

**Red Lion Borough Council
Meeting Minutes
Monday, August 10th, 2020**

Members present

Cindy Barley
Tina Frutiger
Stephanie Weaver
Muriel Slenker
Dennis Klinedinst
Tony Musso

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Brett Patterson, Public Works
Randy Gray, Public Works
Mike Craley, Solicitor
Jeff Shue, Engineer
Mayor Walt Hughes
Stacy Myers, Recording Sec'y

Visitors

Meredith Yakelis
Troy Leiphart

Bob Frutiger
Nick Rhoads

1. The meeting was called to order @ 7:00p.m. Everyone observed a moment of silence, followed by the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the July 13th, 2020 Council Meeting Minutes; Mrs. Slenker seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENT**—the following addressed Council:
 - Kathy Deisley represented Kaltreider-Benfer Library as one of the newest members of the Library's Board of Directors. She distributed correspondence on the library's highlights from the past year and thanked Borough Council for their past financial support. Even with their closing during the COVID-19 pandemic, the Library managed to hold over 350 events for children/teens with over 8,000 people attending. Currently, they're holding online & virtual events and offer curbside pick-up of books and resources, as well as limited browsing for library patrons. Ms. Deisley reported the start of the proposed expansion of the library was postponed until November 2020. This will offer 4,000 additional square feet which is greatly needed & anticipated. Ms. Deisley asked Council to keep Kaltreider-Benfer in mind when planning their 2021 Budget and with possibly a one-time donation toward the Library's building fund.
 - Troy Leiphart—
 - Reported on the poor road condition of Neff Street (going down to old New Era Die building & storage units). He did some reparation to steer rainwater into the trench, but due to tractor trailers frequenting the road, the road is in bad shape. Mr. Klinedinst stated he wants to get base repair done on the road; however, the Public Works crew is busy maintaining the Borough's current paved roads. Brett Patterson stated they are short on manpower & have been working nonstop with their current workload over the past two months. Neff Street is slated for road repair for 2023.
 - Commented that the skid business on Locust Lane had recently obstructed the roadway and he couldn't drive through. If this happens again, he's urged to call the Borough Office.
 - Conditional approval of the Troy Leiphart plan on Neff Street—in 2016, Borough Council approved his plan subject to him posting surety, stormwater management, etc., but Mr. Leiphart had gotten so busy, the 60-day deadline to have the plan recorded had expired. Nothing changed with the plan; Council only needs to reapprove it to allow Mr. Leiphart to get it recorded with the County.

Ms. Weaver made a motion to approve the plan subject to the same conditions provided in the original approval letter; Mrs. Barley seconded. All were in favor; motion carried.

4. **MAYOR HUGHES REMARKS & RECOMMENDATIONS**—Mayor Hughes announced the 2020 Harvest Parade has been cancelled. It will hopefully be planned again for fall 2021.
5. **PUBLIC SAFETY**—Ms. Weaver reported:
 - **Ambulance Report**—has been distributed
 - **Fire Company Report**—had been emailed. Other business:
 - The Ford Explorer was in a vehicular accident in Dallastown & sustained front-end damage. Their driver is fine, but the Explorer won't be fixed. The Fire Company will be purchasing a new duty vehicle & retiring the Crown Victoria & a 2nd vehicle.
 - They extended their thanks for the Borough's \$15,000 donation; it was very much appreciated.

Ms. Weaver made a motion to authorize providing an additional \$15,000 donation to the Fire Company due to Alliance Fire paying for their own Workers Compensation insurance; Mrs. Frutiger seconded. All were in favor; motion carried.
 - Mayor Hughes reported he had a fire at his home a few weeks ago & was very appreciative at how fast the fire company responded. They were at his home within 15 minutes. Kudos to all involved!
6. **SOLICITOR'S REPORT**—Mr. Craley stated he will prepare a memo on the latest issues discussed at last month's Executive Session. Mrs. Price will forward the memo to Council once received.
7. **ENGINEER'S REPORT**—Jeff Shue will discuss the final payment to Farhat Excavating later in the agenda.
8. **PARKS & RECREATION**—Mrs. Barley & Meredith Yakelis reported:
 - 2020 Halloween Parade is cancelled due to the pandemic.
 - The "Get Fit in the Park" classes are conducted while social distancing & are going well.
 - Field hockey clinic went well & practices have started. There are 3 teams this year.
 - Camp "to go" bag distribution ended last week & was very well received. Daily online activities will continue.
 - Food Truck Friday will be held August 21st from 4:30-7:00p.m. in the Municipal Parking Lot. The Food Truck Friday event, to date has netted \$1,100.
 - December activities are being planned—Santa breakfast, Polar Express, etc.
9. **MUNICIPAL SERVICES**—Mr. Minnich wasn't present tonight, so Mrs. Price reported the bids for refuse/recycling services have been advertised for the Borough's 5-year contract. Bids will be opened prior to, then read at Council's September 14th meeting.
10. **PUBLIC WORKS**—Mr. Klinedinst reported:
 - Request for a Change Order was received from Farhat Excavating for mobilization, landscape timbers, manhole adjustment, etc. There was also a reduction of \$3,200 for restoration that Borough staff was not satisfied with. Mr. Klinedinst made a motion to approve the Change Order in the additional net amount of \$4,950; Mrs. Frutiger seconded. All were in favor; motion carried.
 - Final payment request, including the above C.O. of \$4,950 and the retainage not paid last month, came from Farhat in the amount of \$17,176.35. Mr. Klinedinst made a motion to pay this amount; Mrs. Barley seconded. All were in favor; motion carried.
 - Handicapped parking request was received for 100 W. Lancaster Street. This is tabled until further review.
 - Sidewalks on Boundary Avenue (where the July 2019 fire took place)—some sidewalks have been finished, but the Borough is still holding funds for 37 Boundary. Dan Shaw said he will pull the fence blocking the sidewalk back until the work is ready to continue.

- Municipal Authority's street patches that were previously questioned have been sealed/rubberized.

11. **PLANNING, ZONING & REDEVELOPMENT**—Mrs. Slenker reported:

- Planning Commission Meeting scheduled for August 17th, 2020 @ 7:00p.m. to hear a Variance request at 252 N. Franklin Street for parking. This property is the old David Edwards building where the new owner proposes to create 100 apartments. Mr. Musso said they're going to be short by 50 parking spots. Maybe they can decrease the number of apartments to come closer to the required parking spots, as it doesn't make sense to give a Variance to decrease parking unless there's a stipulation of the tenant only having one vehicle. Mrs. Price said this developer has created this same type of apartment/living space in Hanover Borough. She can call their Borough Office to gauge negative and/or positive feedback from the town & residents with this type of building & parking.
- Redevelopment Committee is working on some new ideas regarding banners that can be interchangeable: to honor military, for certain holidays, etc. They also will be sending a survey to local businesses to get input on what is needed in & around town in an effort to help the business community thrive.
- Cross Easement & Maintenance Agreement for the Library/RLMA Subdivision Plan—Mrs. Barley made a motion authorizing the Council President to sign the Cross Easement & Maintenance Agreement when all the blanks on both are completed; Mrs. Frutiger seconded. All were in favor; motion carried.
 - Regarding the above documents, Mrs. Barley made a motion authorizing the Council President to sign the deed conveying the property to Red Lion Municipal Authority after the plan is recorded & when all information is provided; Mrs. Slenker seconded. All were in favor; motion carried.
- PA Infrastructure bank loan for proposed road projects—Mrs. Price stated an application needs to be submitted before eligibility & loan terms are determined. Ms. Weaver made a motion to authorize the submission of the application; Mrs. Frutiger seconded. There is no cost at this time, only submitting the application. Discussion was held. Mrs. Barley estimated, if the Borough borrows \$2.5million for a 10-year term, the loan payments will be approx. \$20,000/month or \$250,000/year. Typically, less than \$500,000/year is spent on road projects with approx. \$300,000 coming from liquid fuels taxes. This past year was expensive with the Horace Mann Avenue project, but no road projects are proposed for 2020. Mrs. Barley & some other Council are concerned about a cash flow shortage during the last half of the 10-year loan term & not being able to complete necessary road projects. The above motion is only to submit the application; nothing has to be done until Council receives the loan numbers/terms and reviews. All were in favor to submit the application; motion carried.
- Property at Church & Prospect—Mayor asked about junked items, appliances, vehicles, etc. Mrs. Price said they've received numerous citations some of which he pays. If he must go to court, he may not get a hearing date until September due to pandemic delays. Some of the items on the property have been removed, but Mayor Hughes will drive by on a weekend to gauge the activities that are conducted there.
- High Street property—hearing was held & the Judge applied more fines, in addition to what they currently owe & the owner is now on a payment plan.
- Greenway work has started with the E & S study; survey & testing done.
- Red Lion Municipal Authority—Mrs. Price will ask for a list of the properties where water service is terminated due to unpaid bills.
- Red Lion Fire Company—do they have current live-ins? If so, Ms. Weaver will get a list of tenant names.

12. **ADMINISTRATION**—Mrs. Frutiger reported:
 - 2021 MMO (Minimum Municipal Obligation) is \$66,330
 - Catherine Meyer Award—no Borough Appreciation banquet will be held this year due to the pandemic, but Council will still present this award at a future meeting. Nominations for this award are due by 8/31/20.
13. **COMMUNICATION**—Mr. Musso suggested his Musso Pizzeria banner be removed from in front of Broadway Subs, being that it's another small family business. It doesn't need to be hung somewhere else, as he has 3 other banners around town. As all the banners around town get worn or tattered, they will be removed & not replaced. Redevelopment had discussed temporary banners (military, holiday, etc.) that will be interchangeable, so they last longer.
14. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carried.
15. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:07p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary