chart of account codes with the same meaning for repairing the roadways equaling about \$20,000. Mrs. Barley made a motion to complete the 130 ft for \$6450, Mr. Musso seconded, all in favor; motion carried.
- F. Mrs. Lau made a note to create general rules at some point in the near future for alley parking. There is nothing now and a lot of them fire trucks would not be able to get through if there was a working fire. Atty Craley advised if a vehicle is in the cartway, it is illegal for state police although not a borough violation due to no ordinance unless we have no parking signs. LuAnn Brenneman asked that if we are going to start ticketing cars in the alleys, we let residents know before we start.
- G. Parking meters for N Franklin Street. We need to review costs and get approval to move forward. Also need to amend our ordinance to set fees for parking meters in a fee schedule periodically instead of stating the price in the ordinance as it is now. Mrs. Barley asked that we review some other options for an app, but Mrs. Poole and Brett from Public Works have reviewed and the costs are very high. Amend section 19:23 in Code Title 15 to put parking meters in and adjust the ordinance to change per the fee schedule. Atty Craley will include this change of the ordinance with the other parking on Franklin St. The red bags currently on the newer meters are due to the wrong price at installation. Mr. Holloway made a motion to move forward with meters on Franklin St., Mr. Klinedinst seconded, all in favor; motion carried.
- H. ADA compliance in the Borough with sidewalks and street crossings. We would like to meet with the PW committee and Jeff Shue to iron out our legal responsibilities and figure out a plan to move forward based on that. Mr. Klinedinst made the motion, Mr. Holloway seconded, all in favor; motion carried to meet and send final plans to Atty Craley for review.
- I. Discussion about bidding/contracting for Community Bldg. roof and splash pad repairs. We have two options to get these bids. One being COSTARS or Keystone which is more efficient and takes less time or getting outside bids which is more time consuming due to paperwork with bid package. Mrs. Barley made a motion to use COSTARS/Keystone, Ms. Greer seconded, all in favor; motion carried. Mr. Holloway requested we think about closing down the splash pad during this upcoming year due to the construction taking place.
- J. Mr. Klinedinst wants to be sure Jeff Shue, Borough Engineer, reviews the edge of the parking lot on Broadway which he will review at the final inspection.

11. **PLANNING, ZONING AND ECONOMIC DEVELOPMENT** – Hiester, Holloway, Barley

- A. Jordan Ilyes Land Development Plan – 214 N Franklin Street we still have not received an updated set of plans. Has not sent anything in so we will send a letter to him requesting again.
- B. The Refuse Ordinance needs amendments - § 20-102 Mandatory Collection by Borough to clarify use of dumpsters by multiple family buildings and § 20-104 Storage to require a container and no bags unless they are the per bag customers. When we do the new contract with a refuse company it can be added to the contract for lidded garbage totes. Council agreed mandating lids is not an option, we should keep citing for early trash instead.
- C. Dustin Werner contacted the Borough and is interested in being on the Economic Development Committee. If appointed, the three-year term would end 12/31/27. Mr. Heister made a motion to appoint Mr. Werner, Mrs. Barley seconded, Mr. Klinedinst, Mr. Holloway, and Mrs. Lau opposed causing a tie vote. Mr. Lau advised he will not break a tie vote and requested we table until next month when Mr. Musso is available for the vote.

12. **ADMINISTRATION** – Barley, Lau, Klinedinst

- A. Microsoft Office 365 billing involving the Municipal Authority and Red Lion Borough. Mrs. Barley made a motion to make the payment of \$6723.89 to reimburse Red Lion Municipal Authority, Mr. Klinedinst seconded the motion, all in favor; motion carried.
- B. We completed our audit with Susquehanna Municipal Trust for 2024 (Workers Compensation) and are receiving a refund of \$4,146.
- C. York county Borough Association Meeting will be March 27. Please advise if you will be attending.

13. **COMMUNICATIONS** –

- A. Letter from Joni Blymire about trash and rodents on Hazel Lane. Jay and Erick will be citing for trash on Thursdays and Mrs. Poole will contact Penn Waste to discuss some of these issues.
- B. Letter from Habitat for humanity asking if we have any properties, we would like them to consider for redevelopment in the Borough.
- C. Invitation received from Alliance Fire and Rescue for March 22, 2025 Appreciation Banquet.
- D. Letter received from York Township notifying us of the 2025 Street Paving projects in York Township in case any should affect us.

14. **APPROVAL OF BILLS** – Mrs. Greer made a motion to approve the payment of the bills. Mr. Heister seconded, all in favor; motion carried.

15. **ADJOURNMENT** – Meeting was adjourned at 9:45 pm.

Respectfully submitted by:
Amanda Runkle, Treasurer