

**Red Lion Borough Council
Meeting Minutes
Monday, March 11th, 2019**

Members

Cindy Barley
Tina Frutiger
Stephanie Weaver
Dennis Klinedinst
Chris Minnich
Nevin Horne

Visitors

Pastor David Tietje
Melanie Thompson
Meredith Yakelis
Kristin Sweitzer
Skip Missimer
Scott Thompson

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Mayor Walt Hughes
Stacy Myers, Recording Sec'y

Laura Kirk
Nick Rhoads
Cpl. Eaken, PA State Police
Randy Gray
Sandra Graham
Bill Henry

1. The meeting was called to order @ 7:00p.m by Vice-President Barley who stated Council President Musso was out of the country due to a death in the family. Pastor David Tietje from St. John's UCC offered a prayer. Everyone present participated in the pledge to the flag.
2. One correction was necessary to the February 11th, 2019 Meeting Minutes. Under Public Works, 2nd bullet point "*Dr. Deisley thanked the Borough regarding the Horace Mann Project moving forward*", should read "*Dr. Deisley communicated, thanking the Borough for the good job of snow removal during recent storms.*" Mrs. Frutiger made a motion to approve the minutes with this correction; Mr. Minnich seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—no one to address Council
4. **MAYOR HUGHES REMARKS AND RECOMMENDATIONS**—Mayor Hughes reported he recently swore in the new officers in the Fire Department. He also met with some residents about an issue he will discuss with Council members at a later time.
5. **PUBLIC SAFETY**—Mr. Minnich--
 - **PA State Police Report**—Cpl. Eaken reported PSP responded to 1,272 calls in Red Lion Borough from October 2018 through February 26th, 2019. He said most of the calls were not serious events, a lot of them being traffic stops & domestic security checks (house, business & school) but they still get logged into the Police system. The more serious events were:
 - 12 burglaries (different from thefts in that burglaries are when someone enters your residence to commit other crimes).
 - 12 criminal mischiefs
 - 3 deaths, suspected overdoses
 - 1 underage drinking
 - 1 unknown death (no known cause when emergency services and coroner arrive)
 - 56 vehicular crashes
 - 4 sexual assaults
 - 23 thefts
 - 20 DUI's
 - Of note, the recent incident on South Main Street involving the Bureau of Criminal Investigation was a raid in which both firearms and drugs were seized. Cpl. Eaken stated the occupant of the home is said to be cooperating.

- For emergency situations, people are urged to call 911; however, if residents have a question, tip for the Police or a concern about a situation, they should call the Loganville Barracks at (717) 428-1011.
 - **Ambulance Report**—last month’s report has not been received to date.
 - **EMA Report**—Laura Kirk stated things have been quiet, with no major problems due to recent snowstorms. She will participate in 7 training sessions in April & 2 in May, including one from the County & one from PEMA.
Thank you to Laura for all the Facebook posts that keep the community updated.
 - **Fire Company Report**—no one was present tonight from the Fire Company, but Mr. Minnich reported:
 - In February, there were 16 calls with 68 personnel using 25 pieces of apparatus.
 - Mr. Minnich made a motion to release the \$20,000 in the Maintenance Fund for the Fire Company to purchase new garage doors at the station. This money will be paired with donations & other funds for the purchase. Mrs. Frutiger seconded. All were in favor; motion carried.
 - Mr. Minnich made a motion to purchase two solar TAPCO crosswalk signs at a cost of \$5,391 each. Ms. Weaver seconded. All were in favor; motion carried. The signs were purchased with parking meter money & will be used at mid-block crossing areas. One will be placed on West Broadway near Turkey Hill; the other location will be determined later.
6. **SOLICITOR’S REPORT**—Mr. Craley reported:
- **Draft Agreement** has been prepared for the Horace Mann Project & was sent to the school district.
 - **MA & PA Greenway project**—he has reviewed the agreement paperwork of York Township Municipal Authority & York Township for a portion of the area located on the south side of Springwood Road (across from Equine Meadows entrance). He has no problem with the way the agreement is written because it’s a very small portion that the Borough is using as a right-of-way. The agreement states the YTMA can dictate whenever the trail would need torn up, but we can’t foresee that happening except for a very good reason. With Mr. Craley’s recommendation, Mrs. Frutiger made a motion to approve the right-of-way between Red Lion Borough, York Township & York Township Municipal Authority; Mr. Klinedinst seconded. All were in favor; motion carried.
 - **Lutz property**—all has been resolved with the deed. Mr. Craley is waiting to get the signed & executed original copy so it can be recorded. This was previously authorized & also for the transfer tax to be paid (Mr. Lutz’ portion being deducted from his last payment). Ms. Weaver made a motion authorizing Mr. Craley & Borough staff to prepare & file the necessary documents to have that property deemed tax exempt; Mr. Klinedinst seconded. All were in favor; motion carried.
 - **Commercial Maintenance Code**—will review the draft of the Commercial & Industrial Maintenance Code revisions. He will try to have his comments to Mrs. Price by April Work Session.
7. **ENGINEER’S REPORT**—Jeff Shue reported on the Horace Mann Project. A meeting with the school district took place last week. Some changes occurred from what was originally discussed, in terms of what the school district is paying for & what the Borough is paying for. All ADA (handicapped) ramps along the school frontage had originally been allocated to the school district; however, the school wants to only pay for the ADA ramps associated with their driveways and asked the Borough to pay for the ADA ramps associated with public right-of-way crossings. This means the number of ADA ramps the school was to pay for has been reduced by three. The school district was originally paying for 7 (now will pay for 4); the Borough will now pay for 12 ramps (rather than the 9 originally proposed).

