

**Red Lion Borough Council
Meeting Minutes
Monday, August 14th, 2017**

Members

Cindy Barley
Tina Frutiger
Kelly Henshaw
Chris Minnich
Nevin Horne
Dennis Klinedinst
Tony Musso

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Mayor Steven Kopp
Stacy Myers, Recording Sec'y

Visitors

Robert Frutiger	Amy Minnich	Pastor Paul Dauenbaugh	Laura Kirk
Eric Immel	Dave Koontz	Matt Horn	Kathy Horne
Ed Pearson	Melanie Thompson	Ben Rodkey	Felix Milner
Ben Mikesell	Stefanie Weaver		

1. The meeting was called to order @ 7:00p.m. Pastor Paul Dauenbaugh from Pleasant View Brethren in Christ Church offered a prayer. Everyone present participated in the pledge to the flag.
2. Mr. Klinedinst made a motion to approve the July 10th, 2017 Meeting Minutes; Mrs. Frutiger seconded. Motion carried, with Mr. Horne opposing.
3. **VISITORS AND PUBLIC COMMENTS**—The following addressed Council:
 - Dave Koontz, from 12 East Prospect was present to lodge a complaint about his neighbor's kids, who are underage and outside well after curfew (1:30 & 2:00a.m.). He knows at least one of the youth are only 14 y/o, but there is a group of them that is loud, causing a disturbance for all the neighbors. He has called State Police, who have responded on two separate occasions, but no arrests have been made and he doesn't think the Police have given the youth (or their parents) any warning. Mr. Koontz has talked to his landlord (Lowell Anderson) about this issue, but the landlord does nothing to control or stop the raucous behavior. He is hoping the Borough can contact the landlord in hopes of bringing peace to the neighborhood. Mrs. Price will contact State Police to check on the reports made by Mr. Koontz and if any follow-up was done. Mr. Craley suggested that Mr. Koontz keep a good record of the dates and times these incidents occur and possibly obtain pictures of the youth as proof & evidence, should this situation go to court.
 - Ed Pearson recently purchased 108 Hyson Lane and was present to ask about water & sewer service to the property. This building was previously a warehouse, used primarily for storage; however, Mr. Pearson plans to have a home office in the building and would like public water & sewer. Sewer is available near the property, so that is no problem. Water service is in the crosswalk of North Charles Street and would be close enough to run a line. During discussion, it was determined that Mr. Pearson should contact Dan Shaw with his plans for the building so that he's sure to meet the requirements of use per the Borough's Zoning Ordinance.
4. **PUBLIC SAFETY**—Mr. Musso reported:
 - **Fire Company Report**—Ben Rodkey reported in July—
 - 29 calls in the Borough using 36 pieces of apparatus; \$0 fire loss
 - \$600,000 fire loss at the recent salvage yard fire
 - Medical calls are down
 - Recent fire on Martin Street; smoke & heat damage was a result.

