

**Red Lion Borough Council
Meeting Minutes
Monday, August 8th, 2022**

Members present

Amy Lau
Tina Frutiger
Muriel Slenker
Chris Minnich
Dennis Klinedinst
Tony Musso

Visitors

Bob Frutiger
John Krantz
Joe Mulá
Amber Bennett

John Brownlee
Wendy Fink
Scott Gingrich
Jonna Walker

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Mayor Gene Lau
Mike Craley, Solicitor
Samantha Craley, Solicitor
Jeff Shue, Engineer
Brett Patterson, Public Works
Stacy Myers, Recording Sec'y

Mark Holloway
Katherine Deisley

1. The meeting was called to order @ 7:00pm followed by a prayer led by Mark Holloway and the pledge to the flag.
2. **Approval of Meeting Minutes**—Mrs. Frutiger made a motion to approve the July 11th, 2022 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried
3. **Visitors & Public Comment**—the following addressed Council:
 - Katherine Deisley, from Kaltreider-Benfer Library was present for her annual visit to thank Borough Council for last year's contribution & to again ask for their consideration this year at budget time. The Borough's 2021 contribution of \$8,000 calculates to \$1.26 per capita. As a suggestion for 2022's contribution, Katherine stated PA Commonwealth Libraries recommends municipalities contribute \$5 per capita to their local library. In 2021, Borough residents checked out 11,898 items which would've cost \$202,226, if they had to purchase the materials themselves. She stated the Library staff maintained operations through Covid the best they could, offering curbside & virtual services. During the current ongoing construction/expansion of KB Library, Windsor Manor Elementary School is set up to offer limited browsing of books & other resources. The expansion will offer an additional 4,000 sq. ft., dedicated mostly to improving the Library's teen area & children's center. Staff hopes to have construction complete by early Spring 2023.
Mr. Klinedinst asked Mrs. Deisley if the Library Board plans to donate any money toward new basketball courts? She said it hasn't been discussed, but she will ask.
 - Joe Mulá was present from the mulá group, the architects & engineers hired to assist with renovations of 438 E. Lancaster Street, which will serve as the new Borough Offices. The former church building is approx. 3,750 sq. ft. on both the upper and lower levels. The upper level (former sanctuary) is being renovated to become the new Council meeting room. There is also an ADA-compliant restroom, storage & office space on the upper level.
The lower level will include an open office area that will house the copier, files, etc. There are 5 individual offices on the lower level, as well as restrooms, storage area & a kitchenette. Members of the public needing to come to the Borough Office will enter the vestibule & reception area through the lower level. Ample parking (approx. 80 spaces) is available in the rear area.
Joe stated the layout of the floor plan was recently completed & within the next few weeks, the HVAC, plumbing, IT & data work will be completed. Joe predicts being ready to bid the work within 4-6 weeks.
 - Residents of Linden Avenue (Amberelle Bennett, 114 Linden & Jonna Walker, 118 Linden) were present to discuss the problem of speeding, especially at the intersection of Linden &

Boundary. There is a Stop sign on Linden, but not on Boundary and many motorists don't stop at Linden. They asked Council to consider making that intersection a 4-way Stop or to consider installing a speed table in the road to deter speeding. The two mothers are concerned for their children's safety, as well as others, because there are a lot of children on that street who play on the sidewalk & ride their bikes nearby. The ladies have contacted State Police once about the situation. Mayor Lau & Councilwoman Lau can attest to the speeding that occurs on Boundary Avenue & what is confusing is in another block, there is a Stop sign on Boundary, but not Linden, so the traffic control devices conflict at those two intersections. Jeff Shue believes 4-way Stop intersections increase the danger because one motorist may run the Stop, believing someone else will stop. They are not often a good solution to a speeding problem & a traffic study needs to be conducted prior to installing speed tables in the road. Borough staff will sit the mobile speed sign in the area in hopes of deterring speeding. They will also make PSP aware too, so they can increase Police presence in that area. Mrs. Price & Jeff Shue plan to research the Linden/Boundary intersections with the opposite Stop sign markings.

4. **Mayor Lau's Remarks & Recommendations**—Mayor Lau recently had the opportunity to marry a Dallastown couple who were anxious to get married before their 4 children were back in school but were having difficulty finding someone to perform the ceremony. Mayor Lau met them at the karate school & married the couple who was very appreciative. Mayors are able to perform marriage ceremonies; however, some don't want to. A quarterly report of the wedding ceremonies a Mayor officiates is required to be reported to Borough Council, which Mayor Lau will do.
5. **Public Safety**—Mrs. Slenker reported the Ambulance & EMA Reports were distributed. Mr. Klinedinst attended the recent Fire Company meeting & reported:
 - There were 73 incidents for the month-15 in Red Lion Borough, 18 in York Township, others were in Windsor Township, Yoe & other areas served by Alliance.
 - A 4 x 4 vehicle has been ordered to replace the utility truck
 - Fire Police will be in attendance at the Street Fair
 - Chief Gingrich also reported:
 - One of the Street Fair vendors needs a dunk tank filled & requests to do so on a hydrant. Mrs. Price suggested he contact Ian Montgomery (RLABA) & RLMA for approval.
 - There was a recent gas leak on Keener Avenue & Chief said the road is impossible to access with larger equipment. He suggested making parking on one side only, because in the event of a fire, the street is too narrow otherwise. In order to change parking, an Ordinance is required, so this can be considered.
 - Chief likes the painted hydrants around town.
 - **Police Report**—Samantha Craley reported the following incidents that occurred in the Borough from April 1st, 2022 thru June 30th, 2022, all of which can be seen on PSP's website.
 - Crashes—32
 - Enforcement—106 citations/warnings
 - Crime—86 investigations, 48 criminal arrests & includes the following:
 - 31 crimes against persons includes 5 Sexual Assault against child/indecent assault, 2 homicides (intentional/drug delivery), 16 assaults, 8 trespass (5 criminal/simple, 3 defiant),
 - 31 crimes against property includes 1 residential burglary, 16 thefts, 3 travel/forgery (by deception, ID theft, deception of credit/ATM card)
 - 11 criminal mischief
 - 37 crimes against society (includes 4 DUI's that involved 1 crash)

- 12 drug offenses
- 2 firearm violations
- 8 nuisance includes disorderly conduct & public drunkenness
- 11 other crimes includes corruption of minors, criminal contempt, other

6. **Solicitor's Report**—Mr. Craley reported:

- Stormwater Ordinance 2202-8-2—has been drafted & advertised and is before Council for action. Jeff Shue stated the biggest change from the previous Ordinance is that it eliminates the need for someone who has less than 500 sq. ft. of impervious cover to submit a stormwater plan.
Mrs. Frutiger made a motion to approve Ordinance 2022-8-2; Mr. Klinedinst seconded. All were in favor; motion carried.
- He placed liens on two properties where sidewalks were replaced & not paid for.
- An Executive Session will be held after tonight's meeting—informational only, no action will be required.

7. **Engineer's Report**—Jeff Shue reported the work at the square started today. They pulled the inlet in front of the karate studio & found the State had concreted the conduit for the traffic light into the inlet, so the signal light was out for a time for repair.

Mr. Musso & Mr. Klinedinst thought the curb on the opposite side (in front of the pharmacy) is still sticking out too far. They thought it was to be moved back for tractor trailers to make the turn. Mrs. Price & Jeff will look at the area tomorrow.

8. **Parks & Recreation**—Mrs. Price reported:

- Movie in the Park—Friday, August 12th @ 9pm
- Food Truck Friday is next Friday, August 19th from 4:30-7pm at the Municipal Parking Lot
- Summer Camp ends this week
- Hydrant painting to continue with the camp kids
- October 24th—Halloween Parade (rain date October 25th)
- New Year's Eve—unfortunately, the New Year's Eve celebration & fireworks for 2022 are canceled due to lack of volunteers, fireworks' expense, etc. A lot of work goes into the event with planning venues for the bands/DJ, raising money for fireworks, setting up the Lion/raising the cigar, etc. and there simply isn't enough help.
- No Tractor Parade will be held this year.
- August 22nd—Rec meeting scheduled

9. **Municipal Services**—Mr. Minnich reported:

- Barrasso is scheduled to begin the South Camp Street Water Line Replacement Project sometime between August 12th & August 18, but staff is unsure if pipe has been received yet.
- August 17th—water shutoffs for delinquent bills
- Watershed Weekend—Saturday, September 17th—RLMA will hold tours of the Water Treatment Plant from noon-4pm. Those interested in attending should park at Windsor Assembly of God to be shuttled to the plant.
- RLMA website continues to be worked on. John Krantz hopes it will be active as of January 1st, 2023.
- Quarterly Source Water Protection Plan Meeting to be held September 20th @ 6:30pm at the Red Lion Municipal Offices. As part of the Source Water Protection Plan, a tabletop drill will be held on September 6th. This will a planning tool to go through different scenarios & teach staff how to react quickly & efficiently in those situations.
- Senate Bill 915—RLMA was awarded \$1,150,000 in grant funds to go toward the Edgewood Tank Replacement Project. This is a matching grant.
- RLMA staff will continue water meter replacements again shortly (with the new Kamstrup meters)

- The No Parking signs that were to be installed near the Maintenance Building will NOT be installed and Mr. Minnich said this issue will be tabled by the Authority at their next meeting. Council President Musso stated he does not want the Borough or Municipal Authority using Silverback Services for towing, as the owner has created many issues for the Borough in the past, in addition to owing them money. Mr. Musso would rather patronize Baker & Sons, who have donated their time, equipment, etc. to the Borough without causing problems.
10. **Public Works**—Mr. Klinedinst reported that on August 19th (8am) he, Jeff Shue, Mrs. Price & Brett Patterson will walk the streets slated for street projects. At 9:30am that day, the mulá group will meet staff/Public Works at the Municipal Offices to discuss Borough Office renovations. After Mr. Klinedinst & Mr. Musso raised the question about the inlet in front of the pharmacy, Jeff looked at the plan. The inlet goes back into the same location as before because that's where the curb ties into the widening, as shown on PennDOT's plan. If it was moved back any further, the existing light pole would need to be moved. Jeff & Mrs. Price will still look at the area this week to confirm.
 11. **Planning, Zoning & Economic Development**—Mrs. Price/Dan Shaw reported:
 - Planning Commission will meet on Monday, August 15 to review a Subdivision application for 242/244 First Avenue which the owner wants to separate into two separate parcels.
 - Keystone Communities Funding grant—Mrs. Price said there is money available for façade grants/loans for residential & commercial properties & she planned to submit an application. Council consensus was for her to move forward with the application process which needs to be completed before the September Council meeting.
 12. **Administration**—Mrs. Frutiger reported:
 - Assistant Borough Manager position is now on the website. Mr. Klinedinst requested that, once all applications for the position are received, all of Council is able to review them. Discussion of the hiring process (prior to the hiring) can be done in Executive Session.
 - Teamsters meetings will continue. Mrs. Price reported a Teamsters hearing was held last Friday which has now been continued. The argument was the Borough wasn't willing to meet with them; however, the Borough IS willing, they just wanted a different proposal. Three more meetings are now scheduled.
 - Catherine Meyer Award nominations are due by the end of August.
 13. **Communication**—nothing further to report
 14. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Minnich seconded. All were in favor; motion carried.
 15. **Executive Session**—Council recessed @ 8:01pm to discuss Arthurlee litigation. Prior to recessing, Mayor Lau recognized & thanked Wendy Fink for attending tonight's meeting. Council reconvened @ 8:19pm. No action was taken or necessary.
 16. **Adjournment**—Council adjourned their meeting at 8:20pm.

Respectfully submitted by:

Stacy Myers, Recording Secretary