

## Red Lion Borough Work Session Meeting Minutes Monday, October 6, 2025

### Members present

Cindy Barley  
Dennis Klinedinst  
Mark Holloway  
Evan Hiester  
Brady Greer  
Amy Lau  
Tony Musso

### Others present

Gene Lau, Mayor  
Erick Sowers, Zoning Officer  
Brett Patterson, Public Works  
Amanda Runkle, Treasurer/ Secretary  
Brian Pomraning, Public Works  
Michelle Poole, Borough Manager

Trevor Manahan, Rabbit  
LuAnn Hildebrand

Mr. Musso called the meeting to order at 7 pm.

### 1. **PUBLIC COMMENT:**

**Trevor Manahan, Rabbit Transit-** Rabbit Transit is interested in installing a ticket vending machine for the bus in the same location we had our IPS payment machine previously. Mr. Manahan has an agreement for council to review explaining they will have an engineer come to inspect for electric and make sure it is compliant. Red Lion Borough will be responsible for electrical to the machine, but Rabbit Transit will cover all expenses for maintenance and damage. Year to date, there have been more than 10,000 transactions on this fixed route. This will be voted on at the council meeting on Oct. 13, 2025.

### 2. **Public Safety-** Mark Holloway reported:

- NIHMS training needs to be completed by each council member. Mrs. Poole noted this should be done individually online. Mrs. Lau and Mr. Holloway explained they would be interested in doing this as a group.
- Firefighter EIT Ordinance and Resolution were sent to all council members and will be voted on at the next meeting.
- York Dispatch (Mark Walters) requested information from the Borough on a fee paid to PA state police. Council stated we would be willing to pay a reasonable amount, but they do not wish to state an amount at this time.
- Mr. Holloway noted once again, the painting of lines in the square are not easily followed on Broadway. It was noted the State Police were confused as to what lane to be in at one point.
- Mr. Holloway noted the intersection at Church and Windsor has no good site angle to see oncoming traffic coming up Windsor Lane. Mr. Musso suggested possibly no right turn or yield sign. Mr. Klinedinst noted when they shut down the streets, this intersection is used more.
- Mr. Holloway requested that Kathy and Tiff both use the body camera that was purchased, or we buy a 2<sup>nd</sup> one for Kathy for safety. Mrs. Barley asked how long the footage is saved and it was explained it will only be used for specific instances and police will be called when there is an issue so there is no need to save any footage.
- Mr. Holloway asked what happened to the "Do Not Block Intersection" sign at the dog grooming location. Brett confirmed it has not been there since 2013. It was discussed that tenant rents, so it is a landlord issue to request signage for the business.

### 3. **Mayor's Report-** Gene Lau reported:

- Mr. Lau stated he wishes council luck with traffic in Red Lion since he sees many instances with having two businesses in the square. He has seen an increase of non-intelligent decisions people make when driving.
- Great job to Public Works team at Fairmont Park with finishing off the paths.
- Mr. Heister stated there has been an increase in U-turns, possibly from Grub Hub and Amazon drivers.

4. **Engineer's Report**—Michelle Poole reported:

- Jeff will have someone at the next meeting if we want to send someone in his place since he is out on medical leave. There is nothing we need that we are aware of so will not request them to be here.
- Red Lion MS4 annual report has been completed and handed in.
- Mr. Klinedinst asked why the sealcoating still was not completed at Fairmont. The railing is also no longer at the steps due to the contractor removing due to damage. Brett noted that the contractor did not cause the damage, he only removed it due to the damage.

5. **Public Works**—Dennis Klinedinst reported:

- Finalized list of roads for loan completed.
- Speed hump requested in the 600 block of Wise Ave- Mr. Klinedinst stated to cross that off.
- Sean Cusack, 334 Atlantic Ave requesting handicap parking space. Mr. Klinedinst will walk that and see if there is already one in that location.
- Mr. Klinedinst noted the Red Lion Municipal Authority paid for an 8" water line extension at Vulcan Rd in the amount of \$49,425.20 and backhoe completion in the amount of \$52,962.00 with a total of \$102,387.20.
- Branch pick up is still being completed.

