

**Red Lion Borough Council
Meeting Minutes
Monday, May 8th, 2017**

Members

Cindy Barley
Dee Kabacinski
Tina Frutiger
Kelly Henshaw
Dennis Klinedinst
Tony Musso
Nevin Horne

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Mayor Steve Kopp
Brett Patterson, Public Works
Stacy Myers, Recording Sec'y

Visitors

Robert Frutiger
Melanie Thompson
Felix Milner
Cheri Coleman
Kathy Horne

Laura Kirk
Marion Wiemerr
Meredith Yakelis
Mark Coleman
Dennis Tyndall

Carl Hanlin, Jr.
Joe Yahnke
Ashley Ziegler
Stefanie Weaver
Pastor Woody Harrison

1. The meeting was called to order @ 7:00p.m. Pastor Woody Harrison from Church of the Brethren opened with a prayer. All present participated in the pledge to the flag.
2. Mr. Musso made a motion to approve the April 10th, 2017 Meeting Minutes. Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**—Ashley Ziegler owns 105 & 107 East Broadway. She resides at 105 and rents 107 East Broadway. She recently had to evict her tenant and is asking Borough Council if she is required to pay the outstanding water bills left by her tenant. Council said this would be a decision of the Municipal Authority; however, Ms. Ziegler said she has already spoken to them and they advised her payment of the bills would be her responsibility as property owner.
4. **PUBLIC SAFETY**—Mr. Musso
 - **Fire Company Report**—Mr. Musso & Joe Yahnke reported:
 - For April, there were 21 calls, using 41 personnel & 13 pieces of apparatus
 - \$74,000 fire loss
 - Joe reported on a new drug epidemic. Carfentanil is a deadly new drug of choice of abusers because it is more potent and takes affect more quickly than heroin. Joe is cautioning first responders (EMS, Fire, etc) about it because it can be fatal even to the touch. A visitor (unnamed) stated she is glad that awareness is being raised concerning drugs in the community. She would like to see more safety & drug control in town, particularly at Fairmount Park.
 - Joe also reported the Fire Company is experiencing a manpower crisis. Unfortunately, volunteerism is down everywhere; the other 3 municipalities that contribute to Leo Fire are also experiencing the shortage. The Public Safety Committee will hold a meeting on May 17th @ 7p.m. (at Musso's Pizzeria) to discuss strategies to raise interest of volunteers. Joe fears it may come to staffing career firefighters at Leo. Mrs. Kabacinski asked Joe to gather some figures for a career fire staff, in the event that it would come to that.
 - **Ambulance Report**—distributed
 - **EMA Report**—Laura Kirk had distributed her report to Council
 - **Town Hall Meeting**—With the heroin epidemic being so critical now, Mr. Henshaw reported there will be a meeting in the Red Lion High School auditorium on May 11th, @ 7p.m. York

County Coroner Pam Gay and District Attorney candidate Dave Sunday will be present for this informational meeting in hopes of raising awareness of this problem. Recently, Red Lion experienced 10 overdoses, 2 resulting in death.

