

**Red Lion Borough Council  
Meeting Minutes  
December 11, 2017**

**Members**

Cindy Barley  
Tina Frutiger  
Chris Minnich  
Kelly Henshaw  
Tony Musso  
Dennis Klinedinst  
Nevin Horne

**Others**

Dianne Price, Borough Manager  
Dan Shaw, Codes/Zoning  
Jeff Shue, Engineer  
Mike Craley, Solicitor  
Brett Patterson, Public Works  
Mayor Steven Kopp  
Stacy Myers, Recording Sec'y

**Visitors**

Robert Frutiger  
Walter Hughes  
Laura Kirk  
Stefanie Weaver

Melanie Thompson  
Skip Missimer  
Nick Rhoads

1. The meeting was called to order @ 7:00p.m. A moment of silence was held, followed by the pledge to the flag.
2. One correction to the November 13<sup>th</sup>, 2017 Meeting Minutes was necessary. Under “Public Works”, last bullet point, “*the sidewalks at 107, 125, 131, 139, 151 & 153 West Gay Street were found not to be tripping/safety hazards*” was not said by Mr. Klinedinst. This statement was made by Mrs. Price. Mr. Musso made a motion to approve the minutes with this correction; Mrs. Frutiger seconded. Motion carried, with Mr. Klinedinst opposing.
3. **VISITORS AND PUBLIC COMMENTS**—Nick Rhoads asked if any progress was made regarding his request for “No Parking” signs in the 800 block of Atlantic Avenue. This will be discussed later tonight.
4. **PUBLIC SAFETY**—Mr. Musso
  - **Fire Company Report**
    - 17 calls for the month of November, with 67 personnel using 26 pieces of apparatus
    - \$32,000 fire loss (\$30,000 at 267 East Broadway & \$2,000 at 326 East Broadway)
    - Held their elections recently—President & Vice President positions are still vacant. Fire Chief is Ben Rodkey; Deputy Chief is Tim Mooney; Asst. Chief is Joe Silar.
    - Mr. Musso, on behalf of Borough Council, offered thanks to Joe Yuenke for his years of service as a Red Lion firefighter, as well as Fire Chief. Mr. Musso also offered his thanks & gratitude to Kelly Henshaw for his years serving on Borough Council, most recently as Council President and to Mayor Steven Kopp for his years as Red Lion Mayor. Many thanks to them; tonight is the last meeting for both Mr. Henshaw & Mayor Kopp.
    - Mr. Henshaw suggested sending a letter of thanks to Leo Fire Company for transporting Santa Claus to the tree lighting ceremony at the park. It’s always a nice event. Mrs. Price will do so.
  - **Ambulance Report**—distributed
  - **EMA Report**—Laura Kirk reported:
    - Training at York County on radiological & de-contamination. Volunteers are being recruited in the event of an issue at Peach Bottom or TMI.
    - New county radios have been acquired; traded in old ones.
    - Emergency Operations Plan & Notification & Resource Manual—these continue to be worked on

- Continue to update Facebook & Twitter accounts
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp stated, as this is his last meeting as Mayor of Red Lion, he wished to thank everyone who does their part in making Red Lion a better place to live. He extended his best wishes to Mayor-elect Walt Hughes and incoming Council members for successful terms of office. He thanked his wife & family for their love & support for the last 8 years, and also thanked the citizens of Red Lion for putting their trust in him as Mayor. Finally, he thanked God for making this opportunity possible. He wished everyone a Merry Christmas & a Happy New Year.
  6. **SOLICITOR'S REPORT**—Mr. Craley made a statement regarding meeting minutes. If the minutes contain an inaccuracy, such as a statement that was not made by the person reflected in the minutes, this is something for correction. But if the minutes accurately reflect what **was** said, but what was said was incorrect, this can be corrected at the next public meeting. The minutes should accurately reflect what was said at **that** meeting.
  7. **ENGINEER'S REPORT**—Jeff Shue reported inlet inspections will be done with Brett Patterson, beginning this week.
  8. **ORDINANCES**—Ordinance 2017-12-8—setting the real estate tax for 2018. There is no tax increase for 2018. Mr. Musso made a motion to adopt Ordinance 2017-12-8; Mrs. Frutiger seconded. All were in favor; motion carried.
  9. **RESOLUTIONS**—none
  10. **AGREEMENTS**—none
  11. **PARKS AND RECREATION**—Mrs. Barley reported:
    - Breakfast with Santa & tree lighting ceremony went well
    - New Year's Eve Committee is gathering sponsors for the event. A Glow Run may possibly be held that night.
    - Batting cages—all teams are now being charged for this. Meredith will handle the reservations for the cages.
    - Input for cleaning of the Borough offices—office staff was going to start cleaning the offices between events & meetings held upstairs, rather than paying for professional cleaning; however, Council would like to add a job description and a check list of what things will be expected. This way things are sure to get done, as necessary. The list can be dated & signed by the employee(s) completing the tasks.
  12. **MUNICIPAL SERVICES**—Mr. Minnich thanked the Municipal Authority for cleaning the storm boxes at the park, free of charge. Of note, there will be a water rate increase of 3% and a sewer rate increase of 5%. Skip Missimer, from the Municipal Authority also reported:
    - Water shut-offs for unpaid bills will be held 12/13/2017
    - CSDatum is being used by the Authority for mapping of the system; the Borough also uses this program.
    - Thank you to the Borough for sealing the base coat in front of the Maintenance Building. The Authority will follow with a finish coat of macadam in the Spring.
    - Tours of the new Water Treatment Plant are always available to Council, Mayor, etc.
    - Mrs. Price thanked the Municipal Authority for their recent donation to the New Year's Eve fireworks event.
    - Mr. Craley reported, despite the water & sewer rate increases, Red Lion continues to have some of the lowest rates of local municipalities that he has seen.
    - Skip Missimer's term on Red Lion Municipal Authority expires on 12/31/2017. He is willing to serve another 5-year term.
    - Mr. Minnich reported the committee will be meeting with the Authority to discuss street cut specifications. This will involve the gas company too, or any entity requesting street cuts.

