

**Red Lion Borough Council
Meeting Minutes
Monday, December 10th, 2018**

Members

Cindy Barley
Tina Frutiger
Stephanie Weaver
Dennis Klinedinst
Nevin Horne
Chris Minnich
Tony Musso

Others

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Mike Craley, Solicitor
Mayor Walt Hughes
Brett Patterson, Public Works
Stacy Myers, Recording Sec'y

Visitors

Melanie Thompson
Bob Frutiger
Eric Immel
Laura Kirk

Meredith Yakelis
Kristin Sweitzer
Pastor Jay McWilliams
Kenny Bell

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Church wished everyone a Merry Christmas & offered a prayer. Councilman Chris Minnich asked for a moment of silence in honor of the passing of George H.W. Bush. Everyone present participated in the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the November 5th, 2018 Work Session Minutes; Mrs. Barley seconded. All were in favor; motion carried, with Mr. Musso abstaining (he was absent that evening).
Mrs. Frutiger made a motion to approve the November 12th, 2018 Meeting Minutes; Mr. Minnich seconded. A typographic error will be corrected under item #10 (Mr. Missimer's name). All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENT**—the following addressed Council:
 - Kenny Bell, a resident from West Lancaster Street requested that parking space lines be painted on that street. Delineating parking spaces will allow more cars to park there unlike it is now, where only 3 cars, some of them school students, are able to park, leaving no room for the residents. Council stated the staff is currently looking at the streets around town to prioritize parking, where possible. They will get to West Lancaster Street too, but in the meantime, temporary parking spaces can be spray painted on the street till something more permanent can be done in warmer weather.
4. **MAYOR HUGHES REMARKS AND RECOMMENDATIONS**—Mayor Hughes reported he has spoken to Brett regarding traffic congestion on some Borough streets & alleys. Some are so narrow, emergency vehicles and/or snow plows would not be able to access them if cars are parked on both sides. Could some of the more-narrow streets and/or alleys be made One Way? This can be done by passing an Ordinance, so more discussion will take place regarding this. Of note, PennDOT is planning to conduct a traffic study for a turning lane at the square.
5. **PUBLIC SAFETY**—Mr. Minnich reported:
 - **EMA Report**—Laura Kirk distributed her report. Mr. Horne thanked Laura for adding EMA information to the Facebook page.
 - **Ambulance Report**—42 calls this month
 - **Fire Company Report**
 - For the month—16 calls with 84 personnel using 27 pieces of apparatus
 - December 15th—Santa Run—Santa will come through York & Windsor Townships on the fire truck, beginning @ 9am.

- December 16th—Santa Run—Santa will come through the Borough on the fire truck, beginning at 10am.
 - Mrs. Price spoke of a proposed meeting for 12/13 with the current line of officers. Mr. Minnich will contact the appropriate people about this.
 - As of January 1, 2019, Joe Silar will be the new Fire Chief. There are a lot of other vacant officer seats.
 - Volunteerism is down in local fire companies and is only 13% of what it was in 1970. That's 13% of 300,000 volunteers. Members are becoming older, as younger people aren't interested in volunteering. If Leo Fire Company is going towards a paid staff, Solicitor Craley stated there will need to be discussion about that, as there are many factors involved. He stated if a municipality pays a person for firefighting, they do not need to pay overtime until the person works 53 hours/week; if the fire company pays, overtime is paid after 40 hours/week.
6. **SOLICITOR'S REPORT**—Mr. Craley reported:
- He witnessed a tractor trailer traveling south on Rt. 74 and the truck driver turned onto Taylor Avenue to go into The Mill with no problems and without going onto the curb.
 - Traffic study that was authorized a few months ago regarding the traffic signaling, New Salem just recently received theirs, so we may receive ours soon.
 - He wishes a Merry Christmas to everyone!
7. **ENGINEER'S REPORT**—Jeff Shue is not present tonight, but authorization was necessary to allow Mr. Craley to work with the School District and their Solicitor for the reimbursement agreement. Mrs. Barley made a motion authorizing Mr. Craley to work with Red Lion School District and their Solicitor Gregory Monskie for the reimbursement agreement relating to the upcoming sidewalk project; Mrs. Frutiger seconded. All were in favor; motion carried. For the private property owners affected by this project, Mr. Craley stated an agreement would be in place where the Borough would do the work, the property would be liened and then the property owners would reimburse the Borough.
8. **ORDINANCES**—the following were before Council for action:
- **Ordinance 2018-7** repealing Per Capita and Occupation taxes—Mrs. Barley made a motion to approve Ordinance 2018-7; Mrs. Frutiger seconded. Ms. Weaver stated she called York Adams Tax Bureau, who told her approx. \$13-14,000 in delinquent taxes was sent to Red Lion Borough for 2015-2016 and approx. \$14,700 for the 2016-2017 years. She said the Borough will be losing this amount, plus the approx. \$24,000 (over a 2-year period) from the Tax Collector. While it's nice to remove a tax from the residents, where is the money going to come from to cover what we'll be losing? Mrs. Price stated most of that money will be made up in interest from the PLGIT investments. To date this year, \$8,500 was gained in interest; this can be reinvested to grow more.
YATB stated the numbers are growing as they're finding more residents that were never billed. Mr. Musso stated when Red Lion Borough got rid of York Area Regional Police four years ago, that saved the Borough approx. \$600,000. This money went into road projects and was put to good use. He believes Per Capita & Occupation taxes are a huge nuisance. It's not going to make that big of a difference to the Borough to give up this tax, at \$10/person. Mr. Klinedinst is concerned that, if it comes to it that State Police requires payment, he doesn't want to have to ask the residents for more money. He agrees with Ms. Weaver that we're turning away approx. \$40,000 (over 2 years). He would like to wait on passing this Ordinance. A vote was taken; motion carried, with Mr. Klinedinst, Mr. Horne & Ms. Weaver opposing.
 - **Ordinance 2018-8** setting real estate tax milage for 2019 at 4mils and .2mils for fire protection. Mrs. Barley made a motion to approve Ordinance 2018-8; Mrs. Frutiger seconded. All were in favor; motion carried.

9. **PARKS AND RECREATION**—Mrs. Barley/Meredith Yakelis/Kristin Sweitzer reported:
- Basketball—K thru 2nd grade has 4 teams; games will be held at Chapel Church.
 - EYC basketball—there was a great turnout @ Mazie Gable recently, kids from many different districts signed up.
 - Small Business Saturday in November—craft show was successful. Thanks to Bob Frutiger who rode on the trolley & reported on the history of Red Lion to those who rode.
 - Tree lighting—outdoor activities were rained out; inside activities weren't well attended.
 - Breakfast with Santa—Thank You to all who showed up to help (Mr. Musso, Mrs. Barley, Mr. Minnich, Kelly Henshaw & his grandson, & Meredith's daughter to name just a few!) It was very well attended.
 - Santa's Shanty—Dec 6th, 7th, 13th & 14th from 6-8p.m. at the Borough's municipal parking lot.
 - New Year's Eve festivities—bands & events are being confirmed & finalized.
10. **MUNICIPAL SERVICES**—Ms. Weaver reported:
- The County is planning a regional meeting for stormwater authority—Red Lion will be paired with Dallastown & Yoe (although Mrs. Price questioned why Windsor wasn't included). Times are being discussed; Mrs. Price will let Council know once it's scheduled. Mr. Klinedinst doesn't believe this stormwater authority will be worthwhile. Work must be done as a team to be successful.
 - Mr. Immel from Municipal Authority:
 - Shutoffs will be on December 12th
 - To date, 800+ of the new meters have been installed.
 - January 7th—Safety meeting with Borough & Authority to be held.
 - January 16th, 2019—Source Water Protection Plan meeting will be held at Red Lion at 6:30p.m.
 - Source Water Protection project at Milner Heights has been bid & awarded—contractor getting ready to begin work.
 - Sewer lines that were televised last year—repair work to begin soon (over winter)
 - November 3rd weekend saw the largest raw turbidity since the Water Treatment Plant was put online and the Plant ran with no problems.
 - 2019 chemical bids have been sent.
11. **PUBLIC WORKS**—Mr. Klinedinst reported:
- 2007 Ford F350—Mr. Klinedinst made a motion to put it on MuniBid. Mr. Musso recommended waiting until the new year because people aren't bidding on much right now, but it doesn't cost the Borough anything to let it on MuniBid and it might spark interest. Mrs. Barley seconded. All were in favor; motion carried.
 - New Dodge truck has been received & is operating well.
 - Snow plows—there are 2 broken plows now because of the utilities in the street; some are manholes, shut off valves and other utilities. Responsibility must be taken with repairs. Cut backs weren't done on some street utilities and the dirt is sinking down. This causes the manhole cover to stick up & the plows get caught/damaged. Mr. Klinedinst stated inspections must get done and the cracks in the street must be sealed better. He stated the Municipal Authority made 7-8 cuts in the street at the Charles Street bridge and they were not sealed properly. This is to be done immediately, per project specs.
Mr. Immel said he recently rode around town with Brett Patterson to look at manhole covers. One, in particular, was on Martin Street, which was installed in 1992. He said, over a 26-year period, a street is, most likely, going to need some repair. He found an Ordinance regarding streets & sidewalks that holds the contractor responsible for two years after work/repair is done. He agrees this is a problem and he is proposing an agreement with the Borough. He will discuss this with the other Authority members & employees. They may not be in favor of it, but he's proposing that the Authority take the hydrants (for all repairs, maintenance, etc)

