

**Red Lion Borough Council
Meeting Minutes
Monday, December 9th, 2019**

Members Present

Cindy Barley
Tina Frutiger
Dennis Klinedinst
Chris Minnich
Stephanie Weaver
Tony Musso

Visitors

Pastor Jay McWilliams
Bob Frutiger
Melanie Thompson
Joe Silar

Muriel Slenker
Laura Kirk
Randy Gray
Joe Sable

Others Present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Brett Patterson, Public Works
Mayor Walt Hughes
Stacy Myers, Recording Sec'y

Kristin Sweitzer
Eric Immel
Ashley Ziegler
Nick Rhoads

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams of Pleasant View Church offered a prayer, followed by the pledge to the flag.
2. Mrs. Frutiger made a motion to approve the November 4th, Work Session Minutes; Mr. Musso seconded. Motion carried, with Mr. Minnich & Mrs. Barley abstaining because they weren't present at that meeting.
Mrs. Frutiger made a motion to approve the November 11th, 2019 Meeting Minutes with one correction. *Under Administration, "Mrs. Frutiger made a motion to advertise the 2020 Budget. Mrs. Frutiger seconded."* This will be corrected to read "Mrs. Barley seconded". All were in favor; motion carried.
Per the Police Report given at the November meeting, Mr. Minnich stated there were 7 overdoses & 4 deaths this year in our area. He suggested the Borough contact Red Lion's Superintendent Dr. Deisley in the event the school wants to hold a training event or drug awareness program, being that the overdose number is so high. Mrs. Price will contact the school.
3. **VISITORS & PUBLIC COMMENT**—the following were present to address Council:
 - Ashley Ziegler of 105 E. Broadway was present to request a lighted crosswalk sign (similar to the West Broadway Turkey Hill crosswalk) at the crosswalk in front of Golden Crust on East Broadway. She & her nephew must cross East Broadway each morning because he gets on his school bus on the opposite side of the street and traffic is very busy, especially in the morning. Many motorists don't stop at the existing crosswalk & it's a safety concern for pedestrians trying to cross the street. The lighted sign will hopefully get motorists' attention that they need to stop. The signs cost approx. \$5,000 each & one is needed for each side of the street. Mrs. Price said we have some money in the budget for signs but none of the money from parking meters has been budgeted for anything & she believes the lighted signs are a good expenditure for public safety. Council was amenable to this idea. Mrs. Barley made a motion to purchase two lighted signs for the East Broadway crosswalk; Mr. Minnich seconded. All were in favor; motion carried.
Mr. Klinedinst said the State supplies the traffic cones so, even though they're out of them right now, we should replace them in the Spring after plowing season.
 - Joey Snyder, an employee from David Edward/Kimball was present to report that recent rains have washed the stone from the Rail Trail & has now created gutters which directs the rain down into their boiler room. This occurred a few years ago, but the stone had corrected the issue for a while. Brett & Mrs. Price will visit the site this week to discuss a remedy.

Also, parking needs to be delineated in that area to prevent tractor trailers from parking on the Rail Trail.

- James Winkler—Lancaster Street, was sick & couldn't be present tonight to give his demolition status. Dan Shaw said Mr. Winkler called him last week to obtain names of companies that perform asbestos removal. One of those companies (First Capital Insulation) had collected samples of Winkler's property, but no results have been given yet. Mr. Winkler told Council last month he would have the buildings down by this time; however, they're not. Progress of the demolition must be seen. Dan Shaw will monitor this situation.

4. **MAYOR HUGHES REMARKS & RECOMMENDATIONS**—Mayor Hughes reported:

- He will perform a wedding this week at the Municipal Offices.
- He conducted an interview with a former Red Lion student who attends Lancaster Bible College and was writing a paper on government. It went very well & was interesting.
- 2020 Farmer's Parade—the committee will meet January 9th @ 6:30pm (at the Municipal Office) to discuss parade details. The parade is tentatively scheduled for Sat, Nov. 28th & will include **only** farm equipment & antique vehicles, all of which must have lights on them. A few school bands will be participating as well. Several PA municipalities hold such an event, which celebrates the American farmer, agriculture and the harvest & the Mayor is getting an overwhelming response from Red Lion people who wish to participate & help with such an event. The Mayor is scheduled to give a presentation at the Antique Car Association on January 11th, and he will also visit several other organizations to promote the Red Lion parade.
More details will be given on this as they're gathered. Laura Kirk suggested including John Brownlee, the new EMA Coordinator, in the planning meetings for the parade as he can create an event plan regarding public safety. John will be invited to the January 9th meeting.
- He will be swearing in newly elected officials prior to the start of the January 6th, 2020 meeting.