6. **Parks and Rec**- Amy Lau reported:

- End of the Year- Halloween parade is on Mon, Oct 28 instead of Tue like in the past years. Registration will be complete before the parade this year but we still need volunteers. Mr. Musso asked if the Catherine Meyer 2024 winner would be driven like in past years. Becky will reach out to him and see if he is interested. Santa Breakfast will be Dec. 6, 2025, 8-10 am. The Santa workshop and "Story Time with Santa" times are unknown at this time. House decorating contests are possible this year. Use a passport to make sure people see all the events.
- Possible 4<sup>th</sup> of July event with house decorating and work with the VFW to increase participation.
- DCNR will be here on November 14, 2025, to review Fairmont Park.
- Food Truck Friday event on Sept 19 coincided with a Red Lion football game so it hurt us because they have their own food trucks. Concerns and discussion on why the schools do not have to have a transient license which needs to be reviewed before it is passed. Mrs. Barley noted that the school needs to have a representative (liaison) attend the rec meetings and work together with the Borough.
- Bus trip has been postponed to later dates since we could not get transportation at a reasonable rate.

7. **Planning, Zoning & Economic Development**—Evan Hiester reported:

- Transient Vendor Ordinance and sign Ordinance is in the planning stages, and they will recommend to council in the coming week.
- The "For Sale" sign at Martin and S. Main needs to be reviewed by Zoning officer.
- Mr. Heister requested information on the Rental inspections for a designated responsible agent for out of state landlords. Mr. Sowers explained it is already being done currently.
- Economic Development determined there was a survey completed in 2020 to show what the Borough businesses would like to see in the future. They are planning to put together something to determine if the needs are still the same.
- America 250 may be able to help with banners, grant help, Jubilee Day, or anything else we may need.
- Zarfoss Building (Jordan) requested permission to place a dumpster on the municipal lot. Questions to be asked:
  - Time frame?
  - Location on lot?

Size of dumpster?

- 21 W Broadway (Jordan) requests permission to block Charles Way and Railroad Lane during construction. Mr. Lau stated this may cause problems with his businesses, although he is still willing to work with him on this.
- Need to amend parking Ordinance to reflect changes to who can enforce specific parking violations to include too far from curb, parking on the wrong side of the road, etc.
- Need to amend 13-201 to 13-207 to remove requirement that applicants contact the police service provider for Red Lion Borough.
- Mr. Musso requested we change the Ordinance to allow tattoo shops in the borough center area. Discussion ensued concerning whether this is a discrimination issue.
- Mr. Musso also requested the Ordinance be changed to allow unregistered, uninspected vehicles to be permitted on personal property. He stated it should not be mandated by Red Lion Borough, while Mrs. Poole stated there is already a parking problem in the borough, so Zoning and Codes Enforcement are simply enforcing what the Ordinance states. Mr. Holloway stated businesses such as garages should have an exception, which they do, on that said property. Mr. Musso argues that he has other personal property where he has vehicles and the previous Zoning officer stated this was his staging area, which is not valid since the Ordinance states no vehicle should be in the same location for more than 72 hours. He recognizes if it is a safety issue, then it should be mandated, but who determines the safety issue and who determines what else is relevant, like construction supplies, to be an Ordinance issue. The language needs to be defined in these Ordinance.

8. **Administration**—Cindy Barley reported:

- Eckert Seamans cost for the loan to repair roads will reach out to Ms. Runkle in the near future.
- Pension Audit was completed for 2020-2024 with no findings.
- Safety Grant was awarded in the amount of \$697.48 from Susquehanna Municipal Trust.
- Complete Resolution 2025-14 to mandate Mrs. Poole and Ms. Runkle as authorized officials to execute documents for the Local Share Grants.
- Consider the resolution for Kindness Week Worldwide (Nov. 8-15)
- Jordan Ilyes appealed the property assessment decision, and we will need to have representation on Thursday, Oct. 9. For this appeal. Mrs. Poole will attend this since this property has already been awarded LERTA.
- 2026 Animal Care and Housing agreement increased to \$5537 from \$4195 in 2025.
- \$11,105.01 was earned in interest for Sept 2025.
- RSVP to Amanda for the York County Borough Association dinner on Nov. 22, 2025.
- Borough employee appreciation will be Nov. 13, 2025. Mr. Musso suggested we invite Jay Nolt since he was not fired and worked a portion of the year.

9. **Municipal Services**—Mr. Musso reported:

- 2026 tip fee for York County processible municipal solid waste at the Resource Center will increase \$85 per ton.
- Mr. Klinedinst questioned when the information will come to the residents regarding the new garbage collection. Mrs. Poole will contact Anthracite to get the information.
- Mr. Klinedinst questioned what we will get done January 1, 2026. Mrs. Poole responded not a thing—they are doing all they can to enforce our ordinances and they don't need to do anything differently.

Next budget meeting will be held on Oct. 15 at 6 pm.

10. **Adjournment-**

- With no further business before Council, Work Session adjourned at 8:25 pm.

Respectfully submitted by:

Amanda Runkle, Secretary/Treasurer