

**Red Lion Borough Council
Meeting Minutes
Monday, March 13th, 2023**

Members present

Cindy Barley
Amy Lau
Muriel Slenker
Tina Frutiger
Chris Minnich
Dennis Klinedinst
Tony Musso

Others present

Dianne Price, Borough Manager
Dan Shaw, Codes/Zoning
Jeff Shue, Engineer
Mike Craley, Solicitor
Samantha Craley, Solicitor
Mayor Gene Lau
Stacy Myers, Recording Sec'y

Visitors

Meredith Yakelis
John Krantz
Jason & Lisa Fry

John Brownlee
Scott Gingrich

Bob Frutiger
Mark Holloway

1. The meeting was called to order @ 7:00p.m. Mark Holloway offered a prayer followed by the pledge to the flag.
2. **Approval of Meeting Minutes**—Mrs. Frutiger made a motion to approve the February 13th, 2023 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried.
3. **Visitors & Public Comment**—no one to address Council.
4. **Mayor Lau's Remarks & Recommendations**—Mayor Lau reported:
 - As done during the Christmas season, Mayor Lau suggested bagging the parking meters for the Easter weekend. Mrs. Price suggested not enforcing parking meter fees since actually bagging meters takes employees approx. two days to complete. Mayor Lau agreed; parking meters won't be enforced Friday & Saturday, April 7th & 8th.
 - Rutter's Zoning Hearing (N. Main Street) regarding the interchangeable sign that violates the Zoning Ordinance. Mayor said the store's windows are tinted & he doesn't believe it impacts traffic or safety, and said he hopes Rutter's wins their appeal at the hearing. Mr. Craley suggested the Borough's sign ordinance be amended & was going to ask Council to authorize him to amend the language until next month's meeting. Some of the restrictions in the ordinance are dated. Mayor Lau said times have changed, signage (LED) has changed, and he doesn't want to put stipulations on businesses in town. Mr. Craley said we don't want to limit business, but we don't want to allow signs that would impact safety or create traffic problems. He said this can go before the Borough's Planning Commission for their ideas & recommendations for Council to amend the ordinance.
Mr. Minnich made a motion authorizing the Borough's Planning Commission to draft amendments for signage and other items that may have accumulated for review. Mr. Musso seconded. All were in favor; motion carried.
 - Garbage complaints—Mayor Lau visited the places that had been mentioned by Mr. Klinedinst. He & his wife took 7 bags of garbage to their house that had been collected from a Summit Lane resident. If more is collected, there are dumpsters at Vulcan Field & the Library that can be used.
5. **Public Safety**—Mrs. Slenker reported EMA, Fire & Ambulance Reports have been distributed.
 - Chief Gingrich reported for February:
 - 70 calls with 21 of those in the Borough (248 man hours)
 - A detailed loss sheet will be provided each month.
 - Fire on E. Lancaster Street was a complete loss, \$325,000. From that fire, 100 Redco was saved (fire on the roof), Galaxy Tire (14 fires on their roof), Rexroth building behind Galaxy Tire had 1 large fire that started & a couple spot fires started on Bldg.

5 (General Dynamics, 213 E. High Street). Each one of those were counted as an alarm. Total loss with all above, \$340,410.

