

Red Lion Municipal Authority
Meeting Minutes
Wednesday, March 28th, 2018

Members

Eric Immel, Chairman
Skip Missimer Vice Chairman
Brad Smith, Secretary
Mike Poff, Treasurer
Jeff Herrman, Asst. Sec/Treasurer

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Andy Miller, Solicitor
Jason Reichard, Engineer
Stacy Myers, Recording Sec'y

Visitors

Bob Frutiger
Tina Frutiger
Dennis Klinedinst (arrived @ 7:15pm)

Nevin Horne
Stephanie Weaver

1. The meeting was called to order @ 7:00p.m. Everyone participated in the pledge to the flag then observed a moment of silence for the two fallen York City Firefighters.
2. Mr. Missimer made a motion to approve the February 28th & March 5th, 2018 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—3.9” rainfall was received this month.
4. **CONNECTIONS REPORT**—1 new connection at the Rexroth property
5. **VISITORS**—Municipal Services Committee members addressed the Board about the following:
 - Stephanie Weaver asked if the Authority had received the invoice from the Borough for water damage to the Recreation Center related to the tank overflow on January 7th. Two days after the incident, Keith & Jeff went to the Rec Center to see what they were told was “supply damage”, but they saw no damaged goods, etc. Keith said the bill for the floor cleaning was received March 14th or 15th, but he was not shown any pictures of the supposed water damage. The bill was for Markey’s to strip the floor & re-wax it, but Authority employees & the Board are skeptical that the damage shown in Ms. Weaver’s pictures were from the overflow in January. They believe the water damage shown is from previous leaks & dampness. Mr. Horne stated there was previous water damage to the basement of the Recreation Center and it was recommended to him that a professional mold inspector look at the basement for safety reasons. If it was a health/mold issue, Jeff Beard asked why wait to have the basement floor cleaned till 2/19/18 when the water overflow was 1/7/18? Authority employees & Board are taking precautions from this type of overflow happening again; however, there is no reason the storm drains shouldn’t have handled that water, except for the fact that they were clogged. The Borough should have had the storm drains cleared out previously; they were notified by the Authority in November 2017 to clean them out and they are still not done. The silt socks are still in the drains and Mr. Horne stated he saw macadam in the drains just recently. An email from Mrs. Price suggested the Authority relocate their pipe and that it is not the Borough’s responsibility to handle the Authority’s overflow in the event of a malfunction. She stated the ruts in the street & the amount of ice flowing down Fairview Street on January 7th was a direct result of the overflow. Keith stated the water flow had not reached Fairview Street when he got to the area that day. Jason researched the flow counts and if the drains are clear & everything is functioning properly, there is no reason they wouldn’t be able to handle the water. The system could handle 3.2 million gallons/day (at the smallest calculation). Per the Water Treatment Plant, approx. 175,000 gallons were lost due to the overflow **and** because of a bad leak on Memory Lane that day. The system is designed to handle 20X that amount of water.

Mr. Klinedinst stated the Borough needs to be responsible to clean out their drains; he knows they've been clogged several times in the past. He also stated there were leak & dampness issues along the back wall (bathroom wall) of the Rec Center previously.

Mr. Immel had previously volunteered to repair the ruts & outside damage due to the overflow, but he's not in favor of cleaning the floor that hadn't been cleaned for 10 years (approx.). Mr. Horne & Mr. Klinedinst do not believe the Authority is responsible for any of the damage. Municipal Authority costs spent to date are \$1,342 for C.S. Davidson to find a remedy to the January 7th incident & they are still reviewing options.

- Prospect Street pumping station light—can a dimmer be installed, or a shade be put on to keep motorists from believing that is an actual road? Keith & Jeff will look into this.
- Municipal Authority employees have still not been told of a hydrant agreement with the Borough. And once flushing begins, there may be maintenance needed on some of them.
- April 2nd—flushing will begin. Council reps stated the street sweeping may be delayed because of the recent snow; however, the Authority begins flushing the system out of town for the first few days, then they move in town. This will hopefully give Public Works enough time to finish street sweeping. Ms. Weaver stated Public Works is short-handed by two employees; however, the flushing schedule cannot be delayed because Dallastown-Yoe must flush their system after Red Lion is complete. Brett can talk to Keith and Jeff, if necessary.
- Nick Rhoads recently alerted Municipal Authority employees about someone hooked onto a fire hydrant in front of Maple Street Apartments. Upon Keith & Jeff's arrival, they found the pressure washing company got the meter from Dallastown to enable them to clean several properties on "Maple Street", but Dallastown employees believed it was Maple Street in Dallastown, not Red Lion. The confusion was cleared up, but Keith told Joe @ Dallastown there should be backflow prevention on the meter to keep unwanted debris from getting into the water system. Once Keith talked to the boss of the company, he made his employee disconnect & leave town. The company used 520 gallons of water.

