

**Red Lion Borough Council
Meeting Minutes
Monday, September 12th, 2022**

Members present

Amy Lau
Cindy Barley
Tina Frutiger
Muriel Slenker
Dennis Klinedinst
Tony Musso

Others present

Dianne Price, Borough Manager
Jeff Shue, Engineer
Mike Craley, Solicitor
Samantha Craley, Solicitor
Mayor Gene Lau
Stacy Myers, Recording Sec'y

Visitors

Bob Frutiger
John Krantz
Chris Kenna

Pastor Jay McWilliams
Ian Montgomery

John Brownlee
Justin & Allie Keithan

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Church offered a prayer followed by the pledge to the flag.
2. **Approval of Meeting Minutes**
 - Mrs. Frutiger made a motion to approve the August 1st, 2022 Work Session Minutes; Mr. Klinedinst seconded. All were in favor; motion carried.
 - Mrs. Frutiger made a motion to approve the August 8th, 2022 Meeting Minutes; Mrs. Slenker seconded. All were in favor; motion carried.
3. **Visitors & Public Comment**—the following addressed Council:
 - **Ian Montgomery, President of Red Lion Area Business Association** was present to discuss the New Year's Eve event of raising the cigar in the square. The event was recently canceled by Borough Council due to lack of volunteers & increased cost of the fireworks (for the midnight display), cost of obtaining bands, etc. Ian stated he has 5 letters of intent from people willing to volunteer, 6 people including himself. He had already spoken to Red Lion Municipal Authority Board who are willing to make the Municipal Offices available that night, make the Lion/cigar available & contribute their typical \$1,000 donation for the event. RLMA Superintendent John Krantz confirmed the Board's willingness, which is the same as they've done in prior years.
During past NYE events, the streets/square were closed to ensure safety for attendees. Ian would like to do so this year & will obtain Fire Police & a Street Closure Permit, if necessary. He would like to get Borough Council's approval so that it would be a combined Borough/RLMA event; however, Council stated with the increased costs of everything (DJ, bands, food trucks, fireworks, etc.) it became too expensive to continue & they no longer want it to be a Borough-sponsored event. It can be a RLABA-RLMA event. In addition, many of the past NYE Committee members (5 of them) are simply burned out from running the event for so many years. Mrs. Price said closing the street is a couple days' labor but no cost, so Public Works will handle that, as those employees are covered under the Borough's insurance. Ian & his other volunteers will need to put the barriers in place & remove them. Public Works will also put the trash barrels in place to be used that night.
If RLMA is allowing people on the office roof on NYE, that would fall under their insurance policy. John Krantz said he plans to attend the event & offered his assistance.
Ian said at the very least, he would like to see the cigar raised at midnight, but there won't be any fireworks due to the cost. Although time is running out to plan for it, Ian is hopeful he may be able to acquire a band/venue for the event, but at the bare minimum, he wants to close the square & see the cigar get raised at midnight.

Mayor Lau & Councilwoman Lau offered to help out on New Year's Eve. In addition, they are willing to offer some financial support from their karate school too.

Ian thanked Borough Council for their time & said he will keep everyone posted on the event.

- **Justin & Allie Keithan**, Borough residents who have volunteered to help with the NYE event, said they're very excited to see at least part of the tradition continue. They, as well as their children always enjoy it & they love being part of the "small town feel" that Red Lion offers.
 - **Chris Kenna, Executive Director of 18 South Youth Center** was present to introduce himself and stated if anyone ever has any questions or concerns about the Center, they are to call him. Recently, there was a concern about youth hanging out on the sidewalk in front of the Center and using foul language. He wants to be made aware of things like that (or any safety concern) so he can correct it immediately.
4. **Mayor Lau's Remarks & Recommendations**—Mayor Lau reported:
- As Ian Montgomery just reported, Mayor Lau said Ian came to him about continuing the New Year's Eve event. Mayor believes it surprised Ian a bit when he heard volunteers & money would be needed if it was to continue because it's become quite a costly event. But RLABA can conduct fundraisers to raise some money and Mayor Lau told him he would certainly donate & he & his wife are willing to help in any way.
 - He & Mrs. Lau recently met a Borough resident and a foreign exchange student & her mother when the 3 women approached the Lau's house, asking about the history of it, etc. The Mayor had given them a tour of their home and later on, saw them outside the Karate School & gave them a tour of that as well. It was a neat experience and he wanted to represent Red Lion and its residents as nice, welcoming people.
5. **Public Safety**—Mrs. Slenker said the Fire Company, EMA & Ambulance Reports have all been distributed. Both she & Mr. Klinedinst were unable to attend the recent Fire Company meeting.
6. **Solicitor's Report**—Mr. Craley had nothing to report
7. **Engineer's Report**—Jeff Shue reported:
- The square improvements—the milling was delayed on Sunday night due to weather. It's planned for this week, weather pending.
 - Intersection signage at Linden & Boundary—Jeff is researching this & will report to Borough staff on what needs to be done to deter speeding in that area.
 - Lemon Lane & Newton Lane—a topographical survey is being conducted to find the area's ROW boundaries for upcoming work.
8. **Parks & Recreation**—Mrs. Lau & Mrs. Price reported:
- Splash Pad is now closed
 - Last Food Truck Friday of the year is this Friday, September 16th from 4:30-7pm
 - Field Hockey is going well
 - October 1st--Art in the Park—at least 3 judges are needed at the end of the event (noon)
 - October 24th—Halloween Parade—volunteers are needed, particularly with staging the participants & also to let the judges know what/who is coming up next in line.
 - Christmas activities are being planned, but a cook (for Santa breakfast) & a Santa are needed.
9. **Municipal Services**—Mr. Minnich was not present tonight, but John Krantz reported to Council:
- Saturday, September 17th—Watershed weekend from 12-4pm—tours of the Water Treatment Plant will be conducted. Visitors can park at Windsor Assembly of God & get shuttled to the plant.
 - SPCA contract for 2023 was distributed to Council & will be acted on next month.
 - Source Water Protection Plan Committee conducted a recent tabletop drill with John Krantz, John Brownlee, Denny Klinedinst, Jeff Beard & several other RLMA employees in attendance, along with York County EMA. The scenario that was practiced was "if a transformer in our watershed gets damaged, how would we respond with leaking oil, power

