

Red Lion Borough Council
Meeting Minutes
Monday, July 10th, 2017

Members

Cindy Barley
Tina Frutiger
Dennis Klinedinst
Nevin Horne
Kelly Henshaw

Visitors

Robert Frutiger
Laura Kirk
Matt Horn
Ben Rodkey
Amy Minnich
Kathy Horne

Nick Rhoads
Chris Custance
Bill Henry
Skip Missimer
Chris Minnich

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Stacy Myers, Recording Sec'y

Melanie Thompson
Pastor Jay McWilliams
Stefanie Weaver
Carl Hanlin, Jr.
Felix Milner

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Brethren In-Christ Church offered a prayer. All present participated in the pledge to the flag.
2. One change was necessary to the June 12th, 2017 Meeting Minutes. *Under Administration, Teamsters Union meeting will be held on July 13th (not July 11th, as stated).* Mrs. Frutiger made a motion to accept the minutes with this change. Mrs. Barley seconded. Motion carried, with Mr. Horne & Mr. Klinedinst opposing.
3. **VISITORS AND PUBLIC COMMENTS**—no one present to address the Board.
4. **PUBLIC SAFETY**
 - **Fire Company Report**—Ben Rodkey reported:
 - There were 50 calls this month, 6 in the Borough.
 - Applied for a free NARCAN Program through the York-Adams County Drug Administration. If approved, Red Lion's Licensed Medical Unit will carry the nalozone drug (used to reverse heroin overdoses), at no cost to the Fire Company or the Borough. Only certified providers will be able to administer the drug. Ben stated if the drug is administered on an overdose victim, two doses and a brochure are to be left with the victim's family.
 - **Ambulance Report**—distributed
 - **EMA Report**—Laura Kirk distributed her report. She reported that Scott Kopp is still on stand-by to assist her, if needed.
 - **Camera purchase for Fairmount Park**—three proposals were received for 9 cameras to replace the current ones at the park. The new cameras will be higher resolution, similar to what is currently mounted on Municipal Building and can be monitored from employee's phones, office, computers, etc. They will monitor activity at the Community Building, basketball court & the stone pavilion, where vandalism had previously taken place. All companies charge a monthly fee, but one thought they would be able to bounce the signal off the internet at the pavilion; the others thought there were too many trees to accomplish this. That is part of the difference in cost; it's two separate systems.
 - Triangle Security—\$190 monthly fee—quoted \$9,500
 - CIA—installed the cameras on Municipal Building. Their cost for park cameras is \$23,000, but this may be for a 15-camera system.
 - Select Security—\$165 monthly fee

- Council had questions on the number of cameras quoted & the spec differences. This was tabled until a product review could be done, hopefully at August Work Session.
5. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**—Mayor Kopp is on vacation; no report.
 6. **SOLICITOR'S REPORT**—Mr. Craley's items will be addressed in other areas of the agenda
 7. **ENGINEER'S REPORT**—Jeff Shue reported the following:
 - 2017—Road Projects
 - 1st contract is largely completed & a final inspection will be scheduled to review the work.
 - 2nd contract—all inlet work & most of base repair has been completed. Final inspection is needed on this. Microsurfacing should begin the 3rd week of July.
 - MS-4 Program—York County Planning Commission is handling the Chesapeake Bay Pollution Reduction Plan on the County level. They have created approx. seven (7) different payment options to charge the municipalities participating in the program. Red Lion Borough is in the “4B Option”, approx. \$32,337/annually, which will be budgeted beginning next year. This is a mandated requirement; however, Jeff believes this is a much better option than the Borough going alone. Mr. Craley agreed with Jeff regarding the Borough's options on this. The final agreement has not been received yet, although Mr. Craley has a draft Ordinance and that has to be advertised **with** the agreement. The draft agreement should be received **before** August Work Session, so it can be reviewed and the advertising will be held until after that time.
 - Grant applications—Community Development Block Grant for Horace Mann Avenue was filed with the County.
 - Sewer Enforcement Officer issue—755 Country Club Road reported a failing septic system and is not currently served by public sewer. As the Borough's SEO, C.S. Davidson will be the point of contact for the owners of this property. This property would have to install a gravity sewer piping system, so Jeff will keep Council posted on this issue.
 - Deposition—Jeff was deposed on June 22 for the legal proceeding between the Borough & Arthur Lee, LLC. The deposition was in reference to the survey C.S. Davidson did for Hess Lane.
 8. **ORDINANCES**—Mrs. Barley made a motion to authorize Mr. Craley to draft the Quality of Life Ordinance; Mr. Klinedinst seconded. All were in favor; motion carried.
 9. **RESOLUTIONS**—Resolution 2017-9—for the submission of a multimodal transportation fund grant, requesting \$200,000 from Commonwealth Financing Authority for Streetscape and improvements of West Broadway. This is a 70/30 grant, with the Borough paying 30%. The Resolution authorizes Mrs. Price to execute the documents, due by the end of July. Improvements would include lights, parking meters, drainage problem at Lion Pharmacy and mass transit. The 30% cost would be in the 2018 budget and this money cannot be used for street repairs; it's for transportation-related issues only (lighting, mass transit, rail projects, etc). Mrs. Barley made a motion authorizing Mrs. Price to execute the application & grant documents; Mrs. Frutiger seconded. Motion carried, with Mr. Klinedinst & Mr. Horne opposing.
 10. **MUNICIPAL SERVICES**—Mrs. Barley--Mr. Missimer from RLMA reported:
 - The Municipal Authority recently increased their sewer connect fee, but letters were sent to the 15-20 residents **not** on public sewer, stating the higher connect fee would be waived until the end of 2018. If those residents were able to connect & wish to do so, they could at the lower sewer connect rate (\$500). The review of the 15-20 properties not connected to public sewer to see whether or not they **could** be connected would have to come from the Borough. Some of the residents may find cheaper contractor costs if they pull together to connect at the same time.
 - July 12th—water shut offs for delinquent bills

- Quarterly safety meeting—held today at the Maintenance Building
 - July 19th @ 9am--annual safety equipment usage & training meeting held at Water Treatment Plant; Borough employees welcome to attend.
 - Sanitary Sewer system cleaning & televising project is now complete—no real problems/issues found.
 - Source Water Protection—Municipal Authority signed an agreement (to split the engineering costs/application fee) with Windsor Township to redo the stormwater basin @ Milner Heights.
 - August 12th—RLMA will have a table at the Street Fair—Borough is welcome to join them.
11. **PARKS AND RECREATION**—Mrs. Barley reported:
- Camp programs are going well averaging 25 kids/day in attendance; costs staying low
 - July 4th fireworks--\$312 was collected in donations. Waiting on vendor fees to know final numbers, but it was a great turnout. (Golden Crust, Century 21/Dale Realty, Patton Veterinary & Horne's Body Shop were all contributors)
 - Car show raised \$1,812 for New Year's Eve fireworks
 - Zumba, yoga, teen yoga are some classes that are beginning soon.
 - July 21—Farmer's Market & Food Truck Friday—Mr. Klinedinst raised a question about open containers in parking lots (Section 6:103 of Borough Code). At the last Food Truck Friday, there was a vendor selling alcohol. Mrs. Price confirmed this & stated they weren't aware of the restriction until after the fact. Council agreed that alcohol is not necessary for Food Truck Fridays; they want to keep it a family-friendly event.
 - Fall Fest—in need of volunteers
 - Suds 'n' Song—Indian Steps lends their name to the event & lets the Borough use their liquor license. A contribution of \$500 or \$1,000 was discussed. Mr. Klinedinst suggested \$500; Mrs. Barley stated \$1,000 contribution would still leave a \$200+ profit (for now, until the receipt of vendor fees from Big Chippers is received). This was the biggest year yet for this event; last year, a donation of \$1,000 was given to Indian Steps. This event is considered a Rec program, but Red Lion is not a 501(3c), which is required to pull a license and other restrictions apply as well. The Fire Company & Historical Society were both approached to sponsor this because their licenses could be used & the money could be kept in town. The Fire Company will be invited to a postmortem meeting to discuss the success (and problems) of this event (and how to grow interest for next year). Mrs. Barley made a motion to give a \$1,000 donation to Indian Steps; Mrs. Frutiger seconded. Motion carried, with Mr. Klinedinst opposing.
 - Address of the Community Building was discussed; needs to get resolved & posted at the building.
 - Rail Trail gates to keep vehicles off—Mr. Klinedinst to speak to someone regarding installing gates.
 - Gas stoves at Community Building have been inspected. Inspector said someone must've been blowing out the pilot lights. No problems were experienced since inspection. Mr. Horne was upset about the operation of the stoves, stating safety should be observed. The possibility of changing them to electric was discussed.
 - Alley off of West Broadway (at new Municipal parking lot)—Council would like to see the alley made "One Way" off of West Broadway)
 - South Main Street—continual problem near the gym with loud music & cars late at night. Gym owner said he would address the problem, if he is given dates & times when this is occurring.
 - Bus stop @ West Broadway (at square) needs moved up (further west) to allow better traffic flow through square.

