

**Red Lion Borough Council
Meeting Minutes
Monday, March 9th, 2020**

Members present

Cindy Barley
Tina Frutiger
Muriel Slenker
Stephanie Weaver
Chris Minnich
Dennis Klinedinst
Tony Musso

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Mike Craley, Solicitor
Jeff Shue, Engineer
Brett Patterson, Public Works
Mayor Walt Hughes
Stacy Myers, Recording Sec'y

Visitors

Bob Frutiger
Randy Gray
Ed Pearson
Scott Gingrich

Meredith Yakelis
Pastor David Tietje
Melanie Thompson
Kevin Lawrence

Kristin Sweitzer
John Brownlee
Faniya Gueno
Paul Craley

1. The meeting was called to order @ 7:00p.m. Council President Musso asked for a moment of silence to honor the Mount Holly Springs firefighter who lost his life in a fire earlier today, after which, Pastor David Tietje offered a prayer. All present followed in the pledge to the flag.
2. **Public Hearing** on the Comcast Franchise Agreement was opened @ 7:05p.m. Mr. Craley stated every 10 years, a renewal of the Comcast Franchise Agreement is done, per the Telecommunications Act of 1996. Any citizen input is welcomed with the caveat that giving or denying a franchise to cable cannot be done based on the quality and/or quantity of service or the channel lineup. There was no public comment regarding this. Red Lion Borough is part of a consortium with the Cohen Law Group & this agreement was recommended for approval by them.
Mr. Craley has advertised this Ordinance 2020-3-2 for the Comcast Franchise Agreement, so Mrs. Barley made a motion to approve the Ordinance; Ms. Weaver seconded. All were in favor; motion carried.
Public Hearing was closed @ 7:06p.m.
3. Mrs. Frutiger made a motion to approve the February 10th, 2020 Meeting Minutes; Mrs. Barley seconded. All were in favor; motion carried.
4. **VISITORS AND PUBLIC COMMENT**—the following addressed Council:
 - Paul Craley of 565 S. Pine Street was present to discuss a dispute he had with Parks & Recreation concerning use of the batting cages at Bowers Pavilion. Paul represents Triple Town Aces, which is a baseball organization, who also teaches responsible character traits to young men. They provide fundraisers, organize tournaments to raise money for charity, visit nursing homes, etc.
He asked Council who is allowed to rent the batting cages & are there any restrictions for renting them?
Recreation Director, Meredith Yakelis addressed his questions/complaint which stemmed from an email & mailed correspondence between her & a group of coaches, who requested to use the batting cages. She had mailed a certified letter to the organizer of this group requesting her keys to the batting cages be returned by February 28, 2020 because it had been several months that she had been requesting the keys returned, to no avail. The letter stated that, if her keys were not returned by the February 28th deadline, that organization would be billed for the coding system that is to be installed at Bowers Pavilion. The key code system was to be installed for this reason, because it was difficult for the Rec department to track

who was using the batting cages & use of the keys. At the time the letter was mailed, Meredith stated no one else would be given **new** keys to the batting cages until the new coding system was installed, which is scheduled for March 16th. There are, however, some teams/people who are currently still using the batting cages (and still have keys). On February 11th, Meredith received an email from Mr. Craley with a request to use the batting cages, but also with the complaint that he heard another group of coaches had received a discounted rate for the cages; however, Meredith responded that that was not true. Early February, Mr. Craley was not told that he could not rent the cages. He mentioned Kevin Lawrence's name, as the organizer for Triple Town Aces, thinking that this would help with obtaining the batting cages since Kevin had helped with Red Lion teams in the past, but to no avail. Mr. Craley then contacted some parents of his team members, asking them to reach out to Meredith. Brandy Meyer (a mother of a team member) emailed Meredith & Mr. Craley read a summary of that email exchange:

- 2/11/2020—Brandy emailed Meredith asking if the batting cages were open.
- 2/12/2020—Meredith replied that the cages were open & asked if Brandy can stop to pick up a key. At this time, Meredith stated a key code system is coming, but not installed yet. (no questions were asked if Brandy was with an outside organization).
- 2/25/2020—Brandy emailed a completed contract to Meredith for use of the batting cages.
- 2/26/2020—Meredith emailed Brandy asking if this is Kevin Lawrence's baseball program.
- 2/26/2020—Brandy replied that Kevin Lawrence is the president of the organization but that he doesn't coach the team. Brandy asked if that affects the teams' rental of the cages. No immediate response was received from Meredith, so Brandy emailed asking if she can drop off the necessary rental payment.
- 2/27/2020—Meredith emailed a denial to rent the batting cages to Triple Town Aces due to issues with Kevin Lawrence & his programs, to which Brandy asked for an explanation.
- 2/27/2020—Meredith replied that she was not at liberty to discuss the issue.
- 2/27/2020—Triple Town Aces coach contacted Kevin Lawrence to see if he knew about any issues. Kevin said he received the certified letter requesting the keys be returned by 2/29/2020. Other than that, Kevin wasn't aware of any problems. He stated he contacted Meredith in January about renting the batting cages. Their organization returned 6 keys on 2/28.
- 2/28/2020—When the 6 keys were returned, Meredith was not in the office that afternoon & Mrs. Price was unavailable. Stephanie (Grove) said the cages were only being rented to Red Lion Rec teams until the key lock system is installed in a few weeks. Windsor teams were able to rent the cages since they're considered Red Lion Rec teams.