- Water quality checks, down to Brownton Rd., were conducted after this fire event & nothing was found in the water other than sediment.
 - EMA—John Brownlee will notify Council members whenever NIMS training becomes available.
 - Ambulance—Mr. Klinedinst saw a newspaper ad that they applied for a loan; he was wondering what that will be used for. Mrs. Slenker will ask.
 - Parking Enforcement—Mrs. Slenker made a motion to appoint Cody Ducharme as part time Parking Enforcement Officer. Mr. Minnich seconded. All were in favor; motion carried.
 - Police/safety issues—Mr. Musso had a request that the solar speed sign be placed on Howard Street between Franklin & Main Streets.
6. **Solicitor's Report**—Mr. Craley reported:
- He has a meeting with Ed Pearson's attorney scheduled for next week to discuss the 441sq. ft. piece of property.
 - Concerning the ZHB decision on Rutter's/N. Main—the current procedure is for the ZHB to prepare an Issue of Written Decision, & they had voted to affirm the Zoning Officer's decision in this case. In the event that Rutter's would appeal the Board's decision to court, Mr. Craley would like Council's permission to file an intervention on behalf of the Borough. It doesn't mean the Borough would oppose it; it means they would work to resolve the situation.
Mrs. Barley made a motion authorizing Mr. Craley to file an intervention on behalf of the Borough if there's an appeal at the 3/14/23 Zoning Hearing; Mrs. Slenker seconded. All were in favor; motion carried.
7. **Engineer's Report**—Jeff Shue had nothing further to report. Road Project bid will be discussed later tonight.
Mr. Klinedinst had mentioned the holes in the road at the Library, caused by the Library's contractor. He doesn't want the Borough or Authority getting billed to repair the road. If the contractor balks at making the repair, Jeff & Mrs. Price said the Authority can put them on notice that RLMA is filing damage claims. Mr. Craley said the library expansion was a contract bid by York County Library Systems, not Kaltreider-Benfer, so he doesn't foresee any issue with them making the repair.
8. **Parks & Recreation**—Mrs. Lau & Meredith Yakelis reported:
- Basketball is finished; out of 10 teams, 3 were in the championships.
 - Breakfast with the Easter Bunny—Sat, April 1st from 8:30-10:30am, followed by the egg hunt at 10:30am & a special needs egg hunt at 11:00am.
 - Mother's Day Tea—Sat, May 6th @ 9:00am at the Rec Building.
 - Suds 'n' Song—Saturday, June 10th. 3 out of 4 bands have been booked & plans are moving forward. Mrs. Lau volunteered to serve on the Committee for this event once it's formed.
 - Food Truck Fridays, followed by Movie Nights in the Park—June 15th, July 21st, August 17th & September 15th.
 - Summer Day Camp is full—will run for 9 weeks.
 - Mrs. Price & Meredith met with DCNR regarding a Trailways Grant. If granted, the funds will be used to complete the trailhead & to install directional signage. The grant funds can be matched with ARPA funds.
9. **Municipal Services**—Mr. Minnich reported:
- Flushing is to begin April 17th.
 - Next RLMA Meeting to be held Wednesday, March 22, 2023, 7p.m.
 - Next Source Water Protection Plan Meeting will be held in Red Lion on May 19th, 2023 @ 6:30p.m.

- Hydrant care & maintenance—the Borough currently pays \$12.15 for each hydrant (97 of them) & Mrs. Price thought this was paid to supply water to each hydrant. Mr. Minnich said the Hydrant Coverage Sheet states when a repair is needed, the Borough will pay only the cost of the necessary part(s); the Authority supplies labor. The Borough & Authority will get together to discuss, as Mrs. Price would like a report on the condition of each hydrant (a preventative maintenance report), so repair costs can be budgeted.
Mr. Klinedinst said we'd like to decrease (or eliminate) the hydrant fee, if we can get the insurance companies to reimburse for water used to fight fires.
10. **Public Works**—Mr. Klinedinst reported:
- 2023 Road Projects—
 - Project #2, Chestnut Street to Main Street is being pulled from the list because it came in way above budget for Street Projects at \$231,852.50 (Shiloh Paving). The balance of the Road Project without Project #2 is \$589,791.35.
Mr. Klinedinst made a motion to award the bid to Shiloh Paving in the amount of \$589,791.35; Mrs. Frutiger seconded. All were in favor; motion carried.
 - The new truck has arrived & was \$6,000 under the expected cost.
 - Mrs. Price is working through the ARPA Grant, as more information was necessary.
 - Street Sweeper is out & being used in alleys right now.
11. **Planning, Zoning & Economic Development**—Mrs. Barley & Dan Shaw reported:
- Planning Commission Meeting—Monday, March 20th to review a Subdivision Plan for 78-80 E. High Street.
 - No Zoning Hearing scheduled for March.
 - New Borough Office building plans (438 E. Lancaster)—Mrs. Barley made a motion to put the plan out for bid; Mr. Musso seconded. All were in favor; motion carried.
 - ROARS—requested a lease or something in writing for the building they're currently using. This will allow them clarification as to what they can & cannot do. Council is agreeable to this & Mrs. Price will contact ROARS for details.
12. **Administration**—Mrs. Frutiger had nothing further to report.
13. **Communication**—nothing further
14. **Approval of bills**—Mrs. Frutiger made a motion to approve the bills; Mr. Minnich seconded. All were in favor; motion carried.
15. **Executive Session/Adjournment**—Council adjourned to Executive Session @ 7:50pm to discuss Arthurlee litigation for 21 W. Broadway. No action will be necessary; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary