

**Red Lion Borough Council
Meeting Minutes
Monday, October 9, 2017**

Members

Cindy Barley
Tina Frutiger
Chris Minnich
Tony Musso
Dennis Klinedinst
Nevin Horne

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Mayor Steven Kopp
Stacy Myers, Recording Sec'y

Visitors

Robert Frutiger
Angel Michael
Melanie Thompson
Laura Kirk
Pastor Thomas Osenbach

Scott Kopp
Ben Rodkey
Mike Poff
Nick Rhodes

Kim Kopp
Scott Michael
Matt Horn
Felix Milner

1. The meeting was called to order @ 6:59p.m. Pastor Thomas Osenbach, from Bethlehem Stonepile United Methodist Church offered a prayer. All present participated in the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the September 11th, 2017 Meeting Minutes; Mrs. Barley seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENT**—no one present to address the Council
4. **PUBLIC SAFETY**—Mr. Musso:
 - **Fire Company Report**—Ben Rodkey reported for the month:
 - 15 calls with 52 people responding & 18 pieces of apparatus
 - \$0 fire loss
 - Recent Workers Compensation issue—Ben reported SWIF (State Workers Insurance Fund), who covered volunteer firefighters, recently stated they are no longer covering all members of Leo Volunteer Fire Company. Mr. Craley told Ben that he (Mr. Craley) should be called if a volunteer gets hurt & encounters a problem with SWIF coverage.
 - The old Zarfos Furniture building does not have a Knox Box, so during a recent alarm, firefighters nearly had to bust down the door because there was no Box to aid their entry. Scott Thompson (owner) was alerted via email that a Knox Box should be installed.
 - **Ambulance Report**—distributed
 - **EMA Report**—Laura Kirk reported an Emergency Operations Plan is being written for the Recreation Department. It will be written as an annex to the Borough's EOP. Also, Mrs. Price has ordered bullhorns & a projector for use by EMA during future activities.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp presented this year's Red Lion Service Award to Scott Kopp, who is also the son of Mayor Kopp and his wife, Kim. Scott is being recognized for his positive contribution to the community for his long-time position in Emergency Management. Scott began his volunteer career in EMA in 2002 with New Bridgeville Fire Department. He served there from 2002-2004, when in 2004, he transferred to Red Lion EMA under the direction of Clair Paules. He took the position of Deputy Management Coordinator, which he held until 2006. When Mr. Paules retired in 2006, he recommended Scott for the position of Emergency Management Director and later in 2006, Scott was appointed to that position by the Governor and remained in the position for 11 years. Over his years with Red

Lion EMA, Scott has added staff and equipment, adding an amateur radio station. He has expanded the offices of EMA, most recently in the upstairs of the Municipal Offices. Scott has conducted NIMS training for his staff, created the first comfort station at Bethany United Methodist Church, developed a resource manual and coordinated an MOA agreement with York Township EMA in 2012. This allows both EMA departments to share equipment and personnel. In December 2016, Scott made the decision to retire from his position as EMA Director as he & his wife wished to grow their family. In January 2017, Borough Council appointed Laura Kirk to the position of EMA Director, but Scott continues to serve under Ms. Kirk as Deputy Coordinator. Mayor Kopp was proud to present this award to his son, Scott for all his time and dedication to the community of Red Lion.

Scott stated it was his pleasure to serve under Clair Paules, who was instrumental in bringing Emergency Management Services to Red Lion. He thoroughly enjoyed serving the town and its residents and he is very confident that Laura Kirk will serve the community well in her new position.

6. **SOLICITOR'S REPORT**—Mr. Craley elaborated on the Workers Compensation issue with SWIF that Ben Rodkey mentioned previously. Over the summer, a Shrewsbury social member was hurt while working at their summer carnival. SWIF denied the claim because it was a social member, not a firefighter. Mr. Craley believes that SWIF, like many state agencies, would like to ignore these claims & hope they go away. He stated the statute which covers volunteer firefighters and ambulance personnel specifically states it covers, “members”, it doesn’t specifically name “active firefighters”. The statute deals with certain things that are covered; i.e. firefighting, repairs, training, etc.; however, the last sentence of the statute says “*and any other activities authorized by the municipality*”. Years ago, the Borough enacted an Ordinance recognizing the Fire Company and activities they can do (Section 7-102 of Borough Code). Mr. Craley stated anything that a firefighter or social member does, as long as they’re authorized by the appropriate office to do so, should be covered by the State Workers Insurance Fund. If Leo Fire Company experiences any problems with SWIF, when filing a claim, Mr. Craley said he should be contacted.
7. **ENGINEER'S REPORT**—Jeff Shue reported:
 - 2018 road projects—continuing to compile the list
 - Grant has been received for the stormwater work
8. **RESOLUTIONS**—Resolution 2017-11—for disposing of records. Per State Law, the Borough follows the “Records Retention Act” which specifies how long they’re required to retain public records. Some correspondence can be disposed of sooner; others are required to archive. This gives staff the legal authorization to dispose of records in accordance with State Law. Mrs. Barley made a motion to adopt Resolution 2017-11; Mrs. Frutiger seconded. All were in favor; motion carried.
9. **AGREEMENTS**—2018 SPCA Agreement—there is no increase since last year’s agreement. It’s on a per capita rate, which is \$3,187/year. Mrs. Barley made a motion to approve the agreement; Mrs. Frutiger seconded. Mr. Klinedinst stated he is not happy with the communication of the SPCA staff; he can’t get people to return his phone calls. People continually drop cats off at his farm & he has called SPCA regarding this. Mrs. Price stated the Borough has cruelty-free traps that can be used for cats. Mr. Musso reported SPCA has a “Chow for Pals” program that enables residents on a fixed income to obtain food for their pets. Red Lion Senior Center also has pet food available should residents need to take advantage of it.
10. **PARKS AND RECREATION**—Mrs. Barley reported:
 - Saturday, October 14th—Fall Fest from 4-8p.m. at Vulcan Field. Volunteers are needed!
 - October 30th—Halloween parade (rain date is November 1st)
 - Chapel Church has been signed for basketball—registrations have begun

- No Recreation meeting will be held in October
11. **MUNICIPAL SERVICES**—Mr. Minnich reported:
- Borough will be maintaining the basketball courts (trash pick-up, etc.) until the library takes over.
 - Mr. Poff, from the Municipal Authority reported:
 - Paving of the parking lot in front of the Maintenance Building has begun.
 - Source Water Protection Meeting will be held October 18th, 2017 @ 6:30p.m. at the Municipal Office.
 - Hydrant at Howard & Franklin streets—Mrs. Price stated this hydrant was repaired. Mr. Horne agreed that the Hydrant Agreement with the Municipal Authority should be discussed so everyone is clear on who is responsible for repair/replacement. This could be a meeting between the Municipal Services Committee & RLMA; Mrs. Price to schedule.
 - Streetlights—Mr. Klinedinst stated many are still not working. Met-Ed is 2-weeks out on LED streetlight repair because many of their employees are out of town on hurricane duty. Milt repairs the local streetlights, not LED. It's no use to repair an old-style light as they'll soon be replaced with LED; however, if the LED need repaired, Mrs. Price will report this. Of note, the light on Maple Street needs repaired/replaced; this may deter illegal activity in this area.
12. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Stewart & Tate workmanship on the Hillside development project—some cleanup has been done, more work needs done around the inlets. Jeff Shue has left messages regarding this too; \$250,000 is being held until work is done to satisfaction.
 - Wallick Lane needs added to the 2018 road repair list.
 - \$10,000 grant money was received to inspect the inlets to determine their condition & what work needs done through a potential grant with PENNVEST. If Council wishes to camera for stormwater repair, Mrs. Price stated money is currently budgeted for this. Once the review is done with the grant money, this can be planned. Jeff Shue estimates a cost of \$15,000 would be required to camera the stormwater system.
13. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:
- October 16th—Planning Commission meeting
 - Redevelopment Committee walked downtown during last meeting. Ben Garner is interested in the Richman property and getting a façade loan to make the front of the building more appealing.
 - West Gay Street experiencing parking problems. Brett Patterson can paint parking lines and cars can be ticketed, if necessary. John Persing has been writing necessary tickets on Saturdays & Sundays.
 - Melanie Thompson (Redevelopment) discussed vacant buildings in town. Not much can be done about school taxes; however, she is researching a Land Value Tax, where the property owner pays taxes on their land, but the more value you put into your land, house, etc., the more benefit you receive. This may be an incentive for property owners of underdeveloped or rundown properties. Melanie will gather more information about this for future discussions.
 - Crosswalks—Mr. Horne stated some need more marking, especially those on South Main & West Broadway. The 20' necessary clearance is not there. Mrs. Price said Council can make the decision to either remove the crosswalk or some parking spaces; whichever they want. Council members to look at these areas in order to make a decision.
 - Silverback's property—Mr. Horne said it's still being used to dump and the surveyor was unable to find the pins. Brett has pulled back a lot of the brush; the property was used as a dump site for years, so there is a lot of brush. Mr. Klinedinst suggested putting up a fence;

however, Council will look at the area during Fall Fest to make a decision at November's meeting.

- Cars, whether abandoned or not, around town were discussed. It takes time to get response from PennDOT, to run tags, to contact the owner and then have Baker (as the Borough salver) tow the vehicle. Mr. Horne has asked State Police to be present when towing vehicles, for safety purposes. At the time, Baker's Garage was the only garage in the Borough that could tow. Nick Rhodes from Silverback asked Council & Mr. Craley about Title 8: Section 1202 (paragraphs 33 & 34) about a formal contract with Baker's. Mr. Rhodes is interested in being considered for the Borough's towing & salving needs. Mr. Craley will review the Borough Code and report back to Council regarding this.

14. **ADMINISTRATION**—Mrs. Frutiger reported:

- October 11th—Budget meeting @ 6p.m.—in Municipal Office
- November 2nd—Borough Appreciation dinner. Catherine Meyer Award presented that evening. This year's recipient is Muriel Slenker.
- Teamsters contract will be voted on in November (Committee meetings are not a violation of the Sunshine Law if it's a committee meeting to deal with labor negotiations and no decisions are made)
- Council should be thinking about ideas for the Historical Society Museum
- Mr. Klinedinst requested an updated list of Committee Representatives.

15. **COMMUNICATION**—nothing further

16. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mrs. Barley seconded. All were in favor; motion carried with Mrs. Barley abstaining.

17. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:20p.m. Motion carried; meeting adjourned.

18. **Next Council Work Session** to be held on Monday, November 6th @ 7p.m.

Respectfully submitted by:

Stacy Myers, Recording Secretary