

Red Lion Borough Council
Meeting Minutes
Monday, June 8th, 2020

Members present

Cindy Barley
Tina Frutiger
Muriel Slenker
Stephanie Weaver
Dennis Klinedinst
Chris Minnich
Tony Musso

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Mike Craley, Solicitor
Jeff Shue, Engineer
Mayor Walt Hughes
Brett Patterson, Public Works
Stacy Myers, Recording Sec'y

Visitors

Meredith Yakelis
Rick Bogart
Turner family

Don Dellinger
Nick Rhoads
Wanda Stover

1. The meeting was called to order @ 7:00p.m. A moment of silence was observed, followed by the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the May 11th, 2020 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried.
3. **VISITORS & PUBLIC COMMENT**—the following were present to address Council:
 - The Turner family, from 126 N. Franklin Street were present to discuss the parking situation along N. Franklin, which they stated stems from Mr. Tran, owner of Luc's Auto Body. They stated he parks cars (that he services) on both sides of Franklin as well as on the side street, off of Franklin. This causes parking shortages for the residents on the street, but when Mr. Tran was approached about the situation, he got belligerent. Mr. Musso had approached Mr. Tran previously about purchasing the grass lot that he (Musso) owns in that area to help with parking, but Mr. Tran wasn't interested.
The previous owner of this property received a Variance from the Zoning Hearing Board to conduct an oil/lube business at that location and at that time, there was to be no parking on the street.
More recently, Mr. Tran had received another Variance for relief from those conditions (parking restrictions) and was granted the Variance by the Zoning Hearing Board. With this Variance, cars were allowed to be parked on the street and although Mr. Tran stated he asks his customers to park in his lot, but if they park along Franklin Street, he can't control that. The Turner's state the situation is getting ugly & asked if Council could do anything about it. Mr. Craley said if the 2nd Zoning Hearing removed restrictions of parking on the lot (and if vehicles are parking legally), he's not sure the Borough can do anything about it, but he will research both ZHB decisions. If Mr. Tran has other vehicles sitting on his lot that aren't being repaired (as the Turner's stated), maybe the Borough can address the parking shortage via that avenue. A courtesy letter will be mailed from Mrs. Price and/or Dan Shaw asking if Mr. Tran would take the neighbors' pleas into consideration. Mr. Musso stated he will also reach out to discuss this with Mr. Tran.
 - Wanda Stover, Manager of Cherry Hill Condominiums & Mr. Smith, resident at the condominiums were present to discuss a few streetlights in the Cherry Street area that have been out for approx. a year. Mr. Smith reported the area is very dark without those lights & a few vehicles had been broken into. Brett Patterson said he repaired one of the lights today & the other two streetlights will be repaired tomorrow. Mrs. Price said the Borough was unaware they (Borough) owned the lights until they received a copy of the plans from the

Borough Engineer. These lights have now been added to the Borough's streetlight list. Mr. Musso urged the residents & Ms. Stover that in the event of future theft or suspected illegal activity, they should call the State Police.

- Rick Bogart (Kaltreider-Benfer Library Board) & Don Dellinger (Executive Director of Kaltreider-Benfer Library) were present to ask for approval of the Subdivision Plan which separates the parcel between the library, the Borough & the Municipal Authority. The main part will go to the library; the portion going to the Borough includes Fairmount Park & the portion going to RLMA includes the cell tower & the shed. Approval on the plan was recommended by the Borough's Planning Commission and the Zoning Hearing Board granted some Variances last month. The Library must have ownership of the lot to move forward with the financing for their proposed expansion.

Mr. Craley said this is technically the Borough/Municipal Authority Subdivision rather than the Library's Subdivision and stated unless the Borough Engineer or Borough Manager have any conditions, he (Craley) concurs with plan approval. The Municipal Authority conditionally approved the agreement based on seeing the exhibits & Mrs. Price said the Borough is suggesting the same. She also stated the Cover Page on the Subdivision Plan needs to be updated to reflect the last Zoning Hearing Board decision.

Jeff Shue said he agrees with Mr. Craley & said the Subdivision comes first & some of the building concept plans for stormwater approval have been submitted & more detail is being gathered on that. This will allow the future building permits to be obtained.

Mrs. Barley made a motion to approve the Subdivision Plan subject to final approval & presentation of the Cross-Easement Agreement & Maintenance Agreement with exhibits & also to approve the Cross-Easement Agreement & Maintenance Agreement proceeding any exhibits attached. Mrs. Frutiger seconded. All were in favor; motion carried.

4. **MAYOR HUGHES' REMARKS & RECOMMENDATIONS**—The Mayor reported the following:

- Harvest Parade for 2020 is uncertain. He emailed committee members to gauge their feelings on holding it or cancelling. More on this later. Council can email their input to him.
- Mayor's Awards—he has not received word from the school concerning the student's awards, but he will proceed with the adult awards at September's Council meeting. He will also recommend two businesses for "Business of the Year" this year. Council can submit their suggestions to him for the adult awards pertaining to music, performing arts or "Volunteer of the Year".
- 2020 Senior parade through town went well & was very well organized with over 100 students participating. No complaints were received.

5. **PUBLIC SAFETY**—Ms. Weaver reported:

- **Fire Company Report**
 - Mrs. Price distributed the report.
 - Ms. Weaver stated at Wednesday's Fire Company meeting she was asked what the Borough's position was regarding the scholarship for further education by a volunteer firefighter. If the new Alliance Fire is interested in this, Council suggested scheduling a meeting to discuss it. Mrs. Price will contact President Dick Sterner.
 - Earned Income Tax credit is offered for volunteer firefighters who live in the Borough, which is approx. 4-5 people.
 - July 1st—next Fire Company meeting
 - Mr. Klinedinst mentioned the metal plate in the Charles Street sidewalk (at fire house) is raised a bit, causing a tripping hazard. This will be discussed with Fire Company personnel.
 - Kudos to the Fire Department for a great job of handling several calls during this past Wednesday's storm.

6. **SOLICITOR'S REPORT**—no report, but the following was mentioned:
- Mr. Klinedinst requested a report on façade money; however, District Justice Fishel's office has not reopened yet, so Mr. Craley should be able to file this by early July.
 - Mr. Klinedinst mentioned an article in the recent Borough News magazine regarding drafts of meeting minutes & that they shouldn't be corrected until the Council meets, so it's done in a public forum. Mr. Craley said if there is a typo or a technical correction to be made in the draft minutes, it's fine to let the Recording Secretary know prior to the public meeting. If there is an error in what was stated at a public meeting, the minutes can be accepted, then the correct statement be made & noted in the following meeting's minutes. If Council wants to make a policy that no corrections be made unless at a public meeting, that's fine, but currently the draft minutes are sent to all Council members & if there's a technical correction necessary, the correction is made, then the revised minutes are emailed again to all Council members, noting the correction.
7. **ENGINEER'S REPORT**—Jeff Shue reported:
- Rt. 74/Rt. 24 Project work is progressing—an onsite meeting was held to review a few issues. Staff worked with PennDOT to revise the agreement for the work in the square.
 - Public Works Committee met regarding the Lancaster Street extension project. Permits should be to DEP within a week & hopefully will be approved this year, but construction may not be started this year, as more discussion needs to take place.
 - The Mill—their work is done; however, a few minor issues need to be corrected, such as signage & line striping. Jeff concurs with the release of surety once these minor issues are addressed.
Mr. Klinedinst made a motion to release The Mill's letter of credit/surety once striping & signage is complete; Mrs. Frutiger seconded. All were in favor; motion carried.
8. **PARKS & RECREATION**—Mrs. Barley & Meredith Yakelis reported:
- Food Truck Friday—June 19th from 5-8pm in the Municipal Parking Lot
 - July 3rd—Fireworks will be held. Some food trucks will be set up on Fairview.
 - Summer day camp is cancelled but Meredith has put together approx. 25 “to go” bags to be distributed, one bag/family. This will be done weekly over the summer. Donations have been sent for crafts & snacks (Musso's Pizza donated, \$500 from Sheetz, \$50 from Walmart, \$25 from Giant, \$25 from CVS, \$100 from T & R Motors & a case of chips from Chik-Fil-A).
A substantial donation was also given from Rutter's charitable organization to be used for some Rec program/event.
Mr. Klinedinst requested a spreadsheet on where the donation money is spent & also what is being spent on Nitchkey Field.
 - Splash Pad is closed, possibly all summer (at least until further notice).
 - Outdoor/Drive-In movie is being proposed, prices are being gathered.
 - Memorial in the park—Mrs. Barley was told by Baughman Memorial that monument repair may be more extensive if he needs to dig. They suggested not doing anything at this time. Money was donated from the Red Lion VFW & Lion's Club, so we could see what repair could be done right now with the donated funds.
9. **MUNICIPAL SERVICES**—Mr. Minnich reported:
- May's Source Water Protection Meeting was cancelled due to COVID-19.
 - Water shut offs will begin again in July.
 - Municipal Authority suggested they take over responsibility of hydrants & Board members agreed; however, there are many issues that need to be discussed before doing so. Mr. Musso said he will get together with Mr. Missimer to start a discussion.
 - June 9th—meeting to be held with Barrasso Excavating to discuss street cut repairs.

- Recent incident occurred with a valve and a chemical feed error at the Water Treatment Plant but Authority staff confirmed the water remained safe and the system stayed online.
10. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Recent discussion was held in the Engineer’s meeting on possibly taking out a \$3million bond to do a number of Borough projects together rather than one project each year. Mr. Klinedinst is asking for Council’s input on what roads/projects need to be done. Jeff Shue said some of the future projects (Lancaster Street extension) would be capital projects, but maintenance projects (work on alleys, etc) could also be included. Jeff foresees a good market for bidding projects in 2021. Until next month, Council can refine & add to the project list, add costs to the projects & Mrs. Price can work with Mr. Craley to obtain Bond counsel.
- Mr. Klinedinst made a motion authorizing Mrs. Price to work with Mr. Craley & Mr. Shue to review rates & get a preliminary review of the concept of the Bond; Mr. Minnich seconded. All were in favor; motion carried.
- Lancaster Street project is estimated in the \$300,000-\$400,000 cost range.
 - Contractor & resident discussion taking place regarding N. Main Street sidewalks
 - Parking meters have been ordered—there is an 8-week turnaround
 - Kudos to Brett Patterson & the Public Works crew for their cleanup efforts after Wednesday’s storm. They’re still working on limb cleanup.
 - Church Lane is being used by motorists as a bypass to North Main Street. The solar speed limit sign needs repaired but traffic cones may be used along Church Lane in the meantime to slow down vehicles.
11. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Slenker reported:
- Resolution 2020-7—a reimbursement agreement for TAP—when the bid for the Greenway was done, it came in higher than the Borough’s previous Resolution stating PennDOT would reimburse the Borough for \$575,000. Now PennDOT has come up with the additional funds, so they asked for an updated Resolution noting the higher amount.
- Resolution 2020-7 states PennDOT will provide up to \$807,618 reimbursement to the Borough for the Greenway project.
- Mrs. Barley made a motion to adopt Resolution 2020-7; Mr. Minnich seconded. All were in favor; motion carried.
- No June Planning Commission meeting
 - Redevelopment Committee will meet later this month.
12. **ADMINISTRATION**—Mrs. Frutiger—no report
13. **COMMUNICATION**—
- A Thank You note will be sent to Rutter’s for their generous donation.
 - There will be no July Work Session
14. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Minnich seconded. All were in favor; motion carried.
15. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:21p.m. Motion carried; meeting adjourned. In observance of the Memorial Day holiday two weeks ago, Mr. Musso thanked servicemen & women who served our country.

Respectfully submitted by:

Stacy Myers, Recording Secretary