

**Red Lion Borough Planning Commission Meeting Minutes
Monday, September 16th, 2024**

Members present

Beth Nidam
Cindy Barley
Muriel Slenker
Justin Heim

Others present

Michelle Poole, Asst. Borough Mgr.
Samantha Craley, Solicitor
Mike Craley, Solicitor
Stacy Myers, Recording Sec’y

1. The meeting was called to order @ 7:05pm followed by the pledge to the flag.
2. **Approval of Meeting Minutes**—Mrs. Barley made a motion to approve the July 15th, 2024 Meeting Minutes; Mr. Heim seconded. All were in favor; motion carried.
3. **Public Comment**—none
4. **Proposed changes to “Signs” in the Red Lion Borough Zoning Ordinance— Sign discussion continued**—Red Lion Borough’s zones being **Residential Outlying, Residential Town, Borough Center, Commercial & Industrial.**
 - **Identification and information of churches, schools & other nonprofit organizations**—from the June 17th meeting, this size was to be determined in each zone. Michelle had measured a few church signs around town. The committee agreed that the size of this particular sign should be **42 sq.ft. in ANY of the 4 zones; permit required in any zone.**

| <u>Type of Sign</u> | <u>Maximum Size</u> (RO & RT zones) | <u>Permit req’d</u> |
|--|---|---|
| Temporary signs of architects, builders, contractors, developers, engineers, painters & similar artisans, which are erected & maintained on the premises where the work is being performed | 12sq. ft. | No |
| Street name & address of a dwelling or dwelling unit including signs identifying a permitted home occupation, displaying the name, profession or activity | 4sq. ft. | No |
| Sponsorship sign at a Municipal Rec. facility or School Rec. facility | 32sq. ft. per sign (not to exceed 800sq. ft. total or 25 total signs per facility) | Yes (fee per instance & not per sign; revisit later, if necessary) |
| Identification of apartment house | 20sq. ft. | Yes |
| No Trespassing | 2sq. ft. | No |
| Electronic message signs | 32sq. ft. | Yes |

| <u>Type of Sign</u> | <u>Maximum Size</u> (Borough Center) | <u>Permit req’d</u> |
|--|---|----------------------------|
| Temporary signs of architects, builders, contractors, developers, engineers, painters & similar artisans, which are erected & maintained on the premises where the work is being performed | 12sq. ft. | No |
| Identification of apartment house | 20sq. ft. | Yes |

| | | |
|---|-------------|-----|
| Business | TBD | Yes |
| Street name & address of a dwelling or dwelling unit, including signs identifying a permitted home occupation, displaying the name, profession or activity. | 4sq. ft. | No |
| No Trespassing (multiple signs permitted in this zone) | 6sq. ft. | No |
| Electronic message signs | 32sq. ft.** | Yes |

**size to be reviewed in this zone

| <u>Type of Sign</u> | <u>Maximum Size</u> (Commercial & Industrial) | <u>Permit req'd</u> |
|--|---|---------------------|
| Temporary signs of architects, builders, contractors, developers, engineers, painters & similar artisans, which are erected & maintained on the premises where the work is being performed | 32sq. ft. | No |
| Identification of apartment house | 20sq. ft. | Yes |
| Business | 160sq. ft. or 3sq. ft. per each linear foot of building frontage (whichever is greater) | Yes |
| Street name & address of a dwelling or dwelling unit, including signs identifying a permitted home occupation, displaying the name, profession or activity. | 4sq. ft. | No |
| No Trespassing (multiple signs permitted in this zone, not to exceed 32sq. ft. per sign) | | No |
| Billboards (Industrial Zone only) | 300sq. ft. | Yes |
| Electronic message signs | 32sq. ft. | Yes |

Additional Discussion on definitions & ideas to possibly be added for Borough Center, RO & RT zones:

- a) **Apartment Complex**—discussion was held on wording & how to define this. More review needed.
- b) **Under “Identification of apartment house”, a Subsection (a)** to be added stating “Identification of individual buildings within the apartment complex that is two or more apartment houses located on the same lot under the same ownership.” (to be included at the time of obtaining the sign permit, in addition to directional signs, building name, etc.) ***This may not be needed if Apartment Complex definition (letter ‘a’ above) is added.***
- c) **“X” amount sq. ft. per sign; “X” amount sq. ft. total**—owner to determine how they want to get to that total.

5. **Adjournment**—With no further business before the committee, Ms. Nidam adjourned the meeting @ 8:30pm.

Respectfully submitted by:

Stacy Myers, Recording Secretary