Mr. Craley stated that all his team members (besides 3) play for Windsor. They were going to communicate to the parents that those 3 players cannot use the cages. He doesn't understand how he was able to rent the batting cages earlier in the season, but now that Triple Town Aces/Kevin Lawrence's name was mentioned, they are unable to do so. He expressed his disappointment in the Red Lion Recreation program. He would like a resolution to this & to rent the cages as soon as possible. Meredith & Borough staff said no new keys were being distributed and that we're waiting until the coding system is installed on March 16th.

- Kevin Lawrence was present tonight to answer any questions regarding this issue. He stated the keys (although the letter stated February 29th, which was a Saturday) were returned on February 28th, but he's uncertain what the issues are that Meredith referenced in her email.

Council members were unaware of this issue & are not prepared to act on it tonight, until hearing all sides of the story. They have Kevin Lawrence's & Paul Craley's contact information to reach them after looking into this.

- Pastor Tietje & Family Gueno, from St. John's UCC, brought pictures & video showing the traffic cones & efforts they're taking to increase safety along Church Lane. They've installed blinking lights inside the back door (which leads directly onto the alley) to warn people of potential speeding vehicles. Pastor Tietje thanked Mr. Klinedinst for visiting the area this week & he thanked Council for hearing their concerns. Not only Sundays during church, but during the work week, particularly 3pm & 5pm, motorists use Church Lane to bypass Main Street traffic and most often, at higher-than-safe speeds.

Mr. Klinedinst said there are two 15-mph speed signs (one going North, one going South) along Church Lane, but they're hidden by trees. These signs, as well as painted crosswalk markings, should be made more visible.

Jeff Shue stated this is an example of a mid-block crosswalk, which PennDOT has clear guidelines for, including clear pavement markings which are not visible here. A speed hump/table would deter motorists from speeding, but there are a few different types that PennDOT recognizes. The most appropriate for this area would be a 12' long hump. Often, motorists will drive around a speed hump rather than travel over it, in this case, they would drive into St. John's parking lot, which was not designed to allow for two-way traffic.

Barriers can be installed in the parking lot, but Jeff warns that those barriers can become a liability if not installed correctly. He believes a good starting point is good clear signage & visible pavement markings.

If the church wants to move forward with the speed hump installation, Mr. Klinedinst suggested two separate speed tables, one **before** a vehicle gets to the rear church entrance and then one **after**. That way, the vehicle must remain at a low speed rate when coming to the church entrance. He agrees with Jeff Shue, to begin by making the 15-mph speed signs more visible & getting the pavement markings repainted (which Pastor Tietje stated the Boy Scouts are planning to do). Mr. Klinedinst also asked Public Works to sit the portable speed sign along Church Lane also to hopefully deter speeding.

Mr. Craley suggested anything permanent, like paint or blacktop, be done by the Borough, not by a private agency. Another satisfactory option is a "pedestrian/walker" sign in the area of the crosswalk.

Mr. Klinedinst made a motion authorizing Borough staff to paint the crosswalks at both rear entrances of St. John's (Church Lane); Ms. Weaver seconded. All were in favor; motion carried.

5. **MAYOR HUGHES REMARKS & RECOMMENDATIONS**—Mayor Hughes reported:
 - March 5th—Harvest Parade Committee meeting was held. In an effort to draw interest to the parade, there will be a few decorated tractors sitting around town, as well as some toy tractors in various locations for people to find. The parade will be held Saturday, November 28th.
 - Sunday, March 29th—he will represent the Borough at a Boy Scout Court of Honor presentation, where a scout will be recognized for achieving the rank of Eagle Scout. The Mayor created a certificate which he will present to the scout.
6. **PUBLIC SAFETY**—Ms. Weaver reported:
 - Both the Fire Company & EMA Reports were distributed.
 - Mrs. Price told Scott Gingrich that she needs proof, in writing, that all volunteer firefighters are covered by workers compensation that is being paid for by Alliance Fire Company, showing it will be effective by April 1st, 2020.
 - Mr. Klinedinst asked about the recent fire on Pine Street, stating that he hadn't known about the fire until much later. He felt the Community Building could've been opened for the families that were displaced. Mrs. Price said she did receive the call about the fire but was

told the Red Cross was handling it. The Community Building is not a Red Cross-approved shelter because it doesn't meet the criteria, i.e. no generator, separate restrooms, shower facilities, etc.