The school also does not want speed tables installed which also changes (removes the need for) pavement markings & signage. Some other minor changes regarding sidewalk & curb were made, but the Borough is now in agreement with the school on the course of the project. Mr. Klinedinst stated the Borough purchased \$3,200 worth of pipe & there will be two new fire hydrants in front of the school also. The school now realizes the value of what this project means to them & how much the Borough is contributing. The Borough is paying for mobilization of equipment & all the engineering because we want to see this project move forward. Pricing was also included for the two deteriorating vaults on Horace Mann. These will be included in the bid of the project. The front of the vaults will be cut off, a new inlet (drain) will be placed in the street, the vaults will be backfilled with 2A stone & sidewalk will go over top.

Mr. Klinedinst made a motion to award the contract to York Excavating (low bidder) at a cost of \$189,079.94, contingent upon the agreement with the school district being finalized. Mrs. Frutiger seconded. All were in favor; motion carried. The finalized agreement will be received before the Notice to Proceed is given to the contractor.

Should the school district decide they do not want to contribute to the project, the Borough will still move forward with the work and send notice to the school that they must replace their curb and sidewalk prior to the Borough starting the work. They will have 90 days to complete the curb/sidewalk work. Mrs. Price does not foresee the school district backing out of their share of the project; this is the most cost-efficient way to get this work done for both the school & the Borough. Mr. Craley stated, just as any other property owner, should the school district decide not to continue the project with the Borough, they (school) would need to do it by themselves. Because they're a municipal entity, the Borough could not complete the job & lien the property, as with residential properties.

8. **RESOLUTIONS**—none

9. **PARKS AND RECREATION**—Mrs. Barley, Meredith Yakelis & Kristin Sweitzer reported:

- Basketball program is now over, with 6 teams from the EYC (5th-12th grades) program going to Championships.
- Softball program is going well; registrations continue to be received
- Splash Pad pavilion rentals are being received.
- April 13th—Breakfast with Easter Bunny & egg hunt--Breakfast @ 8am; egg hunt @ 10am. Sensory egg hunt will be offered; pre-registration for this is required.
- May 4th—9am-1pm—“Let’s Pick It Up, Red Lion” event. Cleanup focus will be on the Trail & Fairmount Park. Flowers & plants will be available to purchase & plant that day. (Rain date is May 5th)
- May 27th—Memorial Day Parade—parade will begin @ 10:30a.m. at Red Lion High School & end at Fairmount Park where a memorial service will be held.
- June 1st—Suds ‘n’ Song event @ Vulcan Field—from 1-8pm—food & beer vendors, as well as bands are booked. The necessary license for the event has been obtained.
- June 21st—Food Truck Friday from 5-8pm in the Municipal parking lot (West Broadway)
- Field hockey clinics are being offered this year, coming soon.
- Counselors for summer camp have been hired.