- Mr. Klinedinst stated people parking too close to Stop signs could pose a problem for fire trucks & emergency vehicles. The vehicles could be ticketed, if reported.
- Ambulance Report—distributed
- EMA Report—Laura Kirk reported:
 - She has received her final Basic Certification plaque from the County for her training.
 - The Street Fair went well, with no major issues. There was to be a cooling station set up at the museum, but there was no water available & no one to man it. Mrs. Price will contact RLABA to find out why it was not available. EMA still had emergency communicators that day, if needed.
 - Public Works crew was left to clean up the streets after the Street Fair with no Fire Police protection or barricades. Everyone needs to be made aware so it doesn't happen again.
- Safety/Police Report—Mr. Musso reported on the quote for security cameras for the Fairmount Park pavilion, basketball courts & other park areas. They offer a clear-enough picture to be able to identify someone in the event of a crime. CIA (Crime Intervention Alarm) quoted \$19,500 for 16 cameras, including a service policy which maintains the cameras, daily checks, lens cleaning & replacement parts. Monthly maintenance is available for \$190/monthly fee, but this is optional. Mr. Musso made a motion to accept this proposal from CIA, not to exceed \$19,500; Mrs. Frutiger seconded. CIA is the same company that supplied the cameras on the Municipal Offices. Mr. Klinedinst & Mr. Horne both stated the purchase of more cameras & the additional monthly charge is a waste of money. Motion carried, with Mr. Horne & Mr. Klinedinst opposing.
- 5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp requested the October Borough Council meeting be held at the Community Building for the Red Lion Community Services Award presentation. This has been advertised as such.
- 6. **SOLICITOR'S REPORT**—Mr. Craley reported:
 - Commonwealth Court does wish to hear the Borough's argument in the ArthurLee zoning appeal. This is scheduled for Monday, September 11th, 2017.
 - Incidents occurring at the pavilion in Fairmount Park—the penalties for violations are already in the Borough's Ordinances (Chapter 16). Mr. Craley will draft an Ordinance that will give the Borough the authority to prescribe rules & regulations by Resolution, but it will be added to Chapter 16 (mentioned above). The enforcement of these regulations can then be carried out where necessary; i.e. Splash Pad, pavilion & for any other activity prohibited by the Ordinance. Mr. Musso made a motion to move forward with the advertisement of Rules & Regulations for Fairmount Park conduct; Mrs. Frutiger seconded. All were in favor; motion carried.
- 7. **ENGINEER'S REPORT**—Jeff Shue reported:
 - Property owners who attended Work Session met with Jeff & he believes their concerns have been addressed.
 - Microsurfacing was started 8/14/17; this work should be completed this week
 - Public Works Committee met last week & are suggesting to Council that the Horace Mann Avenue project be tabled until 2019. Mostly because some of the grant funding that comes available in 2018 will allow bidding early in the year. Other road projects will be planned for 2018 in place of Horace Mann Avenue.
 - PENNVEST is a program, issued by the State, which allows for grants & low-interest loans. Several storm drain facilities in the Borough are in disrepair & this would offer a good solution by beating the cost of inflation with a low-interest loan. Mrs. Price will be submitting a grant application before the end of August.

Of note, base repairs can be done by the Borough's Public Works crew to save a lot of money on contractor costs. There is a piece of machinery Public Works is interested in purchasing to aid in road work (cost to come) that will also help save money in the long run.

8. **ORDINANCES**—Mr. Craley reported:

- Chesapeake Bay Intermunicipal Agreement Ordinance—Mrs. Barley made a motion authorizing the advertisement of this Ordinance; Mr. Musso seconded. Red Lion Borough's cost will be approx. \$32,337/year. All were in favor; motion carried.
- Quality of Life Ordinance (or Alternative Disposition of Certain Ordinance Violations Ordinance)—Mr. Musso made a motion authorizing the advertisement of this Ordinance; Mrs. Frutiger seconded. This will allow the ticketing instead of citations for some Ordinance violations. This does not prevent initiating a citation necessary because of flagrant violations. These will be up to the discretion of the Zoning Officer. Mr. Horne is against this because there are many violations that are not being remedied. He stated there is a violation right behind the Municipal Offices where gasoline & antifreeze are running down the alley. Mr. Horne & Mr. Klinedinst stated that citations must be given to all violators, no one gets preferential treatment. Mr. Musso stated violations can be brought to the attention of the Zoning Officers, so tickets can be issued. Mrs. Price will report the violation of gas & antifreeze to Codes Enforcement tomorrow. Motion carried, with Mr. Horne & Mr. Klinedinst opposing.

