

**Red Lion Municipal Authority
Meeting Minutes
Wednesday, October 23rd, 2019**

Members

Eric Immel, Chairman
Skip Missimer, Vice Chairman
Jeff Herrman, Treasurer
Mike Poff, Secretary
Dennis Klinedinst, Asst. Sec/Treasurer

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Jason Reichard, Engineer
Andy Miller, Solicitor
Stacy Myers, Recording Sec'y

Visitors

Dianne Price
Bob & Tina Frutiger
Stephanie Weaver

1. The meeting was called to order @ 7:00p.m.
2. Mr. Missimer made a motion to approve the August 28th & September 25th, 2019 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—Keith reported 2.0” rainfall was received since last meeting & usage is up slightly from last year this time. Pumping from Green Branch took place a few times this month.
4. **CONNECTIONS REPORT**—0 new connections this month
5. **VISITORS**—no one to address the Board
6. **WATER AND SEWER—OLD BUSINESS**
 - **Solicitor’s Report**—Andy reported:
 - Kaltreider-Benfer Library Subdivision Plans—Andy’s reviewed & revised the cross-access easement & parking agreement for the proposed subdivision. He hasn’t circulated the comments to the Borough & the library yet but will do so. The lot line along the water tower property was corrected to where it should be. He also stated the Borough needs to be listed on the parking agreement because everyone will be sharing the driveway access. The maintenance responsibilities will remain the same; the Borough will keep sole responsibility of this. The Library & Borough should review (& comment, if necessary) on the above documents, then they can be in place when the deed is recorded. Red Lion Planning Commission had tabled the plan because a few Variances were needed. Andy recently received the comments from York County Planning Commission regarding the plan, but he stated they’re more items for the Library to deal with than the Municipal Authority.
 - Requests an Executive Session at the end of tonight’s meeting to update the Board on PUC litigation & Right to Know appeal.
 - Andy reported that most of the legal work on Commonwealth Court & the PUC appeal is complete and there is nothing pending at this time. He believes the Legal Fees in the 2020 Budget can remain as discussed in the Budget Meeting.
 - **Engineer’s Report**—Jason had nothing additional to report; however, Mr. Missimer asked if there is an update for the Spillway Design Flood Analysis. Jason stated DEP expects that the probable maximum precipitation value study should be completed end of October-early November. Indication was that the levels will come in lower.

- **Superintendent's Report**—Keith reported the following:
 - Authority members attending Borough Council:
 - November 4th & 11th—Mike Poff
 - December 2nd & 9th—Eric Immel
 - November 13th—shut offs for delinquent water bills
 - Non-residential sprinkler line review is still ongoing
 - Jeff Beard reported an update on the gas/diesel pumps—He spoke to all the customers that use the Red Lion pumps regarding the plan to remove the pumps, except Dallastown folks. There are many costs associated with keeping the pumps in operation:
 - Hydrostatic testing, required by DEP by 2022, will cost \$3,800-\$4,700.
 - During testing, issues with the boots may be discovered and repairs could cost \$9,500-\$12,000.
 - To update the key system that the Municipal Authority has now could cost upwards of \$30,000.

To remove the pumps may be the cheaper option, in the upper \$20,000's, if there is no contamination. And a DEP-certified contractor must conduct soil sampling, tank disposal, etc. Connie Boyer ran a report based on a proposed gas price increase of \$.05 for 2018 sales and it amounted to \$53.30 gas profit & \$329 diesel profit.

Jeff & Keith don't foresee a problem for RLMA staff to get their gas at Rutter's or Sheetz and Connie will no longer have to invoice the customers for their gas usage. Tank removal will mean less work for RLMA staff.

Keystone has recommended RLMA have the tanks removed by 2021. Since costs for tank removal & all the involved testing hasn't been budgeted for 2020, Mr. Missimer suggested RLMA staff plan to be finished with gas sales by 12/31/2020. This way all involved costs can be built into the 2021 Budget & notice can be sent to all affected customers.

Keith & Jason had freed approx. \$50,000 in the 2020 Budget, so staff could move forward with the removal process in 2020, if the Board wishes. Mr. Immel made a motion to set June 2020 as the deadline for the tank removal; Mr. Missimer seconded. All were in favor; motion carried.

RLMA staff will notify all their gas customers of this deadline.

- Resident who previously spoke to Mr. Klinedinst regarding his water bill is no longer concerned & didn't wish to discuss it further. This issue will be considered resolved.

7. **WATER & SEWER—NEW BUSINESS**—Keith reported:

- There was a change to the 2020 Defined Contribution MMO (Minimum Municipal Obligation) from \$12,100 to \$14,301.
- RLMA received a safety award from Susquehanna Municipal Trust for 2018.
- RLMA staff met with people at the filter plant regarding SCADA & different items. Keith reported staff did not have remote access at the plant for years, but after speaking to another vendor about it, they were able to get remote access on their phones quickly & at a cheaper rate than Sherwin Logan had charged.
- Landmark called Keith today (10/23) & offered to purchase the tower for \$1.279million for a 99-year lease.
- Mr. Missimer stated the next Source Water Protection Meeting will be held on Wednesday, November 20th @ 6:30p.m. at Windsor Borough office.

- Mr. Missimer requested Keith write a letter to Borough Council directing them to appoint Eric Immel to another 5-year term on the Municipal Authority as his present term expires on 12/31/2019.
- 8. **Approval of bills & statements**—Mr. Poff made a motion to approve the bills & statements; Mr. Missimer seconded. All were in favor; motion carried.
- 9. **Authority recessed to Executive Session** @ 7:25p.m. to discuss litigation & personnel issues.
- 10. **Authority reconvened** @ 7:51p.m. No action was taken.
- 11. **Adjournment**—Authority meeting adjourned @ 7:51p.m.
- 12. **Next RLMA Meeting will be held on Tuesday, November 19th, 2019 @ 7:00p.m.**

Respectfully submitted by:

Stacy Myers, Recording Secretary