10. **MUNICIPAL SERVICES**—Ms. Weaver reported:

- 4.2” of rainfall was received since the January RLMA meeting and there were 5 new connections in The Paddock community.
- Water shutoffs for unpaid bills will be Wed, March 13th
- Source Water Protection Meeting will be held on April 17th @ 6:30p.m.—Windsor Township building.
- Flushing of the system is tentatively scheduled for April 8th thru April 26th
- Prices are being gathered to purchase a projector and monitor to aid at meetings, for presentations, etc. Cost will be shared between Redevelopment & RLMA.

- Mr. Missimer reported there have been over 1,025 new meters installed to date.
- Sewer repair & improvement project started in November 2018 is on schedule & should be completed before the 120-day required deadline.
- Eric Immel & Jeff Herrman will serve on the committee for discussion with the Borough regarding hydrants, street repairs, manholes, etc. The bill for \$6,964 questioned by Mr. Klinedinst should be discussed during these committee meetings, as well as discussion on the Street Cut Ordinance.
- RLMA made the request to the Borough for the \$5,000 spent for street cut permits during sewer & maintenance projects, consistent with all previous understandings that the Municipal Authority would not need to pay for those permits. The permits must still be required, but at no cost. In the effort of working together with the Municipal Authority, Ms. Weaver made a motion for the Borough to reimburse the \$5,000 to RLMA: Mr. Horne seconded. Motion carried, with Mrs. Frutiger opposing. The \$5,000 was from the contractor, but the Authority reimbursed the contractor for it. Receipts for that reimbursement will be given to Mrs. Price.
- Mrs. Price had previously requested RLMA pump the grease trap in the garage, but at the February Authority meeting it was stated they don't do this anymore because the contents can't be disposed of in the sanitary sewer. She stated it is only from washing vehicles, same as what the Authority is collecting & pumping. Mr. Missimer agreed & said she should talk to Keith about it. The Borough & Authority could possibly get a joint contract to do this pumping, if necessary.

11. **PUBLIC WORKS**—Mr. Klinedinst reported:

- John Deere 4H loader with plow to be advertised on MuniBid—Mr. Klinedinst made a motion to authorize the advertisement; Ms. Weaver seconded. All were in favor; motion carried.
- He & Mrs. Price are working on the outstanding Boundary Avenue sidewalk repairs.
- Two Public Works employees are going for their chemical swimming pool application testing, which will be helpful with the Splash Pad.

12. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:

- March 18th, 2019—Planning Commission Meeting @ 7:00p.m. to discuss The Mill plans & also a Special Exception application for Lion Bowl. If needed for the SE application, the Zoning Hearing would be held in April.
- Commercial Maintenance Code revisions for Commercial properties has been given to Mr. Craley for his review. His draft should be received by April's Work Session.
- Muriel Slenker is no longer with Community Outreach Program and is interested in working in/with the Museum. Mr. Horne is concerned with liability, but this can be discussed.
- Zoning Hearing Board has a vacancy—Ian Montgomery would like to move to Planning Commission & had served as the alternate on ZHB. Ms. Weaver made a motion to appoint Ian Montgomery to Planning Commission for the vacant term expiring 12/31/19, contingent upon his resignation as alternate from the Zoning Hearing Board; Mr. Klinedinst seconded.
- Hemp processing plant is most likely moving to Rexroth Industrial Park.
- Keller-Brown banner needs replaced (in front of Fire Hall), as well as the VFW banner. Mrs. Price will handle this. If any others need replaced, let her know.
- Signs for town businesses to be placed on top of street signs—this was mentioned as a possible fundraiser to make visitors aware of their location.

13. **ADMINISTRATION**—Mrs. Frutiger reported:

- Contract for electric to Constellation Energy for a rate of \$0.047147/kWh—Mr. Klinedinst made a motion to approve this 48-month contract; Mrs. Frutiger seconded. All were in favor; motion carried.
- Contract for natural gas to WGL for \$3.38—Mr. Klinedinst made a motion to approve this 36-month contract; Mrs. Frutiger seconded. All were in favor; motion carried.

- Borough Association Dinner will be held on March 28th @ Seven Valleys Fire Hall—let Mrs. Price know if attending.
14. **COMMUNICATION**—nothing further
 15. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Klinedinst seconded. All were in favor; motion carried.
 16. **Adjournment**—Mr. Klinedinst made a motion to adjourn the meeting @ 8:10p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary