

**Red Lion Borough Work Session Meeting Minutes**  
**Monday, May 6<sup>th</sup>, 2024**

**Members present**

Cindy Barley  
Amy Lau  
Brady Greer  
Dennis Klinedinst  
Evan Hiester  
Mark Holloway  
Tony Musso

**Others present**

Dan Shaw, Borough Manager  
Mayor Gene Lau  
Jeff Shue, Engineer  
Brett Patterson, Public Works

1. Work Session was called to order @ 7:00p.m.
2. No Visitor/Public Comment was heard.
3. **Mayor's Report**—Mayor Lau mentioned about the dirt bikes in town. They're driving up Broadway & also going through the park. It seems to be a problem in other towns too, like Harrisburg & York where Mayor Lau saw a group drive past a police officer, who did nothing. Mr. Holloway witnessed the same thing in Red Lion, as a dirt biker drove past a PA Trooper. Mark asked the trooper about it, who responded as if the Police won't chase dirt bikers. Mark read that Philadelphia had to change one of their ordinances in order for Police to crack down on this type of behavior. More discussion was held. Mr. Musso said PSP would enforce the existing ordinance pertaining to dirt bikes, if they're riding on state roads, but these bikers are going all over Borough roads, as well. PSP can't enforce local ordinances. Mrs. Lau will reach out to Trooper Grothey again to request he attend next week's Council meeting for further discussion.
4. **Public Safety**—Mr. Holloway stated Chief Gingrich will email the Fire Company Report, when it's ready. Mark visited Alliance last week & is really impressed in the way personnel keep up with maintenance on the fire vehicles, avoiding costly repairs. Also, their upcoming gun raffle has several cash prizes, as well as guns available to win. Tickets are \$100.
5. **Engineer's Report**—Jeff Shue reported:
  - Columbia Gas intends to do work (starting 1<sup>st</sup> week of June) on Chestnut Street & will coordinate with the Borough work on that road. A pre-construction meeting will be held soon & will involve the gas company. Jeff worked with them to do test pits to verify the depth of water & gas services. All concrete structures are on order to begin work in June.
  - Someone had been doing test pits in the Borough Municipal Lot (W. Broadway), but Jeff is not certain who is doing that. Jeff's office has been in contact with the legal counsel (concerning the wall project) who is still holding the bid project.
  - Last month, discussion was held about redirecting the DCNR grant funds since the amphitheater project was tabled. Jeff is still working on this; he'll update as news is known. Of note, Mrs. Barley said ROARS is requesting their check be returned if the amphitheater project isn't moving forward.
6. **Parks & Recreation**—Mrs. Lau reported:
  - April Recreation meeting was cancelled. At the next meeting, Amy will mention the idea of employee discounts for Community Building rentals.
  - Suds 'n' Song—Amy received a brief update: Bands are scheduled. There's a Google form available for volunteers (so people aren't committed to help all day). A system to streamline money handling is in the works. Council will need to give their approval (next week) whether or not to allow the Suds logo to be used for pre-ordering items.
  - Movies in the Park—these will be shown in conjunction with the Food Truck Friday nights. Movie names will be announced, once known.
  - July 4<sup>th</sup> Car Show needs volunteers! Contact Meredith or Amy. New committee members are also being sought.

- Jim Thorpe bus trip ticket sales were to be opened this week; 53 seats are available.
- Amy met with Becky G, Becky M, & Meredith to discuss the Income/Expense reports and to tighten up procedures.
- National Camp Out Night—last year, this event got rained out. There are some schedule conflicts in planning one for this year, as it's the same weekend as Suds 'n' Song. Brady shared her idea of celebrating Red Lion's graduating seniors, and putting together a type of Job Fair/Celebration with local organizations, employees, non-profits, etc. Whether or not the graduates are going to college, it's a way for them to get involved in their community, and possibly lead to employment or other opportunities. Some local businesses such as Rand-Whitney, Giant & Rite-Aid were interested in being involved in the event, as was The Fitness Factory who was willing to donate 3 months of free gym memberships & t-shirts to all students who attend the event. Lion Bowl is also willing to donate free bowling sessions for attendees. Additional ideas can be discussed. Brady is willing to talk to local restaurants who may be willing to provide pizza for the event. S'mores can be made & it can be a celebration of the graduates, in addition to opening up opportunities to them. Evan reported that ROARS is interested in being involved with this event also. More discussion was held on other ideas, i.e. still holding a campout event (for younger children & families), movie night, etc. Tony & Cindy believe all details should be planned through Rec, then be brought to Council; however, time is a virtue if involved parties want this planned for June. Amy can contact Atty. Craley for guidance on conducting committee business through email.
- Other questions related to Rec:
  - Community Building/code changes for door—Dan is meeting with security company tomorrow, 5/7.
  - Bowers Building—is Becky G. going to be trained for Bowers rentals? Dan said Meredith hasn't gotten with Becky G. about this yet.
  - Splash Pad employee training—Brett said the plan is to get the Splash Pad up & running this week, weather permitting.
  - Camp counselors—Amy knew interviews were being conducted, but she was out of town and couldn't attend. She wanted to be sure we had all that's needed for camp. Dan said Michelle was dealing with that & believes they have all they need. Amy requested that, as things occur that are related to Rec, she & the Committee be notified.
  - In relation to that, Evan asked for a type of organizational chart that includes contact information, but also how it breaks down into the Rec Department, Public Works Department, etc. Tony said Council can't overstep their bounds as Council members. We need to go through the Borough Manager, so he can make that contact. Evan believes it shows transparency. Follow-up direction on this can be sought from Atty. Craley.
- Playground equipment/sidewalk repair—Amy said there are some safety issues with some of the playground equipment as well as some of the sidewalks in the park. The cost for the repair is unknown, but Jeff Shue said prevailing wage doesn't factor into projects until they reach a minimum of \$25,000. The climbing chain ladder in the park is one item that needs to be replaced; cost is \$2,300. Years ago (pre-COVID), Brett had gathered quotes for the scope of park repairs. He will work on that.
- Field Hockey program—we plan to merge with Windsor Township. More details on this later, as far as who is responsible for what. Of note, there were questions last year about why checks were made payable to Red Lion Rec OR Meredith Yakelis. The answer was that Meredith had an LLC set up specifically for that program, but that is not being done anymore.