- Regarding the fire company not being able to wash their vehicles outside, Mr. Minnich recently talked to Joe Silar about trenching a drain to wash them. Mr. Minnich thought the current drain went into a reservoir, but it goes into the street and that is not allowed, per MS-4 limitations. Mrs. Price received a complaint about the runoff from the fire company washing vehicles, so she had to address it. Cost of installing a trap is unknown & Jeff Shue said he could offer suggestions about what/how to channel the runoff. Joe Silar told Mr. Minnich the runoff is going into the storm sewer, although Council is uncertain this is true. Jeff said it could go into sanitary sewer if the Municipal Authority agreed to it but draining into the storm sewer is prohibited per the MS-4 requirements. Mr. Musso believes it currently drains into the sanitary sewer, but that the size of the pipe was not adequate for the runoff. This issue will be researched in an effort to find a solution for the fire company.
- Ms. Weaver thanked Randy Gray for replacing a Stop sign so quickly when she called him on Saturday, March 7th after a vehicle knocked it down.

7. **SOLICITOR'S REPORT**—Mr. Craley reported on the progress on the issue of the boundary line on Summit Lane at the rail trail. He will have more information & a plan to show Council, probably next month.

Also, Mr. Klinedinst & Mrs. Price reported that the property lines will be marked so the new owners of the David Edwards building are aware what is Borough property.

8. **ENGINEER'S REPORT**—Jeff Shue reported:

- Borough contractor that was low bidder for the Rt. 74/Rt. 24 project will be starting tomorrow, March 10th. Jeff has not seen the PennDOT permit but was told it was received.
- PennDOT contractor will be contacted about moving the center line along Rt. 24 to give motorists equal width coming into town.

9. **PARKS AND RECREATION**—Mrs. Barley, Kristin Sweitzer & Meredith Yakelis reported:

- Baking classes are going well
- Summer camp—Meredith will conduct an interview for a 3rd counselor & registrations for campers are being received.
- April 4th—Breakfast with the Easter bunny from 8-10am; egg hunt is 10am; special needs egg hunt is 10:30a.m.
- Monday, May 25th—Memorial Day Parade starts @ 10:30a.m.
- Suds 'n' Song (June 6th) posters & koozies are in—all bands, vendors & brewers are booked. Windsor Fire Police will be on hand for parking/traffic control.
- June 19th—Food Truck Friday from 5-8pm in the Municipal Parking Lot (33 W. Broadway)
- The February 15th human trafficking coalition went well & was very educational.

10. **MUNICIPAL SERVICES**—Mr. Minnich reported:

- 5 new connections since last month.
- March 11th—water shut offs for delinquent bills
- April 6th—flushing to begin that week.
- Burrows Road construction should be complete by mid-April
- Cross-easement agreement/project at Fairmount tank—the Borough & RLMA have agreed to everything & the solution of the overflow has been addressed. The RLMA Solicitor is adding the 300-day completion time limit to the agreement. The project is to be completed in-house by Municipal staff.
- Amendment to Chapter 20 Solid Waste Ordinance—Mr. Minnich made a motion authorizing Mr. Craley to prepare & advertise the amendments; Mrs. Frutiger seconded. All were in favor; motion carried.

Mrs. Price stated the Borough is applying for a grant, but the language pertaining to recyclables needs to be amended slightly. The grant will reimburse 90% of the costs for the Solicitor's time & the advertising to update the Ordinance.

11. **PUBLIC WORKS**—Mr. Klinedinst reported:

- Lancaster Street opening of the street—permits are still being gathered & discussion has started with RLMA, as they want to install a water line in that area.
- East Broadway crosswalk signage has been installed

12. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Slenker reported:

- New Borough map—information & advertisers/sponsors is being gathered
- Red Lion Roars (nonprofit) is now registered for the May 1st “give local” day
- Decorating ideas & contest will be advertised late summer for the 2020 holiday season.
- Tuesday, March 10th—Zoning Hearing will be held @ 6pm to act on a Special Exception for Rexroth Industrial Park (100 Redco & 401 E. Broadway) and a Variance to use Redco Avenue as a collector street.
- Monday, March 16th—Planning Commission meeting @ 7pm to hear a Variance request for two setbacks at Kaltreider-Benfer Library (a rear setback at the tank & an accessory structure setback). The Library is also applying for a Subdivision.
- 215 E. Lancaster Street—Mr. Winkler is removing roofing material & still removing items from inside the buildings. His hearing before the District Justice is Tuesday, March 17th @ 3:00p.m. Any Council that can attend will be helpful.
- Street banners—a few are torn & some have blown down; however, they're over 3 years old, so none of those will be replaced.

13. **ADMINISTRATION**—Mrs. Frutiger reported:

- Pension audit began this week. It covers the past 4 years, the first year being when the Borough & Municipal Authority were combined, so Mrs. Price contacted the Authority Solicitor for necessary paperwork.
- March 26th—Borough Association dinner will be held at Dallastown Fire Hall.

14. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Minnich seconded. All were in favor; motion carried.

15. **Adjournment**—With no further business before Council, Mr. Klinedinst made a motion to adjourn the meeting @ 8:07p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary