

**Red Lion Borough Council
Meeting Minutes
Monday, January 9th, 2023**

Members present

Amy Lau (arrived 7:30 pm)
Cindy Barley
Muriel Slenker
Chris Minnich
Dennis Klinedinst
Tony Musso

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Samantha Craley, Solicitor
Mayor Gene Lau (arrived 7:27pm)
Becky Magnani, Asst. Sec/Treas.
Stacy Myers Recording Sec'y

Visitors

Pastor Jay McWilliams
John Krantz

Meredith Yakelis
Scott Gingrich

John Brownlee
Erica Gemmill

1. The meeting was called to order @ 7:00p.m. Pastor Jay McWilliams from Pleasant View Church offered a prayer followed by the pledge to the flag.
2. **Approval of Meeting Minutes**
 - Mr. Minnich made a motion to approve the December 5th, 2022 Meeting Minutes; Mrs. Slenker seconded. All were in favor; motion carried.
 - Mr. Minnich made a motion to approve the December 12th, 2022 Meeting Minutes; Mrs. Slenker seconded. All were in favor; motion carried.
3. **Visitors/Public Comment**—Erica Gemmill (341 W. Maple Street) was present to discuss safety concerns on Locust Lane. The Rail Trail currently runs through there; however, there's no signage, stop signs, etc. and she's wondering if signs will be installed to aid in pedestrian safety because of speeding on Locust & heavy traffic at the entrance to the business park. Council stated, being a Lane & not a Street/Road, the speed limit on Locust should be 15mph. Mrs. Price said there are plans to complete the Rail Trail & at that time, gates at the entrance of the trail will be installed. This will deter vehicles from being on the trail, as well as urge pedestrians to stop & adhere to traffic. Mrs. Price also stated the developer who rehabbed the David Edwards building (N. Franklin) has purchased the pallet company with plans to rehab that. Once the pallet business closes, that will alleviate most, if not all of the truck traffic in that area. The timeframe for this development is unknown, as no plans have been brought to the Borough yet. That developer installed the speed table on N. Franklin Street in an effort to slow down traffic in that area. If Council sees that there could be speed issues on Locust or Ness Lanes once a plan is presented for the pallet building, they will request a speed table be installed there as well.
4. **Mayor Lau's Remarks & Recommendations**—Mayor Lau reported there is a meeting planned for Tuesday, January 10th @ Grace Lutheran Church, 7pm. Ideas & brainstorming of how residents can protect their homes, vehicles, etc. in a type of "neighborhood watch" will be discussed. Mayor said PSP came to his home recently to report a stolen vehicle directly across the street from his house. It was a beat-up vehicle which seemed an odd choice for someone to steal. Mr. Musso said costs to start & continue to operate a neighborhood watch program could be over \$1million. The Borough has an operating budget of \$2.3million, so there's no way they could pay for something like that without doubling property taxes. Many Council members are happy with PSP & the job they're doing. It's uncertain of what issues will be discussed at the meeting, but Council and Mayor Lau do not want it to be a complaint session about PSP. Residents need to be aware, that when the Borough had York Area Regional Police, they had an operating budget of \$1.1 million, but gave YARPD \$600,000 of that. Road repair & street work was almost impossible to finance during that time.

Mrs. Price plans to attend the meeting, but only to offer input/answers regarding the Borough's financial stance.