5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp asked the community to show support to the Veterans by attending the Memorial Day Parade (May 29th @ 10:30a.m.) followed by a ceremony held at Fairmount Park. He also wished Good Luck to the candidates of next week's local election (May 16th).
6. **SOLICITOR'S REPORT**—no report
7. **ENGINEER'S REPORT**—Jeff Shue reported:
 - All the necessary One Calls have been made for the road project. Rain has delayed the project recently, but more work should be done this week, weather permitting.
 - The County's Chesapeake Bay Plan—an informational narrative was distributed by Jeff, as part of the Borough's responsibility as an MS-4 municipality. Jeff hoped that this narrative would help to explain the parts played by PA DEP & the EPA in this plan. There are a lot of regulated MS-4 municipalities; however, they are more rural & do not have much responsibility as an MS-4. Some of them are not regulated because they are further away from York City (epicenter from where everything radiates concerning this plan). The County is trying to keep as many municipalities as possible in the pool of applicants; the more in it, the better, cost-wise for everyone. Jeff stated Red Lion Borough is in the worst category, because they are an MS-4 municipality that is not waived. York County Planning Commission has taken the reigns on this plan currently, trying to find a more cost-efficient option for the municipalities. Red Lion may be looking at a cost of approx. \$30,000-\$40,000/year; however, this would be much cheaper than dealing with stormwater management projects on their own. A more concrete number will be known at a later date, depending on how many municipalities are involved.
8. **RESOLUTIONS**
 - Resolution 2017-6—authorizing the submission of a CDBG Grant application—this grant money would be used for Horace Mann Avenue. This is a 3-year grant cycle, so if the Horace Mann project does not move forward (in 2018), the money can be used the 2nd year. Mr. Musso made a motion to adopt this Resolution; Mrs. Kabacinski seconded. All were in favor; motion carried.
 - Resolution 2017-7—authorizing the designation of People's Bank as a depository of funds for the Parking Meter Account. Resolution 2017-8—authorizing the designation of People's Bank as a depository of funds for the Recreation Account. Mrs. Barley made a motion to adopt both of these Resolutions; Mrs. Frutiger seconded. All were in favor; motion carried.
9. **PARKS AND RECREATION**—Mrs. Kabacinski reported:
 - Applications for many of the park programs are still being accepted—yoga, camp, dance & many more. The Recreation Facebook page and website lists the applications.
 - Sportsmen's Show held in April--\$1,113 profit was raised for Rec Department
 - May 13th—Community Revs game with Windsor—tickets are available ahead of time or that day. \$524 was raised to date for this event.
 - May 29th--Memorial Day Parade & park ceremony—parade begins @ 10:30a.m.
 - May 27th—Splash Pad opens
 - June 3rd—Suds 'n' Song event, from 1pm-8pm at lower Vulcan Field. Food & snack trucks, five brewers & six bands will be there.
 - June 16th & 17th—Community Yard Sale. Food Truck Friday & Farmer's Market will also begin on June 16th. Band to play from 5-8pm on June 16th.
 - June 17th—also Fairmount Fun Day & Flag Day celebration (Fairmount Park)
 - Of note, Red Lion Athletic Association is no longer managing the 35 & older baseball team. Red Lion Rec is interested in getting them back into Red Lion's programs, if possible.

- Kudos to Brett Patterson & his crew for the great job they did on the Community Building repairs and design, Meredith's office included. Everything looks great!
10. **MUNICIPAL SERVICES**—Mrs. Barley reported that the parking kiosk should be delivered this week and the sign for the lot is in progress.
11. **PUBLIC WORKS**—Mr. Klinedinst:
- Suggested next year all the limbs & leaves be collected **before** street sweeping.
 - Authorization needed to advertise the Ordinance restricting parking on West Broadway & Pine Street. It was suggested to move parking back by 120' from the corner of West Broadway & North Franklin (across from Turkey Hill). Two parking spaces would be lost on West Broadway, but this would increase the sight distance at North Franklin. On Pine Street (East side) the parking restriction would be from Henrietta to West Broadway. Mr. Klinedinst made a motion to authorize the advertisement of the Ordinance for parking restrictions on West Broadway at North Franklin, as presented. Mrs. Barley seconded. All were in favor; motion carried.
Mr. Klinedinst made a motion to authorize the advertisement of the Ordinance for parking restrictions on the East side of Pine Street, as presented. Mr. Musso seconded. All were in favor; motion carried.
12. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:
- May 15th, 2017—Planning Commission meeting @ 7p.m.
 - Zoning Board Hearing was cancelled for May 9th
 - Walk-through at Redco Avenue (Rexroth properties) was done on May 6th. Glenn Rexroth did a lot of renovations to the old Yorktowne Kitchens building and additional businesses are moving in to the available units soon.
 - Melanie Thompson will be working with Debe Sowers (Borough Office) to get the Redevelopment website up & running.
 - A dinner may be planned in the near future for businesses in town for discussion of how to draw other businesses into the Red Lion community.
 - Caboose project is planned for the weekend of May 13th & 14th, 2017.
 - Banner should soon be displayed in the square for anyone interested in purchasing one.
13. **ADMINISTRATION**—Mrs. Frutiger reported:
- Union negotiation meeting will be held June 1st, 2017. Employee-paid insurance premiums are among the topics to be discussed.
 - Questioned a recent Solicitor's bill. She believes, in an effort to keep costs down, that if a Council member has a question, it should be discussed with all of Council (or their Committee) before contacting the Solicitor. That way, maybe someone else has the answer, or one call can be made to the Solicitor, rather than several. Consensus of Council was that Mr. Craley present a written report so that all Council members can see answers to topics/problems at hand & benefit from it. Typically, calls are made to the Solicitor about procedural issues, but sometimes emergencies arise and then a call to Mr. Craley is necessary. Any topic that should come before the rest of the Board, Mr. Craley would advise taking that route.
Questions on certain topics may be directed to Pennsylvania State Association of Boroughs personnel also.
14. **COMMUNICATION**—The following was discussed:
- Code Enforcement/Zoning Report was given at Work Session. Mr. Klinedinst stated 16 North Main Street and the Historical Museum should be added to the list of properties needing attention. Other properties around town in violation of Ordinances can be brought to Dan Shaw's attention at any time.
 - Mr. Klinedinst asked if the Rail Trail's route & design had been changed at a recent PennDOT meeting. Mrs. Price reported that nothing has been decided at this time.

15. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Musso seconded. Mr. Musso stated that he had recently reviewed the Solicitor’s bills and discovered the Arthurlee, LLC Zoning Appeal matter cost the taxpayers \$3,750 YTD. He wanted the public to be aware of the costs, which total approx. \$5,000 (\$3,750 is YTD). Mr. Craley stated that the brief has been filed and Arthurlee (aka Scott Thompson) can file their response, if they wish to do so, by May 12th. The case **might** get set for argument in Commonwealth Court or it may be settled through briefs.
- In addition, Mr. Musso asked Mr. Craley to describe what Mrs. Price’s role is as Purchasing Officer per the current Borough Ordinance. Recently, there were questions raised about purchases made without prior approval by Council; however, per Red Lion’s Ordinance, as Borough Manager, Mrs. Price has the authority to hire & fire employees and for purchases, everything that goes in & out should go through her and specifically, she must keep account of all purchases & make a full report to Council, as directed. It is not necessary to get Mrs. Price’s approval before purchasing trivial, day-to-day items; however, larger budgetary items would need approval by Council or may require bidding. If an emergency arises, staff must sometimes make decisions without prior Council approval. Mr. Craley stated Council needs to make a decision between the authority given to the Borough Manager and their fiscal responsibility over the budget & taxpayers money. If Council agrees to change the current Ordinance, they can do that. It is up to Council how much authority they want to allow and how much approval ahead of time they want to require. Mrs. Kabacinski said, historically, anything needed for an event for Rec has gone through the Borough Manager. It doesn’t really make sense and is not time-efficient to ask every member of Council for every purchase (large or small) for a public Rec event.
- Mrs. Price stated that Purchase Orders are done for **every** item purchased by the Borough. Those can be viewed any time, should a Council member have questions about a purchase. Bills (& checks) voted on at monthly meetings can also be viewed before they’re mailed.
- Mr. Craley said Council, as stewards of the Boroughs’ funds, can obtain more responsibility from a certain committee(s), if they wish.
- Mr. Klinedinst said he is an elected official and he will continue to ask about purchases/bills to see how the money was spent. Mrs. Price stated any bill can be pulled ahead of time for review before a meeting.
- Voting on the previous motion for the approval of bills, all were in favor, with Mrs. Barley abstaining. Mr. Klinedinst asked if Mrs. Frutiger should abstain, as she had a reimbursement check of \$196 in the bill batch. Her understanding was it wasn’t necessary to abstain if it involved reimbursement of something she paid for with her personal money. Mr. Craley does not believe that there is a conflict of interest in this case.
- Motion carried, bills are approved.
16. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:07p.m. Motion carried; meeting adjourned.

Respectfully submitted by

Stacy Myers, Recording Secretary