- Splash Pad—currently closed due to a chemical feed problem. This is a computer-generated feed that is distributing too much chlorine. Main Line Chemical must visit site to remedy the issue. Incorrect testing was recently done on “total chlorine” which is a drinking water test, not for a water park. When spraying for weeds around Splash Pad, signs must be posted to make parents/children aware.
- Community Building—window was left open recently—Mrs. Price was made aware of this; she was told they were “venting” the building.

12. **PUBLIC WORKS**—Mr. Klinedinst reported:

- Silverback Services—the Borough owns the entire road area of Mill Street & the agreement with York Township (because Mill Street goes onto YT property) states the road cannot be opened up unless it’s going all the way to Broadway. Limbs, leaves & branches were pushed down over the hill; Mr. Klinedinst wanted to make sure this isn’t on Silverback’s property. He believes Mr. Rhoads & Mr. Thompson will work with the Borough for future events, if we work with them. Mr. Rhoads stated when he had the property surveyed, the surveyor had to dig down through a lot of debris to find the stakes, so he believes something is encroaching on his property. Mrs. Price said Brett will look into this to get it resolved.
- Streetlights—3 are out on 1st block of North Main Street
- Who to call regarding issues/problems on weekends? Mrs. Price can be the point of contact on weekends. If it’s a parking issue, she will call John Persing. If it’s a Recreation issue, she will call Meredith Yakelis.
- Mrs. Frutiger presented information on solar-powered speed device (like in Yorkana Borough) which shows the motorists’ speed when coming into town. Council is interested in something like this for town; Jeff Shue will collect information about these devices.
- Dan Shaw received two handicapped parking requests; 8 Henrietta Street & 111 Linden Avenue. Preliminary review of the properties will be done; more on this next month.
- Library plowing agreement--library wanted something in writing; no action was taken on this.

13. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:

- No Planning Commission meeting this month.
- Redevelopment Committee will conduct a neighborhood walk-through to discuss problem properties in town. They will begin on Wise Avenue & South Main Street.
- 68 applications were submitted for banners throughout town.
- June 13th—Zoning Hearing Board approved a two-family conversion for 426 South Main Street.
- July 11th—Zoning Hearing Board meeting will be held for St. Paul’s Church (45 First Avenue) for a shed in their side yard (parking lot towards Charles Street).

14. **ADMINISTRATION**—Mrs. Frutiger reported:

- Debe Sowers will be out for surgery for 6-8 weeks. Mrs. Price has moved the Recreation Office up (Meredith Yakelis/Kristen Sweitzer) to help in the Borough Office a few hours (9am-noon) each day to answer phone, collect parking ticket payments, etc.
- Mrs. Barley made a motion to accept the resignation of Danielle Kabacinski; Mr. Klinedinst seconded. All were in favor; motion carried. Council has 30 days to fill the vacancy through the end of 2017. To appoint someone, a Resolution is needed, along with the applicant’s affidavit of residency & the Oath of Office administered by the Mayor or a notary.

15. **COMMUNICATION**—nothing further

16. **Approval of bills**—

- Mrs. Barley made a motion to approve the bills excluding Check #194 & #404001 to Tim Andel & Check #194 to David Lutz. Mrs. Frutiger seconded. Motion carried with Mr. Klinedinst & Mr. Horne opposing.

- Mrs. Frutiger made a motion to approve Check #118959 to David Lutz; Mr. Klinedinst seconded. All were in favor; motion carried with Mrs. Barley abstaining. Mr. Lutz is the brother of Mrs. Barley.
 - Mrs. Barley made a motion to approve Check #194 & #404001 to Tim Anel; Mrs. Frutiger seconded. All were in favor; motion carried with Mr. Henshaw abstaining. Mr. Henshaw is in a band with Mr. Anel and will benefit from these payments. The band played at July 4th fireworks & Food Truck Friday.
17. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:40p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary