



Red Lion Farmers' Market Vendor Application Form

Thank you for your interest in renting a space at the Red Lion Farmers' Market. The market will be held every third Saturday of the month from 8am – 2pm at Fairmount Park, 108 Boundary Avenue, Red Lion, PA 17356 from June 20th to October 17th. Applications and all supporting documents must be submitted to the Red Lion Borough Office by email at rlboro@redlionpa.org or in person at 438 E. Lancaster Street, Red Lion, PA 17356. Vendors will be notified of their acceptance within two weeks the application is received.

Vendor Information:

Business

Name: _____

Business

Address: _____
Street Address City State ZIP Code

Contact

Name: _____

Contact

Info: Phone: _____ Email: _____

Vendor Space, Schedule, and Products:

10'x10' vendor space \$15 per month

10'x20' vendor space \$30 per month

All Dates (5 months)

June 20th, 2026

July 18th, 2026

August 15th, 2026

September 19th, 2026

October 17th, 2026

I would like to sell the following products (*check all that apply*):

Produce (*fresh uncut fruits and vegetables*)

Maple Syrup

Unprocessed Honey

Fresh Eggs (*must be stored and maintained at 45°F/7.2°C*)

Baked Goods

Other – LIST ALL

If a product is not included in this list, you will not be allowed to sell it at the market without first receiving approval from the market management team.

Would you require a power source during the market? If so, please explain _____

Are you selling in any other markets? Yes No

Are you qualified to accept Pennsylvania WIC, SNAP, EBT vouchers? Yes No

Is your business certified organic? Yes No

(If yes, please enclose a copy of your certification document)

Red Lion Famers' Market General Conditions

1. I understand and agree to all rules, regulations, and requirements established for the Red Lion Farmers' Market as outlined in this application. Failure to comply with any of the requirements or event rules may result in the termination of this permit at any time at the discretion of the event coordinators.
2. If selected, I understand that I must obtain all necessary permits and licenses from the Borough of Red Lion and the Pennsylvania Department of Agriculture.
3. I agree to attend each month during the day/time referenced in the program guidelines throughout the entire 2025 Red Lion Farmers' Market Season.
4. I agree to maintain sufficient insurance coverage that reflects the nature of the business and the products sold while participating in the Red Lion Farmers' Market.
5. I agree to maintain the property, including, but not limited to, sweeping up debris and taking all trash with me after each vending day.
6. I understand that the Borough of Red Lion reserves the right to make changes to any of the vendor policies as warranted.

I _____ the owner of Farm/Business _____
have read the Vendor Application Rules and Regulations, Red Lion Farmers' Market Rules and Regulations, Red Lion Borough Vendor Insurance Requirements, and the above General Conditions and agree to abide by them and the spirit of this Farmers' Market.

Signature of Owner

Date _____

Mail Application to: Red Lion Borough, 438 East Lancaster Street, Red Lion, PA 17356

OR

Email Application to: Red Lion Borough, rlboro@redlionpa.org

For any questions or clarifications, please contact the Red Lion Borough office at (717) 850-0790 or email rlboro@redlionpa.org

Vendor Application Rules and Regulations

1. Submitting an application does NOT guarantee you a space. The Borough of Red Lion will be accepting a limited number of vendors. Having been accepted in previous years does NOT guarantee you a space, seniority or any special acceptance privileges. Applications will be reviewed by the Borough of Red Lion and vendors will be selected based on a number of criteria, including: proposed items, price of items, completeness of application, space requirements, appearance of stand, and adherence to rules. Preference may be given to businesses within the borough, uniqueness of items and the order in which applications are received. All non-compliant applications and applications without the required supporting documents will be returned as incomplete.
2. Vending permits are not transferable by sale or trade. If a vendor sells or transfers title to their business after being accepted in a Borough event, the letter of acceptance and any event permits issued by the Borough of Red Lion will be null and void.
3. Vendors may only sell the items listed on their application during the listed sell times. New items may not be added after acceptance has been granted.
4. Vendors who have exhausted supplies or are eager to travel, may not leave prior to the official end time of the event, unless dismissed by the event coordinator(s). Vendors who do not adhere to event published vending times will not be invited to submit proposals for future events.
5. **Acceptance:** Once accepted, your vendor fees must be submitted to the Red Lion Farmers Market management team or, or to the Borough of Red Lion, on or before the first attended day of the market. If payment is not received by this deadline, you risk losing your space to another vendor. All cancellations must be reported to the market management team 7 days before the scheduled start of the event. Regardless of cancellation date, the vendor is still responsible for paying their vendor fee for the contracted amount if their space cannot be filled. After receipt of fee, no refund of vendor payment(s) will be made to any vendor under any circumstances.
6. **Licensing:** If required, accepted vendors must have or obtain a valid **Retail Food License** from the Pennsylvania Department of Agriculture. Retail Food License application can be found online at <https://www.pa.gov/agencies/pda/food-safety/retail-food/farmers-markets.html>.
7. **Marketing:** Red Lion Borough is authorized to promote the Red Lion Farmers' Market and vendors participation in the market, including but not limited to, using photographs and descriptions in materials, links to websites, and press releases.
8. **Parking:** Free vendor parking is available within the Fairmount Park parking lot. Please do not park in the Kaltreider-Benfer Library parking lot.
9. **Set-Up:** All vendors must be available to set up during the listed set-up times when the borough market coordinators are on-site. No tables, chairs, weights, or other supplies will be provided for vendor spaces. The use of ballast blocks, water barrels or other weights is permitted to secure vendor tents as long as it done safely per the tent manufacturer recommendations. Tents with stakes shorter than 6 inches in length will be permitted. You may not increase the size of your vending space or bring supply vehicles or tent weights that require more space.
10. **Weather:** This is a rain or shine event. In the event of inclement weather, the market will remain open during regular operating hours. There will be no refunds issued for vendor cancellations due to inclement weather. In the event that severe weather or a declared state of emergency results in cancellation of any market days or limits market hours of operation on certain days, no refunds for cancellations due to weather or emergencies will be issued.
11. **Water Hook Up:** The Borough of Red Lion WILL NOT be able to provide vendors with access to water. Vendors will be responsible for providing all necessary water, connections, filters and hoses for vendor water use.
12. **Electricity:** Access to electricity is not available for this event. Vendors must provide their own quiet generators (60 decibels or less). If your generator is louder than 60 decibels and causes complaints

from other vendors around you, you will be asked to turn it off even if that means ending operations or leaving the event area.

Red Lion Farmers' Market Rules and Regulations

1. Vendors participating in the Red Lion Farmers' Market shall sell:
 - Homegrown produce or products.
 - Homemade products.
 - Handmade products.
2. Vendors shall be responsible for the setup and teardown of their stands and spaces.
3. Vendors shall be responsible for transporting, unloading, and reloading all equipment and material to and from their assigned space.
4. Vendors shall be responsible for providing their own tents, tables and equipment.
5. Vendors shall have their assigned tent spaces and be allotted an additional 10' x 10' area behind their rented space for storage of equipment and materials.
6. Vendors shall be responsible for cleanup of their space and are required to bring their own methods of disposal for any waste they produce during operation.
7. Vendors shall be responsible for providing signage for their business.
8. Vendors shall not sell, promote, or display profanity or suggestive language.
9. Vendors shall not display political signs.
10. No political party or campaigns shall be approved to reserve market space.
11. Promotion of any particular religion or religious institution shall be prohibited.
12. Vendors shall be prohibited from selling products associated with violence, such as knives, guns, tasers, weapons, etc., at the discretion of Red Lion Borough.

Red Lion Borough Vendor Insurance Requirements

All approved vendors participating in the Red Lion Farmers Market are required to maintain adequate insurance coverage that reflects the nature of their business and the products they sell while at the market site.

Accident Notification:

In the event of any accident involving the general public and/or private or public property, the vendor must immediately notify the **event coordinators** and provide a detailed report of the incident. Copies of all reports should also be submitted to Red Lion Borough at the same time they are forwarded to any other parties.

Indemnity Agreement:

The vendor agrees to indemnify and hold harmless **Red Lion Borough, its officers, agents, volunteers, and employees** from any and all liabilities, losses, or damages (including attorney fees and costs of defense) resulting from claims, demands, suits, or actions arising from the vendor's operations under this contract, including any operations by subcontractors.

The vendor will, at their own expense, defend Red Lion Borough against any such claims and will satisfy and discharge any judgments rendered against the Borough of Red Lion. This indemnity agreement shall take precedence over any conflicting provisions in the insurance policy provided by the vendor.

Vendor's Property Responsibility:

Vendors and subcontractors are responsible for the loss or damage of their own property or equipment, including tools, scaffolding, temporary structures, or any other items used in the performance of their work. Red Lion Borough assumes no responsibility for such losses.