6. WATER AND SEWER—OLD BUSINESS

- **Solicitor's Report**—Andy reported the following:
 - **Resolution 2018-2**—to set the tapping fees for the water system based on C.S. Davidson's Act 203 Study. The new water tapping fee will be \$1,305.00 per EDU (Equivalent Dwelling Unit). Mr. Missimer made a motion to approve the new fee & adopt the Resolution; Mr. Smith seconded. All were in favor; motion carried.
 - Request for Proposals—created to send to several audit/accounting firms to obtain audit pricing as a 3-year engagement. Mr. Missimer made a motion to send the RFP's to 4-5 firms, requesting a 3-year commitment. Mr. Smith seconded. All were in favor; motion carried. A few of the firms are:
 - Baker, Tilly
 - RKL, LLP
 - Kochenour, Earnest, Smyser & Burg
 - Lobar's counsel was contacted in an effort to get resolution on a warranty claim for the fluoride analyzer at the new WTP. It seems to be a contractor issue; more on this later.
 - The zoning application for Kaltreider-Benfer Library's proposed subdivision was reviewed. Andy submitted some comments, but he stated things looks good to move forward.
 - York Water/Dallastown-Yoe Water Authority PUC Litigation/DEP matters—reply briefs were filed on March 22nd; Keith received copies. Nothing else to report at this time.

- **Engineer's Report**—Jason reported the following:
 - 2018 Water System Improvements—North Camp Street Water Main Replacement—construction plans are 95% complete. Approx. 1200 linear feet of main replacement & 15 services are to be done while abandoning an existing 8” asbestos cement pipe & 2” galvanized pipe. The preliminary construction cost estimate for North Camp Street is approx. \$300,000. Jason does not foresee a lot of road repair needed once the project is done due to ample road shoulder area. The PennDOT utility permit is still outstanding and Windsor Township is reviewing the plans for their approval of the restoration. Jeff Beard will review the plans again before proceeding. Mr. Smith made a motion to authorize advertising for bids on this project for a bid opening at the April Authority meeting; Mr. Poff seconded. All were in favor; motion carried.
- **Superintendent's Report**—Keith reported the following:
 - Authority members attending Red Lion Borough Council Work Sessions & Regular meetings:
 - April 2nd—Mike Poff
 - April 9th—Brad Smith
 - May 7th & 14th—Eric Immel
 - Quotes for the sewer alarm system were received from EnviroRep. York Township staff discussed their system with Keith & Mr. Missimer. YT has had no problems with their 2-year old system. Municipal staff is still reviewing options, but costs received so far are \$5,060 & \$4,396 (per station, installed). This cost will come from the Construction Fund but it was not budgeted for 2018.
 - Milner Heights Basin Bid Tabulation—this project is being funded from the county's assessment on all MS-4 municipalities. Windsor Township sent Request for Proposal's; a dozen RFP's were picked up & 3 bids were submitted. Windsor Township selected Clearview for the project; their bid was within the estimate. This project will not cost RLMA any money directly but involves redesigning the outlet structure and planting better plant life than is currently there.

7. **WATER AND SEWER—NEW BUSINESS**

- Keith is meeting with a possible intern on March 29th. Keith may take him to the filter plant and show him the distribution system & sewer system to see if he is interested.
- Water Treatment Plant watershed—Mr. Missimer & Keith talked with Windsor Township about zoning relating to land development & subdivisions within the area surrounding the reservoir. Mr. Missimer showed the zone map; AG-1 (or AG-A) zone—makes development difficult in those areas. Currently, the zone map shows:
 - Less than 15-acre tracts—two properties
 - 15-30 acres—three properties
 - 30-60 acres—four properties
 - 60-80 acres—five properties
 - 80+ acres—six properties

This data shows there is little chance of significant development in that area. Andy reported that he received two Conservation Easements for two of the largest properties surrounding RLMA's reservoirs. They already do annual inspections to ensure the land is being managed properly.

Of note, discussions with Windsor Township and First Energy will be held regarding stabilizing the stream near the Milner Heights development.

8. **NEW WATER TREATMENT FACILITIES**—Keith reported:

- Clarifiers were cleaned the week of March 19th.
- New automatic influent valve was received March 22nd.

- April 9th is the tentative date for Sherwin Logan to do troubleshooting on the valve, wiring & all related items to PLC-7. There's a possibility no flushing will be done this day due to a necessary shutdown at the filter plant because of this work.
 - Green Branch injectors on the emergency backup generator were replaced recently. Exhaust still needs repair.
 - Keith will be out of the office on Friday, March 30th 2018.
 - Higher Information Group will be in the office on March 29th to shred documents.
9. **Bills, Statements & Requisitions**—Mr. Poff made a motion to approve the bills, statements & requisitions; Mr. Missimer seconded. All were in favor; motion carried.
 10. **Adjournment**—Mr. Poff made a motion to adjourn the meeting @ 8:25p.m.
 11. **Next RLMA Meeting will be held Wednesday, April 25th, 2018 @ 7:00p.m.**

Respectfully submitted by:

Stacy Myers, Recording Secretary