and the Borough deal with the streets (all repairs, maintenance, etc). He would like to hash out the responsibilities for each entity in hopes of resolving tension between them.

Mr. Craley explained that a manhole (or another street utility) does not move, but the street around it does. Whether it's from wear & tear or settling, this movement or settling typically shows up within two years or a repair/replacement, so that is why the Ordinance is worded the way it is. He prefers not to see a confrontation between the Borough and the Authority, but to see it resolved. Council members & Mrs. Price agreed with Mr. Immel; they would also like to resolve this amicably and are in favor of forming an agreement. Discussion of who is responsible for what will also be held.

Mr. Immel will have this discussion at the December 19th Municipal Authority meeting.

12. **PLANNING, ZONING & REDEVELOPMENT**—Mr. Horne reported:

- Felix Milner's term on the Zoning Hearing Board expires 12/31/2018. He will be asked if he wishes to serve another term.
- Joyce Seabolt & Beth Nidam's terms on Planning Commission expire on 12/31/2018. They will be asked if they will serve another term. Of note, members of the Planning Commission must be Borough residents. Redevelopment Committee has some leniency involving residency of its members.
- December 17th—Planning Commission Meeting to be held to discuss The Mill's revised plan.
- Redevelopment wants to create a Property Maintenance Code for commercial properties; Mrs. Price will send the residential code to Melanie Thompson for their review.
- Thank You to Stephanie Weaver for arranging the decorations of the Municipal Offices & the museum.
- 215 E. Lancaster Street is on the list of blighted properties. As background on this, Dan Shaw received a permit application from the owner, who said he is proposing to fence off all openings to keep kids and/or vermin out of the building. The timeline he gave to Dan to finish the fence was beginning of summer 2019 and per the UCC, he only needs to apply for the permit and spell out how the problem will be remedied. The structure was deemed unsafe, but if it would collapse, it would not be onto any Borough property or neighboring properties. Regardless of what the UCC states, Mr. Craley said the property owner is in violation of the Nuisance Ordinance. Prior to finishing the fence, he must secure the premises against entry. If he abates the nuisance portion of the Ordinance (by securing the property and maintain it so it doesn't fall on any neighboring property), it can be up to Council as to how long they want to give him to clean it up and/or tear it down. There needs to be continuous progress seen if Council agrees to give him more time. He must go through DEP for the asbestos in the building and he must obtain a demolition permit through Code Enforcement, so the process may take some time.
Council agreed to give the property owner until June 2019 and that can be extended if continuous progress is being made. The fence needs to be installed and the property (& all entrances) secured as soon as possible. Dan & Mrs. Price can monitor the progress and take action, if the timeframe and work is not being done as proposed.
- Door decorating contest for Christmas season 2019 is being discussed by Redevelopment.

13. **ADMINISTRATION**—Mrs. Frutiger made a motion to approve the 2019 Budget. Mrs. Barley seconded. Mr. Klinedinst believes some discussion should be held at next year's budget time regarding employee raises and putting some of that money towards insurance costs (non-union employees only). Of note, Mrs. Price is meeting with other insurance brokers soon.

A vote was taken; motion carried with Mr. Klinedinst & Mr. Horne opposing.

14. **COMMUNICATION**—nothing further

15. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carried.

16. **Adjournment**—Mr. Musso wished everyone a Merry Christmas, Happy Hanukkah & Happy New Year. January Work Session will be held January 7th, 2019. Mrs. Barley made a motion to adjourn the meeting @ 8:29p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary