

**RED LION MUNICIPAL AUTHORITY – April 27, 2022**

**AGENDA**

**Zoom Meeting ID: 650 599 3196**

1. The Authority meeting will be opened by the Pledge to the Flag.
2. Review and approval of the meeting agenda.
3. Action should be taken on the minutes of the March 23, 2022, meeting.
4. **WATER USAGE REPORT** – See attached report
5. **CONNECTIONS REPORT** – See attached report, 9 connections.
6. **VISITORS** – Tom Newman, PE, Dynamic Engineering Consultants, PC via Zoom to discuss

Aldi Windsor Township Project

7. **WATER AND SEWER – OLD BUSINESS**

1. Solicitor's Report – See attached report
2. Engineer's Report – See attached report
3. Superintendent's Report
  1. Received quote (Costars) for the upgrade of the Country Club Pumping Station from Heim Electric in Harrisburg to retrofit the existing control panels (\$13,064), which is \$28,000 less than quoted by Envirep. This brings the total cost for (4) new pumps, motors, and replacements of all control panel components to \$50,264. (attached)
  2. Emailed Corey Dillinger (MPL) The resolution allowing 3-Stages Advisory to process payments for RLMA.
  3. Shut offs will be May 11, 2022.
  4. Submitted the Water Allocation permit compliance report to Pennsylvania DEP on April 1, 2022.
  5. The Authority held their Source Water Protection Meeting on April 6<sup>th</sup>, 2022. The following Authority members and personnel were in attendance; Chris Minnich, Skip Missimer, Dennis Klinedinst. Kevin Eck from Stan Saylor's office, Emily Neideigh from York County Conservation District, and local citizen Christopher Paules was also in attendance.
  6. Submitted the Chapter 110 Report for 2021 to the Pennsylvania DEP.

7. Submitted EDMR for February 2022, DEP issued a notice that the non-compliance instance for our January EDMR for late submission, this has been changed to compliant. This is due to a system wide outage of their online EDMR submission portal. (attached)
8. We were contacted on March 28<sup>th</sup>, 2022, by the Pennsylvania DEP Storage Tank Division regarding the underground fuel tank at Greenbranch which powers the generator that runs the pumps, that pump water to the treatment plant. In their letter (attached) they list several non-compliance issues that were reported by our tank inspector Keystone Petroleum. We need to address these non-compliance issues as soon as possible. We have already addressed the Class C operator issue with DEP, as well as the instituting a monthly walkthrough inspection of this facility, and documenting it using DEP's template, and physically checking the UST system components at our site. We have also contacted Keystone Petroleum to correct the issues with the containment pumps and sensors at a cost of (\$1,954.00).
9. Submitted our Tier II Report (on-site chemical inventory) to the Department of Labor and Industry. This report has been received and is pending administrative approval.
10. Ordered a pallet (40- #50 bags) of copper sulfate on 4/21/2022 for algae control at the Cabin Creek Reservoir from Coyne Chemical at a cost of \$5,080.
11. Received Mikayla Regan letter of resignation on 5/20/22. (attached) Brad also reported that (2) of his part time operators have resigned. He will begin advertising and interviewing prospective applicants to fill these vacated positions.
12. On 4/7/22 I had a conversation with DEP Water Specialist, Karen Unruh regarding multiple violations to our Water Allocation Permit WA-38B, which is a permit issued in 1981, and expires in 2031. This permit allows us to withdrawal a combined total of 3,500,000 gallons per day from our three water sources (Cabin Creek, Beaver Creek, and Greenbranch) We have been in violation of this permit by withdrawing more than our 3.5 MGD combined allocation for everyday of 2021. Ms. Unruh stated that she had passed these violations of our permit on to the Region Representative Shawn Cable but has heard no response from him. She said it is up to him if the department will act on these violations. Ms. Unruh mentioned that we must start metering the conservation discharge from Beaver Creek as it is required by our permit, and we are not currently doing this, I assured her we would get this taken care of and will inform her when we have done so. I forwarded this issue to Corey Dillinger (MPL) to look into this issue further, and I had Brad Sprenkle contact Control Systems 21 about getting our flow metering repaired or replaced at Beaver Creek dam.
13. Spoke with Don Dellinger regarding the Kaltreider-Benfer Library storing some of their materials in the basement of our Distribution/Maintenance Building. He said he would contact me when they are ready to move these items.
14. Received radiation detector for monitoring of radiation at the water treatment plant. Brad Sprenkle will begin monitoring several days per week to get base line data.

15. Took a tour of American Water Company's, DR Tanks which were installed last year in Parkesburg PA and provide water to their surrounding customers. Cory Myers of DR Tanks discussed the tank construction, longevity, options, and maintenance of these concrete tanks. The following Authority members, and personnel were in attendance Dennis Klinedinst, Skip Missimer, Kelly Henshaw, Jeff Beard, and John Krantz.
16. Brad Sprenkle hired Joe Kellison as a new part-time operator for first shift, he will potentially start on 5/1/22.
17. On Monday 4/18/22, Skip Missimer and I met with Representative Stan Saylor to discuss potential grant money available for funding our projects. We also met with Pennvest to discuss grant money, and low interest loans available for funding the Edgewood Tank project, and several other projects as discussed in the memo which was emailed on 4/19/22. (attached)
18. Began flushing the water distribution system on April 11, 2022. We received a sweeping schedule from Red Lion Borough. On 4/19/22, we determined that we would have to postpone scheduled flushing for two days because the street has not been swept in those areas.
19. Brad Sprenkle hired Brett Stermer as a new full-time operator, for second shift, pending his pre-employment physical. His expected start date is May 1, 2022.

## 8. WATER AND SEWER – NEW BUSINESS

1. Higher Information Systems had been picking up our mail, and applying postage and mailing it for us, but they informed us that they will discontinue this service after 5/1/22. Going forward they will be renting us a Post Base Mini Unit (attached) which connects to an ethernet cable and enables it to apply postage to our mail, which we will have to take to the post office ourselves on our daily trip to pick up mail. The cost for this unit is \$21.95/month + a \$0.05 reduction in postage. Our previous service cost was \$25.00/month with no postage reduction.
2. Local Union 776 requested a meeting to discuss the collective bargaining Agreement which will expire on December 31, 2022. We have scheduled the date of May 5<sup>th</sup>, 2022, to have our first meeting in the presence of a mediator. This initial meeting will be held in the Authority Meeting Room at 1pm.
3. Linda Nevers was hired as our new Office Manager; Linda has been employed by Benecon our healthcare benefits provider for the past 3 years; and has a strong managerial, and technology background. She is a graduate of the Consolidated School of Business in Lancaster and holds a degree in Computerized Office Management. She also serves on the Board for the Friends of the Kreutz Creek Library.
4. Requested a quote from MetEd to install underground electric service to the Water Treatment Plant on Gebhart Road, and above ground service to the Greenbranch pumping station. Once I receive these quotes, I will forward

them to the Authority, and to Representative Stan Saylor's Office as requested.

5. Spoke with Jason Reichert (CS Davidson) about replacing the transite line from Beaver Creek to Cabin Creek with ductile iron, and about the paving of the road leading back to the Water Treatment Plant. He said he would begin working on pricing for these projects.
6. River Rock School installed a new meter pit and meter.
7. Contacted ADP, which is the software we currently use for payroll. They have additional software that works in conjunction with our payroll software that provides comprehensive HR services. (attached)
8. Electronic Systems Installers is scheduled to install the radio transmitter for the fire detection system on 4/25/22. This will complete the installation, and they will provide documentation/certification to forward to Kocman/Selective Insurance.
9. Please submit your Statement of Financial Interest by 5/1/22.

9. Review statements and approve bills to be paid.

10. Adjournment