

Red Lion Municipal Authority
Meeting Minutes
Wednesday, May 23, 2018

Members

Eric Immel, Chairman
Skip Missimer, Vice Chairman
Brad Smith, Secretary
Jeff Herrman, Asst. Sec'y/Treasurer

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Andy Miller, Solicitor
Stacy Myers, Recording Sec'y

Visitors

Dianne Price
Stephanie Weaver
Bob Frutiger
Tina Frutiger

1. The meeting was called to order @ 7:00p.m. Everyone participated in the pledge to the flag.
2. Mr. Missimer made a motion to approve the April 25th, 2018 Meeting Minutes; Mr. Smith seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—6.55" of rainfall was received this month. Of note, DYWA finished flushing their system on May 16th.
4. **CONNECTIONS REPORT**—2 new connections (in The Paddock)
5. **VISITORS**—no one to address the Board
6. **WATER AND SEWER—OLD BUSINESS**
 - **Solicitor's Report**—Andy had reviewed the responses to the Board's questions about bids. Keith had also sent Jason's response letter to the Board members, which determined that Macmor Construction can be used for the North Camp Street project.
 - **Engineer's Report**—Jason was not present tonight; Keith reported:
 - **North Camp Street Water Main Replacement project**—Keith, Jeff & C.S. Davidson checked out references provided by Macmor Construction and did not find any reason to not move forward with them for this project. Mr. Missimer made a motion to award the bidding of this project to Macmor Construction; Mr. Smith seconded. All were in favor; motion carried. Of note, a site inspector will be onsite at all times throughout the project. Inspection reports & spreadsheets on projects are completed in the event it's needed in the future for easy reference. Plans that were developed by C.S. Davidson showing footage of the system will be put into C.S.Datum using RLMA's GPS unit. Measurements & coordinates will be gathered from the GPS unit to put into C.S.Datum and on the plan.
 - **2018 Sanitary Sewer Maintenance/Replacement**—Meeting was held today with C.S. Davidson reps regarding this. 17 laterals need to be televised that Mr. Rehab mentioned on the report. Keith or Jeff will contact York Township to check their interest in televising the lines with their new camera truck. Once televising is complete, the project can go out for bid.
 - **Superintendent's Report**—Keith reported:
 - Municipal Authority members attending Council meetings:
 - June 4th & 11th—Skip Missimer (June 11th meeting will be held at the Community Building.
 - July 2nd & 9th—Jeff Herrman
 - **Hydrant memo**—Cindy Barley emailed a draft of the hydrant memo to Keith, Mr. Missimer & Mr. Immel for their review.

- Sewer alarm system—Keith emailed some questions to Envirep & is waiting for their reply. Envirep will do the installation once the correct parts are ordered.
- Alarm options for overflow, Fairmount Tank—Sherwin Logan knows what is needed & is working with Brad at the plant on what is needed. The altitude valve signal, still at the plant & not used previously, may be able to be used now for the SCADA. The work may be done by Sherwin Logan through remote access.

7. **WATER AND SEWER—NEW BUSINESS**—Keith reported:

- Keith is waiting for a proposal from USG on inflow & infiltration for Bellevue Rd & the surrounding area. USG does sewer work and Country Club Hills Station keeps up with the sewage, but Keith is looking to cut down the time in an effort to save electricity & money. During storm events, it doesn't run over, but the 2nd pump must kick on. An increase in sewer was found coming from Bellevue and staff would like to do an I & I study with USG & possibly gain access to homes to verify no sump pumps are connected & emptying into the sewer system.
- PLGIT (Pennsylvania Local Government Investment Trust) meeting—to possibly invest some of the money from the sewer bond refinance. Keith & Mrs. Price had a meeting with PLGIT and found their interest rates are very good. Mr. Smith made a motion authorizing Keith to open any accounts with PLGIT should he find them beneficial while keeping a good working capital balance in current accounts; Mrs. Missimer seconded. All were in favor; motion carried.
- Auditor proposals—one proposal was received from Rotz & Stonesifer. (deadline was May 18th to receive them). Stambaugh Ness, current Authority auditor, did not submit a proposal. Rotz & Stonesifer's proposal was \$4,000 less than Stambaugh Ness. Keith and/or Andy can reach out to the companies that did not respond & ask if they're interested. The Board can wait until July when the Borough expects to receive their RFP's and a comparison can be done at that time. A better proposal may be received by a company completing both the Authority & the Borough's audits, even though the Borough's is typically less-involved. Of note, Baker, Tilly responded with questions; however, they didn't submit a proposal.
- Source Water Protection meeting is scheduled for May 30th @ 6:30p.m. at Stan Saylor's office. Mr. Missimer distributed some information for the Board's review & comment before the May 30th meeting. The info includes a narrative on potential sources of contamination and tables that go along with it. Pennsylvania Rural Water Association is currently working on a map also. Mr. Missimer is hopeful that the SWP Committee approves this at the May 30th meeting.
- DEP is proposing a rulemaking for chlorine residual in the distribution system that chlorine go from 0.02 to 0.20. Keith doesn't foresee any issue with this rule. Two years ago, DEP instated a revised total coliform rule. A site plan was put into effect for that & approved by DEP. Municipal employees discussed putting a sampling station in at CMV, but DEP wanted the main to go to CMV. Keith & Jeff conduct chlorine sampling at CMV & it's always been fine.

8. **NEW WATER TREATMENT FACILITIES**—Keith reported:

- Since last month, RLMA staff completed a lot of projects to close out the E & S Permit through York County Conservation District. A walk-through was done today, and Jason Reichard found a few minor items that still need completed. Once they are complete, a meeting will be held with Eric Jordan (YCCD) to close out the permit.
- A Water Operator at the Treatment Plant requested Family Leave & will be off for 12 weeks.

9. **Other business**

- Stephanie Weaver, Council representative, reported on a Resolution that was discussed at Council Work Session. It's basically a good faith gesture between the Borough & the Municipal Authority. As stated previously, there is no intention of the Municipal Authority

- being sold. The Board thanked the Borough for creating the Resolution & they welcome open communication between them & the Borough.
- June 1st—clam bake
 - Watershed Alliance is selling Revolution game tickets at discounted prices. Mr. Missimer stated he is buying tickets for RLMA staff & Board members for the June 22nd game. Those interested in attending should let Keith know by June 13th.
10. **Approval of bills, statements & requisitions**—Mr. Missimer made a motion to approve the bills, statements & requisitions; Mr. Smith seconded. All were in favor; motion carried.
 11. **Adjournment**—Mr. Missimer made a motion to adjourn the meeting @ 7:35p.m. Motion carried; meeting adjourned.
 12. **Next RLMA Meeting**—Wednesday, June 27th, 2018.

Respectfully submitted by:

Stacy Myers, Recording Secretary