9. **PARKS AND RECREATION**—Mrs. Barley reported:

- August Food Truck Friday & Farmer's Market were well attended. A lot of people would prefer the Farmers Market be held on Saturdays, rather than Friday (at Fairmount Park pavilion) so more people could attend; this will be taken into consideration.
- MA & PA Greenway proposal—Ben Mikesell, from Buchart-Horn was present to discuss a redesign of the trail. Because the trail alignment was on a piece of property foreclosed on, the Borough's use of that property was lost & some redesign of the trail is necessary. (The bank would not allow the Borough to keep that piece of land because of the bankruptcy, 2013). The original contract did not include necessary permitting (PennDOT, FEMA & PA DEP), and there is now funding available through the County to include this. The total proposal for the redesign & permitting is \$59,000; Mrs. Price stated the Borough already has \$18,000 dedicated for the Rail Trail, so \$40,000 would be required to complete the Trail to Locust Lane. Mr. Mikesell stated that would be \$515,000 worth of construction work for \$59,000. Mrs. Barley made a motion to accept the proposal from Buchart-Horn as written in the amount of \$59,000; Mr. Musso seconded. Mr. Horne said he didn't think kind of money should be spent on this project when the Borough can't afford to fix streets that need repaired. Mr. Klinedinst stated, years ago he was told the County would pay to extend the Trail from Yoe to Red Lion Borough property. He wondered why Red Lion was spending all this money now. Mrs. Price stated the County is not financing to extend the Trail from Yoe to Red Lion. York Township has two properties within that area that they (YT) have not agreed upon, but Yoe IS continuing to work on their Trail, as a Borough. The proposal design was reviewed. A lot of residents, including Equine Meadows residents, will be connected right into Red Lion Borough with this Trail extension. Without the proposal, FEMA will not approve any of the funding. A vote was taken; motion carried, with Mr. Klinedinst & Mr. Horne opposing.

10. **MUNICIPAL SERVICES**—Mrs. Barley/Mr. Immel (RLMA) reported:

- Candy Duda asked about possibly issuing monthly parking permits to Borough business owners for use in the new municipal lot. Mr. Craley strongly suggested Council come up with a set of rules & regulations if they move forward with this. Mrs. Barley will discuss a possible alternative to Ms. Duda's parking problem.

- Splash Pad water usage—has been high lately, so employees have begun to monitor it. Up till now, Red Lion Municipal Authority has paid for ½ of the Borough’s water bill; however, because the bills have been excessive, RLMA may only pay for the “normal” usage based on previous bills. Mr. Immel stated Municipal employees have started taking daily (twice/day) & weekly readings because they were concerned about a leak. Most recently, usage of 22,000 gallons was noted for 6 days. This is not excessive at all compared to previous months’ usage. Brett Patterson reported that he recently found an automatic valve that was not working properly. He switched it to “manual” use until this situation gets resolved. This will cause the water to go into the overflow tank, then into the ground. With the season for the Splash Pad coming to a close, Brett believes the valve will operate fine on “manual”, but the company can be on call to repair this valve. Should we get a heavy rain, etc., the valve can be monitored. Municipal employees, as well as Borough employees, will continue to monitor water usage & this situation.
- August 16th—water shut offs for delinquent bills
- October 2nd—next safety meeting at Maintenance Building; Borough Council are invited to attend.
- Water, sewer & source water protection information will be added to the Borough website for educational purposes.
- Leaking hydrant to be fixed/replaced soon
- Historical Museum is now vacant; ideas of what could occupy the space are welcome.
- RLMA has started using CSDatum (Borough also uses this mapping software)
- Suds ‘n’ Song event—Mr. Klinedinst would like to have Public Works’ crew wages taken from Recreation for this event, **not** road crew/project money. When the road crew helps with setting up for an event, Splash Pad, Recreation, mowing, etc, that all comes from the road crew/project money. Mr. Klinedinst would like to have a separate pot of money for salaries for any Rec event. This can be discussed at budget time. Mr. Horne requested time cards for Public Works’ employees showing hours worked and what job was being done during those times.