5. **PUBLIC SAFETY**—Mr. Minnich reported:

- **Fire Company**
 - November Fire calls—11 calls with 42 personnel using 29 pieces of apparatus
 - Joe Silar (Leo Fire) & Joe Sable (Felton Fire Board of Directors) reported:
 - As of 12/1/2019, Leo Fire Company & Felton Fire Company will be Alliance Fire & Rescue Services, Inc.
 - The current Red Lion Borough Ordinance recognizes Leo Fire as their Fire Company. Mr. Craley stated since Alliance Fire & Rescue Services, Inc. is the successor to Leo Fire by merger & consolidation, if there are any workers compensation issues prior to the passing of the amended Ordinance there shouldn't be any problem. Mr. Craley requested a copy of the Articles of Merger & Consolidation that were sent into the State. Mr. Silar & Mr. Sable said they weren't required to do Articles of Merger because the State changed the law. They had to become incorporated for the purchase of property that was taking place. Since they became incorporated, they're no longer able to operate Leo Union anymore, so Leo Union had to be dissolved.
They will forward a copy of their Articles of Incorporation to Mr. Craley & he will create the Ordinance for Council's January 6th meeting.
Workers Compensation insurance issues need to be resolved. Mr. Craley stated the law states municipalities must carry workers compensation insurance for volunteer firefighters, but Mr. Sable said Felton has been carrying their own insurance policy for the past year. Mrs. Price stated Red

Lion bills Windsor & York Township for their portion of the Workers Comp insurance. More discussion will take place to clear up any confusion.

Mr. Minnich made a motion to amend Article 7 to recognize Alliance Fire & Rescue Services, Inc. as the recognized fire company to provide primary fire protection to Red Lion Borough. Mr. Klinedinst seconded. All were in favor; motion carried.

Mr. Craley stated the state of Pennsylvania has screwed with Workers Compensation for volunteer firefighters so badly over the past 4 years, it's borderline criminal. It's very frustrating when Workers Compensation tries to deny claims when someone is hurt while not on a fire call.

- Joe Silar stated there is no Fire Chief of Alliance right now. He (Joe Silar) & Scott Gingrich will act as interim Chiefs until a Fire Chief is selected (hopefully by January 2020). Scott controls what was Felton Fire Company; Joe controls what was Leo Fire.
- Borough Council welcomed Alliance Fire & Rescue Services, Inc. and stated Council will always support their volunteer firefighters.
- **EMA Report**—Laura Kirk reported:
 - She distributed the NIMS Compliance Guidelines to Council.
 - Laura will attend January's Council Meeting to introduce John Brownlee who will be the acting EMA Coordinator till he's sworn in by Governor Wolf; however, John currently has some medical issues to deal with, so Laura will stay on as Deputy Coordinator as long as she's needed.
 - Council President Musso thanked Laura for her years of service & the great work she's done for Red Lion Borough.

6. **SOLICITOR'S REPORT**—Mr. Craley had no additional report

7. **ENGINEER'S REPORT**—Jeff Shue reported on the Library's Subdivision Plan.

- Red Lion Borough agreed that land ownership will be specified per the Subdivision Plan.
- Access drives & use of the parking spaces will remain open to the public.
- Maintenance will be as follows:
 - Plowing will be done by the Borough & will be noted in an agreement to be done on a non-priority basis. This will be reevaluated every year.
 - Maintenance of curbs, lights, hardscape, etc.—you maintain what you own.
 - Maintenance of sidewalks—per Borough Code—ownership responsibilities lie with property owners.
 - Reservoir overflow—minor revisions to the existing system should address past problems. The original plan sent overflows into the storm sewer but the storm sewer can now be modified so that if it would become blocked, it would overflow to where the original outfall would need to discharge. Jeff spoke with Skip Missimer who thought it best to install the manhole & outfall as shown on the drawings/plans. Jeff believes everyone would be more comfortable with having an independent discharge in this area. This is to be discussed at this month's RLMA meeting.

8. **PARKS & RECREATION**—Mrs. Barley & Kristin Sweitzer reported:

- November 30th was the tree lighting, which went well. Crafts, games & hot chocolate were enjoyed in the Community Building. Santa led everyone to the tree where Bethany UMC orchestra played, carols were sung & it was a fun night. Thank you to everyone who helped!
- December 7th—Breakfast with Santa had the largest crowd ever. Thanks so much for everyone who volunteered their time! The Boy Scouts too, did a great job! Approx. \$550 was raised.
- December 5th, 6th, 12th & 13th—Santa's Shanty—thank you to our two Santas (Kelly Henshaw & Chris Minnich).

- New Year’s Eve festivities are planned. There will be venues open all over town for visitors.
 - Basketball registration is going well. A coach is needed for K-2nd grade EYC has 10 teams this year. Recreation cheerleading will be cheering for the K-2nd grade teams.
 - Softball registration will begin soon.
 - Greenway Project should go to bid in April. PennDOT is building it & constructing the plans which will be available for Council review when it goes to bid.
 - Damage to the fence at the Splash Pad—camera footage wasn’t the best as it only showed vandal from the back.
 - Bathrooms in the park—appeared as if someone was living in them, possibly dealing drugs. Bathrooms are now locked (they were time-locked previously, after park events).
9. **MUNICIPAL SERVICES**—Ms. Weaver reported water shut offs for delinquent bills will be conducted on December 11th.
10. **PUBLIC WORKS**—Mr. Klinedinst reported:
- Old museum renovations—Labor & Industry approved the plan when the Historical Society was there, so nothing additional is needed for the interior. Prices will be gathered for exterior renovations.
 - Rt. 74/24 Project—four bids were received. Farhat Construction was the low bidder with a bid of \$349,204. Mr. Klinedinst made a motion to accept Farhat Construction’s bid of \$349,204; Mrs. Frutiger seconded. All were in favor; motion carried. The project will include 6” sidewalks, 4” sidewalks, ADA ramps, some base repair (if we choose to use it) & concrete curbing. Staff is working on obtaining the HOP for this project.
 - 300 block of North Railroad Street—garbage has been sitting there for a while; residents are cleaning out the home. Staff will notify Penn Waste.
 - Rear of North Main Street property—frame of pickup truck sitting with no engine. This is on private property & Dan Shaw said the owner notified him that he’s rebuilding the engine in his garage. The vehicle is registered.
 - American Legion banner came in last week & will be hung this week.
 - Leaf collection is done. Properties with leaf piles will be notified to bag them.
11. **PLANNING, ZONING & REDEVELOPMENT**—Ms. Weaver/Mrs. Price reported:
- There will be no Planning Commission meeting in December.
 - There will be no Zoning Hearing in December.
 - There will most likely be a January Planning Commission meeting then a February Zoning Hearing to act on Glenn Rexroth’s plan.
 - Melanie Thompson asked about the demolition of the Lancaster Street building (Winkler property). If the property is in mid-demolition & snow, etc. lays on top and someone would get hurt, who is liable? Council said this is private property; it’s fenced & the property owner would be liable for anyone getting injured.
 - Redevelopment business
 - Sunday, December 15th—judging for the 23 entries in the Holiday Decorating contest will take place.
 - Of note, Redevelopment has money in their fund to spend; however, any expenses must be brought before Council for approval. The expenses for the screen/projector expense will be reviewed to see what the Municipal Authority will pay & what Redevelopment will pay for Council’s approval.
 - Holiday Decorating Contest—there will be a \$50 prize, a \$75 prize & a \$100 prize in each of the three categories + a \$200 “Best in Show” prize, totaling \$875 total cash prizes to be disbursed to the winners before Christmas. Mrs. Barley made a motion to approve this prize money expenditure, not to exceed \$1,000; Mr. Musso seconded. All were in favor; motion carried.

12. **ADMINISTRATION**—Mrs. Frutiger reported:

- Boot Camp conference—February 21st & 22nd, 2020 at Heritage Hills—let Mrs. Price know who wants to attend.
- 2020 Budget—Mrs. Frutiger made a motion to approve the budget; Mrs. Barley seconded. Motion carried with Mr. Klinedinst & Ms. Weaver opposing. Mr. Klinedinst stated he did not approve of giving employees more than a 3% pay raise. Of note, Mrs. Price conducted employee evaluations in March for her staff, per Borough Handbook.
- Resolution 2019-5—setting the tax millage for 2020 (4 mils for General Funds; .2 mils for Fire Company). Mrs. Frutiger made a motion to adopt this Resolution; Mrs. Barley seconded. All were in favor; motion carried.
- Some corrections/updates are needed on the Borough Official list—these will be done.

13. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mrs. Barley seconded. All were in favor; motion carried.

14. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 8:07p.m. Motion carried; meeting adjourned.

Council President Musso thanked all Council members, staff, Mayor, Solicitor & Engineer for a great year and wished everyone a Merry Christmas & Happy New Year!

Mayor Hughes also thanked everyone for their support & wished everyone a Merry Christmas & safe & healthy New Year!

Respectfully submitted by:

Stacy Myers, Recording Secretary