outages, etc.” It was very informative, and John said a different scenario will be practiced every year.

- John Brownlee will forward the link for the NIMS training to Mayor Lau & other Council who may not have taken it yet.

10. **Public Works**—Mr. Klinedinst reported:

- Kinsley’s final payment for 2022 road work—Mrs. Price is planning to hold the payment until everything is resolved. Mr. Klinedinst questioned if the correct amount of concrete was used. 4” of concrete was bid, so that’s what should’ve been used. Brett Patterson inspected and took pictures that he can share with Mr. Klinedinst.
Mr. Klinedinst made a motion to approve the payment of \$401,031.80; Mrs. Frutiger seconded. All were in favor; motion carried.
- JVI’s partial payment for Rt. 74/24 widening is only for the work completed to date. A final payment request will be received after the job is complete.
Mr. Klinedinst made a motion to approve the payment of \$153,982.80; Mrs. Frutiger seconded. All were in favor; motion carried.
- Resolution 2022-15 for Local Share Grant application—Mrs. Price is applying for funds for the compact track loader that Brett & Public Works wants, cost is \$70,000. Mr. Klinedinst is unsure why Public Works wants a track loader because he said they don’t hold up due to the tracks jamming & tearing quicker than if the loader would have wheels, but that’s the equipment that Brett has requested. The specific make & model of the loader can be determined later, but the Resolution is needed to apply for the funding.
Mrs. Frutiger made a motion to adopt the Resolution; Mrs. Barley seconded. All were in favor; motion carried.
- Bill Burke’s area hasn’t been sealed yet. Mrs. Price said it will be done, the sealer was being worked on.
- Parts for the street sweeper were ordered, as the streets will be swept after the Halloween Parade & New Year’s Eve.
- Of note, the Borough Ordinance regarding snow & ice removal states “snow & ice must be removed within 12 hours from the time snow & ice forms. After 6:00pm, it must be treated & removed by 6:00pm the following day”, which is 24 hours. Mrs. Price explained, if a storm would come in at night, the resident has all day to remove it.

11. **Planning, Zoning & Economic Development**—Mrs. Barley reported:

- September 19th--Planning Commission meeting to review & make a recommendation for:
 - A Special Exception & Variance on a proposed distillery at Shadesville/Hub & Corner Café.
 - A Special Exception for auto sales at 261 E. Broadway (formerly Broadway Transmissions)
- Waiver requests for 242-244 First Avenue are as follows:
 - Section 22-204.1 requires plan scale of 1”=20’ for tracts less than 1 acre--*due to the small lot size, 1” =10’ is requested*
 - Section 22-303.2 requires a Preliminary Plan—*requesting to go directly to Final Plan*
 - Section 22-404.2.M requires clear sight triangles to be shown—*due to small lot size, too many lines would be confusing*
 - Section 22-404.2.S requires setback lines to be shown—*due to small lot size, too many lines would be confusing.*
 - The Planning Commission met on August 15th, 2022 & approved the above waivers.
 - Mrs. Barley made a motion to approve all 4 Waivers; Mrs. Slenker seconded. All were in favor; motion carried.

- Approval of Subdivision Plan for 242-244 First Avenue—Mrs. Barley made a motion to approve the plan as presented without conditions; Mrs. Frutiger seconded. All were in favor; motion carried.
12. **Administration**—Mrs. Frutiger reported:
 - Teamsters contract—Mrs. Frutiger made a motion to approve the 3-year contract retroactive to July 1st, 2022; Mrs. Barley seconded. All were in favor; motion carried.
 - MMO (Minimum Municipal Obligation) for 2023 is \$56,140—this covers both pension plans which State Aid covers most, if not all of it.
 - Assistant Manager position will be advertised on Linked In & posted on the Borough website
 - September 22nd—York County Boroughs Association dinner/meeting in Dillsburg Borough
 - Budget meeting—Thursday, October 27th @ 6pm
 13. **Communication**—nothing additional
 14. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mrs. Frutiger seconded. All were in favor; motion carried.
 15. **Council recessed to Executive Session at 8:07pm** to discuss a legal matter with ArthurLee, LLC and personnel matters. No action will be taken so the meeting can adjourn.
 16. **Adjournment**—Council adjourned at 8:07pm.

Respectfully submitted by:

Stacy Myers, Recording Secretary