5. **Public Safety**—Mrs. Slenker stated the EMA & Ambulance Reports have been distributed. Chief Gingrich was present & reported:
 - The December & end of 2022 Reports were distributed. There were 15 calls in the Borough in December; calls in the Borough for all of 2022 totaled 220.
 - He found some discrepancies in the list of trainings; he will update that & send to Council.
 - New members are joining & will require training.
 - The Fireside at the Fiddler's venue (Brogue) that had been gifted to Alliance by the Fiddler's Association of York County came with stipulations for Alliance to pay two other fire companies money. This has become a financial burden & the payments haven't been made due to the venue not bringing in much money (mainly due to COVID). Chief wanted to make Council aware that no monies coming to Alliance go to those two other fire companies. Only money brought in from the venue is paid to them. Discussions are being held to try & stretch out the necessary payments longer than the 10-year allotted time.
Mr. Klinedinst suggested Alliance reps talk to Mrs. Slenker about possibly joining the Borough's fuel program as a way to save money. Mr. Klinedinst also suggested Alliance use the sign in the square and also the Borough Newsletter as ways to advertise the Fireside venue.
6. **Solicitor's Report**—Mr. Craley reported the amendments to the language in the Transient Retail License were made and have been presented to Council for their review. Dan Shaw & Mrs. Price agreed to the language amendments.
Mr. Klinedinst made a motion to authorize the advertisement of amendments to the Transient Retail License; Mr. Minnich seconded. All were in favor; motion carried.
7. **Engineer's Report**—Jeff Shue reported:
 - 2023 Street Bids—cores have all been completed, as well as the survey of Chestnut Street. Jeff plans to have the contracts completed by the March meeting for Council to authorize advertising in order to award a bid at their April meeting.
 - Patton Veterinary—their representative was at last month's meeting to discuss their proposed plans. They sent their submission to Jeff's office, so he will advise them to forward it to Dan Shaw.
8. **Parks & Recreation**—Mrs. Lau & Meredith Yakelis reported:
 - Santa's Shanty—Mayor Lau said it was such a fun experience, and that all the kids & parents were great!
 - Basketball has started, although it was tough obtaining coaches at first. 10 EYC teams are participating.
 - Cheer is going on now with 4 squads participating.
 - Becky Gibney & Katie Bulla are discussing a possible parent/child dance.
 - Summer Camp plans/discussions have started.
 - Suds 'n' Songs—3 local brewers are interested, although Brewery Products may not be able to come this year. The Borough would need to pull a license in order for them to be a sponsor, so this is TBD. Wyndridge Farm will be contacted as a possible sponsor.
 - Softball registration has begun.
 - USA Field Hockey will hold clinics again this summer.
9. **Municipal Services**—Mr. Minnich reported:
 - Source Water Protection Plan Meeting to be held Tuesday, January 17th @ 6:30pm at the Red Lion Municipal Office.
 - Water shut offs for unpaid bills will be conducted January 11th, 2023.
 - RLMA staff plans to clean out the maintenance building & install a new garage door.
 - RLMA is creating their own website; the Borough will link to it, once it's complete.

- Appointment to Red Lion Municipal Authority for a 5-year term—since Skip Missimer’s term expired on 12/31/2022, Borough Council needs to appoint a new Board member. Two letters of interest were received, one from Byron Trout & one from Dave Reichard. Mr. Minnich has no problem with either one, but he & Mr. Klinedinst feel there would be a conflict of interest should Byron be appointed. Since Byron works for Gordon Brown & Associates, he may have to recuse himself from voting on bills or from approval of plans at the RLMA meetings. Dave Reichard is retired and would have more free time. Mrs. Barley believes Byron would be a much better asset to the RLMA because of his knowledge & engineering experience. Byron could simply recuse himself from acting on the bills. Mr. Klinedinst agrees with Mr. Minnich that, should Gordon Brown present a plan to the RLMA, that could create conflict. Byron, however, could recuse himself from taking action (as a Board member) on that particular plan, should that occur, and Mrs. Barley doesn’t believe that situation would present itself very often. Mr. Craley stated Byron would have an obligation to recuse himself in that situation, but it wouldn’t exclude him from sitting on the RLMA Board nor from being considered as a member. Dave Reichard is retired & Mr. Klinedinst feels having someone available during the day is a good idea.

Mr. Klinedinst made a motion to appoint Dave Reichard to the RLMA Board for a 5-year term; Mr. Minnich seconded. Of the two candidates, Mrs. Barley doesn’t believe Dave is the best choice. A vote was taken; 3-in favor of the motion, 3-opposed. Mayor Lau can either cast the tie breaking vote or deny doing so, which would then delay voting until next month when all 7 Council members are present.