11. **PUBLIC WORKS**—Mr. Klinedinst reported the following:

- Handicapped parking space requests
 - 8 Henrietta Street (Michael Fink)—Dan Shaw reported no other handicapped space is on that street. The owner owns the house facing Main Street and this building, which is a 2-unit. There are two garages (total 3-car) in the rear of the property, along with a parking space. Mr. Klinedinst made a motion to approve the handicapped parking request; Mrs. Barley seconded. All were in favor; motion carried.
 - 102 Western Ave (Christopher Fisher)—this is the last space before the Stop sign, heading south on Western Ave, toward High Street. No other handicapped spaces are on that street. Mrs. Barley made a motion to approve this handicapped parking request; Mr. Horne seconded. All were in favor; motion carried.
 - 111 Linden Avenue (Harold Frasier)—there **is** a handicapped parking space at 166 Linden (opposite end of block); this would be on the east side of Linden, last space before Stop sign (at Boundary). Mr. Horne made a motion to approve this handicapped parking request; Mr. Klinedinst seconded. All were in favor; motion carried.
 - 635 West Broadway (Jean Newcomer)—there **is** a handicapped parking space at 607 West Broadway. 635 would be halfway down the block from 607. Mr. Horne made a motion to approve this handicapped parking request; Mr. Klinedinst seconded. All were in favor; motion carried.

- Scott Thompson has six rail trail gates he will sell to Borough for \$1,800. Council would like a written proposal from Mr. Thompson for consideration before September meeting. Mrs. Barley made a motion to purchase the six gates, for a cost not to exceed \$1,800 via a written proposal. Mr. Klinedinst seconded. Mr. Klinedinst and Public Works crew can check out the gates prior to the September meeting. All were in favor; motion carried.

12. **PLANNING, ZONING AND REDEVELOPMENT**—Mr. Horne reported:

- August 21st—Planning Commission meeting to be held @ 7p.m., contingent upon receiving comments on zoning map amendments from York County Planning Commission.
- Redevelopment Committee—walked South Main Street recently to see areas needing attention. Will walk the other side at upcoming meeting.
- Of note, a sight restriction of the Taylor Avenue street sign may require the sign to be moved to the other side of South Main OR trimming back the trees around the sign. It was also discussed about limiting tractor trailers from turning onto this street because they're destroying the curb at the resident's expense. Mrs. Price will talk to Stan Saylor's office about turning limitations that could be enforced. Removing a parking space along South Main may also offer some turning relief for trucks; however, homeowners in the area already have limited parking. Off-street parking may be available from property owners of a nearby rental property and/or at The Mill to alleviate parking shortages. Mr. Horne may approach them about the possibility of this.

13. **ADMINISTRATION**—Mrs. Frutiger reported:

- MMO for 2018—the amount of the Minimum Municipal Obligation for 2018 is \$42,041.00. This is offset by State Aid.
- Klugh Animal Control Services for 2018—Mr. Klinedinst made a motion to retain Klugh Animal Control for 2018; Mrs. Barley seconded. All were in favor; motion carried. Residents are urged to call the Borough Office before trapping cats.
- Nominations for the Catherine Meyer Award are due by the September 11th, 2017 meeting. This will be put on the website; nominations should be made in letter form.
- Welcome to our newest Borough Council member, Chris Minnich, who will also be Chairman of Municipal Services Committee and serve as alternates on Parks & Recreation Committee and Redevelopment. Mrs. Barley will now serve as Parks & Recreation Chairperson.
- Mrs. Frutiger reminded all present that the protocol of Council is to not approach employees with issues or to direct them what to do. This should go through Mrs. Price.

14. **COMMUNICATION**—

- September 21st, 2017—next York County Boroughs Association meeting; Council should let Mrs. Price know if you plan to attend.
- No September Work Session due to Labor Day
- Mr. Klinedinst urged other Council members to get their input to him (or Public Works Committee) for 2018 road projects (taking the place of Horace Mann project). To date, he has Railroad Lane, Neff Lane, Lemon Lane, Laurel Lane, Martin Street, Rock Lane & Boundary Avenue noted.

15. **Approval of bills--**

- Mr. Musso made a motion to approve all bills **except** Check #196 & 119020; Mrs. Barley seconded. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
- Mr. Musso made a motion to approve Check # 196 for \$273.00 to Austin Graphics; Mrs. Frutiger seconded. Motion carried, with Mr. Henshaw abstaining.
- Mr. Musso made a motion to approve Check # 119020 for \$916.32 to David Lutz; Mrs. Frutiger seconded. Motion carried, with Mrs. Barley abstaining.

16. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:56p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary