

**Red Lion Municipal Authority  
Meeting Minutes  
Wednesday, July 25<sup>th</sup>, 2018**

**Members**

Eric Immel, Chairman  
Mike Poff, Treasurer  
Brad Smith, Secretary  
Jeff Herrman, Asst. Secretary/Treasurer

**Others**

Keith Kahwajy, Superintendent  
Jeff Beard, Asst. Superintendent  
Jason Reichard, Engineer  
Stephanie Kogut, Solicitor  
Stacy Myers, Recording Sec'y

**Visitors**

Dianne Price  
Stephanie Weaver  
Dennis Klinedinst

1. The meeting was called to order @ 7:00p.m. All present participated in the pledge to the flag.
2. Mr. Poff made a motion to approve the June 27<sup>th</sup>, 2018 Meeting Minutes; Mr. Herrman seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—4.2” of rainfall was received from last meeting through 7/22/18.
4. **CONNECTIONS REPORT**—4 new connections this month (3-The Paddock, 1-Laurel Vista)
5. **VISITORS**—no one to address the Board
6. **WATER AND SEWER—OLD BUSINESS**
  - **Solicitor’s Report**—Ms. Kogut reported:
    - RFP’s for audit services—this can be voted on without taking the lowest bid because it’s for professional services. The Authority received three proposals from accounting companies—Rotz & Stonesifer, Maher Duessel and Hamilton & Musser.
    - North Camp Street Water Main Extension Project—one resident is refusing to sign the easement agreement with RLMA because he wants to put up a shed and is concerned about the setbacks if he does so. Doug Myers (with MPL) continues to try & contact the property owner in hopes of getting this resolved. All other affected property owners have signed the easement agreements.
    - Lobar Contract Project—a Praecipe to discontinue the litigation has now been filed. This ends all litigation with Trinity Excavating & Lobar Contractors.
    - York Water/DYWA PUC Litigation—an update on this will be discussed in Executive Session.
    - Karbrosers Zoning Appeal—Commonwealth Court issued its opinion & affirmed the decision of the Zoning Hearing Board & Court of Common Plea, meaning the Court agreed that Karbrosers had not proved the Zoning Hearing Board was incorrect in finding that Karbrosers had abandoned the use as a junkyard. This could potentially be appealed again.
    - Private water line easement—this is being prepared for Glenn Rexroth’s property at 100 & 207 Redco Avenue. The draft will be given to the Board for review once Mr. Rexroth has reviewed it.
  - **Engineer’s Report**—Jason reported:
    - North Camp Street Water Main Replacement—the project is currently on hold due to the weather, but a lot of progress was made prior to the heavy rains. The contractor has their equipment on site & has done some exploratory digging to uncover the 12” transmission main. The tie-ins, along with other work have been planned & contract paperwork has been processed. The project will continue once the weather clears.

- 2018 Sanitary Sewer Maintenance Program—contract plans & specifications have been completed. CSD & Authority staff is preparing final draft documents. There will be three separate contracts for this project:

- Contract #1—excavation & replacement
- Contract #2—grouting
- Contract #3—cured in-place pipe lining

Current estimate for the work is \$460,000, which will be taken from the Sewer Construction Fund. Jason would like to move forward with advertising the bid on August 3<sup>rd</sup>, with a bid opening scheduled for August 21<sup>st</sup>, 2018. He would then present a bid tabulation with his recommendation for award at the Authority's August 22<sup>nd</sup>, 2018 meeting. Mr. Smith made a motion authorizing Jason to advertise for bids for this project; Mr. Poff seconded. All were in favor; motion carried.

- Cabin Creek Dam Breach Analysis—Northstar Hydro reviewed the H & H model (Hydrologic and Hydraulic) of the Cabin Creek Dam Breach. The Division of Dam Safety had asked for an update on the spillway design, flood elevation & dam breach analysis. Comments from Northstar Hydro were mostly favorable; some parameters need to be revised, which CSD will complete. There was a dramatic reduction in the overall flow from the original analysis & the flood elevation had enough cushion that there should be no negative impact. Updated precipitation values are to be released by DEP in December 2018; Jason will report back after that.

- **Superintendent's Report**—Keith reported:

- Authority members attending Council meetings:
  - August 6<sup>th</sup> & 13<sup>th</sup>—Mike Poff
  - September 10<sup>th</sup>—Brad Smith (no Work Session due to Labor Day)
- Sewer alarm system—an order was placed last week. Currently working on alarms that are coming in & the electrician is working on this.
- Auditor proposals—Keith talked to Mrs. Price & the Municipal Authority will go with the same auditor as the Borough in hopes of better pricing. Maher Duessel was the firm that was selected.
- Parking lot paving (on side of maintenance building) was postponed due to weather but should be completed beginning of August.
- Hydrant Memo with the Borough—Keith, Mr. Missimer & Mr. Immel had reviewed & sent comments to Cindy Barley on 7/11/18. Keith will forward those comments to Mrs. Price for Council members.

7. **WATER AND SEWER—NEW BUSINESS**

- Red Lion Street Fair is August 11<sup>th</sup>, 2018—Sourcewater Protection information will be distributed. Jeff, Brad & Eric plan to attend to help.
- 2017 Auditor's Report to Board Members—this is available for review & any questions can be directed to Keith. There were no issues with the 2017 Audit.
- Keith will be out of the office—7/26 & 7/27

8. **WATER TREATMENT FACILITIES**—Keith reported:

- A new drive chain and sprockets are needed for the bar screen at Beaver Creek. The current drive chain is 13 y/o & the sprockets are 22 y/o. The cost for the replacement items is \$11,547 and Municipal staff can do the work. It can be put in the 2019 Budget, but if it is needed sooner, the parts are in stock.
- Septic system at the Water Treatment Plant—the sand mound was not large enough to begin with as it wasn't able to handle the 22,000+ gallons (from 6 faucets running constantly). A few changes were made & currently one faucet & one toilet are going to the sand mound. Things seem to be better, but something else may need done in the future. Ken Joines was

- onsite to pump out a tank & a plumber came to look at all the pumps/floats to verify they were working properly.
- 2019 Financial requirements & MMO (Minimum Municipal Obligation)—were presented to the Board for review & signature. One is for the Uniform Plan, one is for the Defined Contribution Plan. Mrs. Price is calling PMRS about the administrative fees; she thought they should be lower. She & Keith can discuss after she contacts PMRS.
  - Brick portion of the monopole—TMobile would like to install a small generator there to improve coverage/service.
  - Negotiation meeting—to be held in August with Keith, Mr. Smith & Mr. Immel.
9. Bills/Statements & Requisitions—Mr. Smith made a motion to approve the bills, statements & requisitions; Mr. Poff seconded. All were in favor; motion carried.
  10. Authority recessed to Executive Session @ 7:27p.m. to discuss litigation.
  11. Authority reconvened @ 7:31p.m. No action taken.
  12. Adjournment @ 7:31p.m.
  13. Next Authority meeting will be held Wednesday, August 22<sup>nd</sup>, 2018.

Respectfully submitted by:

Stacy Myers, Recording Secretary