Mayor Lau, trusting Mr. Minnich’s & Mr. Klinedinst’s opinions, voted in favor of the motion to appoint Dave Reichard to the RLMA Board. Motion carried, 4-3.
- New Year’s Eve festivities—Ian Montgomery had attended the August RLMA Meeting to discuss continuing the tradition of raising the cigar & lion at midnight. At that time, the Board agreed to donate \$1,000 toward the festivities. The previous NYE Committee & volunteers had planned it for many years & were no longer interested in doing so. No one had heard from Ian after the August meeting until December 19th, so it was unclear what had actually been planned. RLMA staff agreed to raise the lion/cigar at midnight which Skip Missimer & John Krantz did. Mrs. Lau had volunteered to help with the NYE event but had never heard from Ian. RLMA also offered Ian the use of the Municipal Offices for NYE, but he turned it down, saying he didn’t need it. John Krantz said it was a pretty good turnout that night, but better communication is necessary, should Ian want to plan this for next year. RLMA wants someone from the Municipal Authority to be on the roof that night, to avoid anyone getting hurt.

It's unclear how to remove the streamers from the power lines (from NYE) but ideas/solutions can be discussed next month.

10. **Public Works**—Mr. Klinedinst reported:

- Franklin Street speed table—Mr. Klinedinst would like staff and/or Jeff Shue to look at the area to ensure the water will drain properly in that area.
- 411 W. Broadway—there are 3 handicapped parking spaces in that location & Mr. Klinedinst would like two of them removed. Dan Shaw said the 3 signs have been there for years, but there are only two handicapped parking spaces. Originally, YARPD told the Borough two signs were required, one in the front of the space & one in the back. Dan thinks 409 has one of the spaces, but he will research this.
- Mr. Klinedinst’s neighbor had two wheelbarrows’ full of tree limbs out when the truck came by to collect Christmas trees & the truck didn’t collect the limbs. Brett Patterson said the tree limb collection was last month & once an exception is made at one house, others will want it done too.

11. **Planning, Zoning & Economic Development**—Mrs. Barley & Dan Shaw reported:
- No Planning Commission or Zoning Hearing will be held in January.
 - A violation letter was sent to Rutter’s (N. Main Street store) about their LED interchangeable sign hanging inside their one window. Interchangeable signs are not allowed. Rutter’s wants to appeal the violation letter, so Dan will keep Council posted on this.
 - Registered letters have been mailed for amusement devices.
 - Handicapped parking space renewals will be mailed tomorrow, 1/10.
 - **Resolution 2023-1**—to appoint Stephanie Weaver to the Zoning Hearing Board for a 3-year term, ending December 31st, 2025. Mrs. Barley made a motion to adopt Resolution 2023-1; Mrs. Slenker seconded. All were in favor; motion carried. An alternate is still needed for the ZHB.
 - **Resolution 2023-2**—to reappoint Joyce Seabolt & Beth Nidam to the Planning Commission for 3-year terms. Mr. Klinedinst made a motion to adopt Resolution 2023-2; Mrs. Barley seconded. All were in favor; motion carried.
 - Vacancies to fill—Planning Commission, Zoning Hearing Board (alternate) & Economic Development
12. **Administration**—Mrs. Frutiger was absent tonight. Mrs. Price reported:
- 2022 Audit will begin in February.
 - 1/13/2023—new hire starts in Public Works & staff is interviewing another person of interest. Mr. Klinedinst suggested at least 7 personnel in Public Works & at least 1 additional person to take care of the Splash Pad & clean restrooms. Mrs. Price said there is a designated person to take care of the Splash Pad, cleaning it, etc., but only on weekends. During the week, that’s part of the scheduled maintenance for Public Works. PW is currently down to 5 employees & agree they need 8 total. They’re currently conducting interviews. It would be great to find summer help to do the mowing, clean restrooms at the park, etc., so the skilled crew can do other work. It’s hard to find even part-time help right now. And during the summer, the current workers have vacation days to use, so then PW is even more short-staffed, but Brett makes sure everything gets done.
Staff tried to contract the mowing out; however, the cost was too steep.
 - Mr. Klinedinst requested a list of Public Works’ employees job descriptions & responsibilities. Mrs. Price will supply this.
13. **Communication**—nothing additional
14. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mr. Minnich seconded. All were in favor; motion carried.
15. **Executive Session**—Council recessed to Executive Session @ 8:16p.m.to discuss Arthurlee litigation (W. Broadway). No action will be taken. At this time, Council adjourned the meeting (8:16p.m.).

Respectfully submitted by:

Stacy Myers, Recording Secretary