7. **Municipal Services**—Ms. Greer reported:
  - ALDI water main has been installed. The next step is to dedicate that line.
  - The Village Walk Development is looking to tie into Equine Meadows.
  - Monthly safety meetings are held with RLMA employees.
  - Edgewood Tank is almost completely down.
  - Denny reminded Brady that streetlights are a “job” of the Municipal Services Committee. If driving around town & notice any lights that are out, they should be called into Met-Ed.
  - Brady requested a list of the committee “jobs”, so she’s aware.
8. **Public Works**—Mr. Klinedinst reported:
  - Handicapped parking space request was received for 324 W. Maple Street, but the resident requested the sign be placed at 342 W. Maple. More information needs to be gathered to be certain if off-street, nearby parking is available. More discussion next week.
  - Why doesn’t Council shut down the HUD program in Red Lion as there are already 12 in the Borough? Dan said Shadowfax sends money to the Borough for two of the homes they operate “in lieu of” these residents paying taxes; however, the amount paid doesn’t equal the tax revenue that would normally be generated. The other 10 homes are through the York City Housing Authority and are tax exempt. Some Council agreed that no more HUD homes should be allowed in the Borough, while other Council disagreed with this.
  - Municipal Parking Lot—the lot was full Friday night & we should be gathering revenue from that.
  - Denny requested a report on how much water was used during street sweeping. Brett will provide that.
  - Red Lion Table Company—are those tenants registering with the Borough? The management company should be doing that, but Cindy will verify.
  - A resolution for the banners over State roads will come before Council next week for action.
  - Discussion was held on street signs in the Borough.
9. **Planning & Zoning**—Mr. Hiester reported:
  - Justin Keim—interested in serving on Planning Commission. This will be on next week’s agenda for action. Justin lives in the new N. Franklin St. apartments & is a Construction Project Manager with Four Squares in York.
  - Planning Commission will meet Monday, May 20<sup>th</sup> @ 7pm. and will continue discussion on updating the Borough’s Sign Ordinance.
  - Cherry Street Mini Storage received their security letter of credit, but time had expired for them to get their plan recorded. That will be on Council’s agenda for action next week.
  - Vacancies—the below persons expressed interest in serving:
    - Zoning Hearing Board—Sonya Holloway & Dave McCabe.
    - Economic Development—Shauntia Phillips & Jennifer Dettinger—Jen will submit her letter of interest.
  - ROARS held a Community Coalition Meeting last week. Evan thinks this will be a good opportunity to gather/gain volunteers. Cindy said Richard Vilello (PA Secretary of Community and Affairs Development) was at the meeting & stated that each year, all PA municipalities are rated according to their levels of distress. In 2014, Red Lion was at 669, but as of 2024 we’re 2,392, so that’s great news! (the lower the ranking, the better).
  - **Economic Development**
    - Regarding the beautification program discussed before—Evan put together a concept plan for it which he emailed to Council. If anyone has questions, let him know. He will work with Jen Dettinger over the next few weeks about various projects, i.e. Nitchkey Field entryway, budget schedule, etc.
    - Main Street program (such as York and Hanover have)—provides resources for a full-time Borough employee whose job would be to execute programs such as

providing economic development, beautification, etc. and work with various vendors to plan such efforts. It's a relatively new concept, but Evan can gather more information for Council to review.

10. **Administration**—Mrs. Barley reported:

- A Celebration of Life for Bob Frutiger will be held on May 14<sup>th</sup> @ the Community Building from 1-3pm.
- Dan Shaw gave a review of the Manager's Notes. Discussion was held on various items.
- Brady suggested AV equipment be installed in the new Meeting Room so visitors can see what Council is working on. Lighting for the parking lot was also suggested.

11. **Adjournment**—With no further business before Council, Work Session ended at 8:30pm.

Respectfully submitted by:

Stacy Myers, Recording Secretary