13. **PUBLIC WORKS**—Mr. Klinedinst reported:

- Mr. Klinedinst made a motion to install “No Parking” signs west from Mill Street to the end of Atlantic Avenue to enable Silverback Services access to their docks with their larger trucks. Mr. Horne seconded. Discussion was held on the number of parking spaces this action would affect. Mr. Klinedinst rescinded his first motion and made a motion for “No Parking” from the hydrant down two parking spaces to the unopened portion of Atlantic Avenue. In order for Mr. Craley to advertise the Ordinance with the correct distance & parking spaces involved, Mr. Klinedinst withdrew his second motion until further review of the area.
- MuniBid list of equipment being sold—Brett will get this to Mr. Klinedinst for his review
- Hackler & Son Auto Sales--510 Wise Avenue—Jeff Shue still needs to look at the plan of this site. Mr. Klinedinst believes the pit was installed too far up on the bank because stormwater runoff is coming onto Wise Avenue & may cause problems during a heavy storm. Also, according to restrictions, Hackler is to have 10 cars maximum on his lot. As of today, he has 16.
- Boundary Avenue—Mrs. Price & Mr. Klinedinst to walk the area again.
- Tree (shrub) trimming letters have been sent to residents—Mrs. Price will check on deadlines for trimming at properties in violation.
- Knox Boxes—some locations still aren’t using these as requested by Fire Company
- Smoke detectors & fire alarms—1<sup>st</sup> section of inspections has been completed
- Chestnut Street sidewalk repair—certified letter was sent to the property owner. It’s the owner’s responsibility to do the repair.
- South Main Street—highway occupancy permit must be obtained for the Spring work.
- Leaf collection is now done
- Swarze street sweeper—demo has been received & is at Borough garage. Brett said the old sweeper, which was approx. 10 years old was causing problems, needing repairs, etc. The Swarze is on state contract so no bidding is necessary to purchase. This machine will also clean storm drains and can be used for other jobs. It can be purchased on a 7-year (\$26,000/yr) or a 5-year (\$35,236/yr) plan; however, Mrs. Price said money is in the budget to purchase outright. Mrs. Barley made a motion to purchase the street sweeper outright for a cost of \$148,000, payable after 1/1/2018; Mr. Klinedinst seconded. The machine is under warranty with a service rep nearby.

14. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:

- No Planning Commission meeting will be held in December
- No Redevelopment meeting will be held in December.
- Land Value Tax—Melanie Thompson working on this issue for Redevelopment
- Of note, Dan Shaw will review Open Burning Ordinances of other municipalities for January or February meeting discussion.
- Dan Shaw received a letter from a Solicitor requesting the parking lot at 25 Grand Avenue be rezoned from Residential Town to Industrial. The building there is currently zoned Industrial. Mr. Musso made a motion to refer this request to Planning Commission for their review & comment. Mrs. Barley seconded. All were in favor; motion carried. The applicant will be invited to attend January’s Planning Commission meeting.
- Handicapped parking request received for 117 Linden Avenue. This would be the third handicapped space in that block. Mr. Klinedinst made a motion to table this request till further review; Mr. Musso seconded. All were in favor; motion carried.

15. **ADMINISTRATION**—Mrs. Frutiger reported:

- Per capita tax exonerations for 2017—Mrs. Frutiger made a motion to approve the list of exonerations for 2017; Mrs. Barley seconded. All were in favor; motion carried.

- 2018 Budget—Mrs. Frutiger made a motion to approve the 2018 Budget; Mrs. Barley seconded. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
  - Procedure for the Reorganization meeting was distributed—will be held Tuesday, January 2<sup>nd</sup>, 2018.
  - 2018 meeting dates to be advertised. Council Work Sessions will continue; discussion was held on minutes (or notes) being taken at these meetings. Mr. Craley stated if official action is taken at Work Session, there must be a record of it. The rest of what goes on at Work Session is basically how Council wishes to discuss it. He said the difference between Work Session & Council’s regular meeting is official action & public participation.
16. **COMMUNICATION**—nothing further
  17. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Musso seconded. Motion carried with Mr. Horne & Mr. Klinedinst opposing. Because there were other checks for Council members, a re-vote was necessary. Mr. Musso made a motion to approve the bills **except** Check #119334, payable to David Lutz & Check #404089, payable to Christina Frutiger. Mrs. Barley seconded. Motion carried with Mr. Horne & Mr. Klinedinst opposing. Mr. Musso made a motion to approve Check #404089, payable to Christina Frutiger for \$363.42; Mr. Henshaw seconded. All were in favor; motion carried with Mrs. Frutiger abstaining. Mr. Musso made a motion to approve Check #119334, payable to David Lutz for \$916.32; Mr. Henshaw seconded. All were in favor; motion carried with Mrs. Barley abstaining.
  18. **Executive Session**—Council recessed to Executive Session @ 8:10p.m. to discuss legal matters with ArthurLee, LLC. Council reconvened @ 8:40p.m. Mr. Musso made a motion to authorize the Solicitor to proceed with condemnation action against the ArthurLee property on West Broadway for an easement for the right to transmit soil load surcharges onto the property. Mrs. Frutiger seconded. Motion carried, with Mr. Horne & Mr. Klinedinst opposing.
  19. **Adjournment**—Council meeting adjourned @ 8:41p.m.

Respectfully submitted by:

Stacy Myers, Recording Secretary