

**Red Lion Municipal Authority
Meeting Minutes
Wednesday, October 28th, 2020**

Members Present

Skip Missimer, Chairman
Mike Poff, Vice Chairman
Jeff Herrman, Secretary
Dennis Klinedinst, Treasurer
Chris Minnich, Asst. Sec/Treasurer

Others Present

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Andy Miller, Solicitor
Jason Reichard, Engineer
Stacy Myers, Recording Sec'y

Visitors

Stephanie Weaver
Bob Frutiger

1. The meeting was called to order @ 7:00p.m.
2. Mr. Poff made a motion to approve the September 23rd, 2020 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—Rainfall received from last meeting was 4.5". Keith said Green Branch was run twice since last meeting for stream release.
4. **CONNECTIONS REPORT**—5 new connections since last meeting (3 at The Paddock; 2 in Kensington development)
5. **VISITORS**—Andrew Zolko, who attended the September meeting with his wife to dispute a high-usage water bill, was planning to come tonight, but could not, due to health reasons. Keith reported after the last meeting, Jeff scheduled a time to meet the Zolko's which they cancelled because of a garage sale. Another time was scheduled but was also cancelled. A 3rd time was scheduled & RLMA staff installed a new Kamstrup meter. The old meter's "odometer" was compared, nothing was changed in the meter readings & everything looked normal to staff. There was a spike in the Zolko's usage on the old meter before returning to their "normal" usage range after the past two quarters. The Zolko's weren't willing to pay the \$65 meter testing charge, but staff wanted to be confident that the meter wasn't faulty, so after taking it to the Filter Plant, it was tested at 15-gallons/minute, 2-gallons/minute & ¼-gallon/minute, and showed 100% accuracy.
6. **WATER AND SEWER—OLD BUSINESS**
 - **Solicitor's Report**—Andy had no formal report tonight, but distributed information about a case from PA Supreme Court that could affect authorities. It was a ruling on what a majority ruling from a Board means (or requires). We always interpreted it as, if you have a 5-member Board & all 5 are present, any vote would require at least 3 of those 5 members to be a majority. This case says the majority vote is only the members present in voting, so if there's a 5-member board & 2 members abstain, the vote can still carry, 2-1. The 2nd-class Township code for 5-member boards is written that it requires 3 votes regardless of how many members are present or how many members are voting.
 - **Engineer's Report**—Jason reported the following:
 - **Springvale Road Water Main Extension**—contract specs & constructions plans are being finalized. Documents are approx. 85% complete. Paving details & restoration requirements were recently discussed with Windsor Township, one being if they were amenable to the project moving forward & the street cuts being patched over the winter & an agreement was reached on restoration. Jason anticipates bringing documents to the November 17th RLMA meeting to authorize bidding the project for awarding at the December 15th meeting. Timeline of the project would allow for final restoration in April 2021.

- **Edgewood Tank**—a meeting between Jason, RLMA staff & a few Board members met recently to discuss proposals for the Edgewood Tank. After some discussion & valuable input, the Authority Board reps & RLMA staff agreed the best idea was to construct a new tank. Any other proposal involving additional maintenance, makeshift repairs, etc. was not favorable to those present. A new tank would build additional storage capacity in the event of an emergency & would allow the Fairmount Tank to be taken offline for future servicing, maintenance, improvements, etc.

Mr. Missimer thanked everyone who attended that meeting which resulted in very good results & a consensus of what path to take with the Edgewood Tank.

Jason's recommendation is to move forward with the development of the full scope of work, including what we want to achieve & outline the parameters (position, location, height & size of tank). This would be the 1st step of a multi-step process. More details such as a timeline & projected cost to be discussed at the November meeting.

- **Lancaster Street Water Main Interconnection**—CSD was working with the Borough to secure permitting for the roadway & thought a General Permit was all that would be required. After DEP reviewed the information, they're requiring a joint permit based on the classification, stating this land drains into a high-quality trout fishery. A joint permit is more involved & Jason can get clarification on it before the November meeting, but the Borough is taking the lead on this project.
- **Chris Minnich distributed copies of the revised Hydrant Agreement** from the Borough Manager, Mrs. Price. Mr. Missimer said a copy can be given to RLMA's Solicitor, Andy Miller, but he didn't want Andy to spend any time on it. From what he heard at recent Borough Council meetings, Mr. Missimer thought this was a dead issue in that the Borough will continue to maintain the hydrants & pay the monthly hydrant fees.
- **Superintendent's Report**—Keith reported the following:
 - Shut offs for unpaid bills will be November 12th, 2020
 - The rotating assembly for pump #1 at Beaver Creek was sent to Motor Tech for a new bearing & the shafts were scarred, so that was repaired also. After the repairs, staff heard a noise & called Motor Tech, who visited again. There was no noise when they visited, but they did a vibration analysis & all was fine.

7. **WATER AND SEWER—NEW BUSINESS**—Keith & Jeff reported:

- The meter at Green Branch failed. Staff was told that no meter heads were available (this is a 10" meter in a vault, approx. 10-11' off the floor. Everything is hard piped, so the meter would need pulled out & another put back in with new gaskets, but staff couldn't find anything the same length to put a new meter in. It was very difficult to find a supplier for the meter head, but Jeff found a replacement in Michigan at a cost of approx. \$2,500. It should arrive soon. The Board congratulated Jeff for finding this part at a lower cost than expected.
- Red Lion Borough is requesting payment of \$200 for a manhole on N. Main Street that needed adjusted during the Borough's recent sidewalk project. Mr. Klinedinst said RLMA offered the parts for the repair if the Borough supplied the labor, but he stated when he called Jeff Beard for the part (the riser for the manhole), it was never brought to the contractor. The contractor then went to York for the part. Jeff Beard said he doesn't appreciate his name being dragged through the dirt on this issue. He spoke of an email that went to all Borough Council members, saying Jeff never brought the part. Mr. Klinedinst agreed he requested the part from Jeff. Jeff said he responded immediately & when he got to the site, the contractor was done. The riser was already raised & the contractor explained to Jeff they had concrete coming & they had to get it done. When Jeff offered the riser, the foreman on the job said, "if you have one, fine; we already used a 3"

riser". Jeff said RLMA doesn't stock a 3" riser, but the contractor told him to let the riser there, but they had already used the one they went to get. The foreman told Jeff it would involve a Change Order that the Borough would be billed for. Jeff said if he would've bought one, he would've given it to the contractor to use; it's a \$19 item from Monarch Concrete. Jeff didn't give it any more thought, until the issue evidently was mentioned at the Engineer's meeting & Mr. Klinedinst called Jeff asking why the riser was never delivered. Jeff said the same contracting company was working on a project in Felton & he asked that foreman for the phone number of the foreman he spoke to on the N. Main Street sidewalk project. When he talked to that foreman (who was in Middletown at this point), he said Jeff could give the riser to the employees working in Felton. The owner of the company called Jeff Beard, cussing because he was not happy with this situation. He had nothing good to say about Red Lion Borough & costs involved with this project. He told Jeff the total of the Change Orders related to this project were \$8,650 and he didn't want the riser Jeff had. He stated his employees are on mostly prevailing wage jobs & for Jeff to slide a riser from his truck to the contractor's truck would cost approx. \$200, so he wasn't interested.

Mr. Klinedinst denied saying Jeff Beard did not do his job, but he said he was given incorrect or incomplete information. Mr. Klinedinst said the riser was lowered because the contractor didn't follow the curb line. The reveal on the curb is 4 3/4" & should be 6" on a State project.

Mr. Missimer made a motion to deny the Borough's request for \$200; Mr. Poff seconded.

Mr. Missimer said this is a Borough project & RLMA has nothing to do with it.

Mr. Klinedinst was told by Jeff Shue that when there is a manhole or sewer lid involved, it becomes a combined (Borough/Authority) project. Mr. Missimer disagreed because the Municipal Authority does not receive plans to review every time a project, in some way, touches something belonging to the Authority. Keith said the contractor, most likely, knew about the change in grade & RLMA employees could've possibly adjusted it, had they been notified, but they were not. Jeff Beard said, having a good working relationship with this contractor, RLMA went around to adjust all the curb boxes to whatever grade they wanted. The contractor had knocked the side out of another manhole which occasionally happens, Jeff said. When the contractor was questioned about it, they stated they reported it to Brett Patterson, but Municipal Authority staff never heard about it. The contractor had corrected it. Jeff said Municipal Authority staff meets with every contractor when curb boxes are involved, because once they're in concrete, it becomes more difficult to adjust them.

A vote was taken on the above motion. Motion carried, 4-1 with Mr. Klinedinst opposing. He is opposing until he gets more information on this issue. He also told Jeff Beard that the Council minutes will reflect that he (Klinedinst) made the motion to send the \$200 invoice to the Borough, which was seconded by Chris Minnich, but they did so without knowing all the necessary information.

- The UPS (battery backup at the Filter Plant) needed to be replaced/updated. The update was going to be done with used circuit boards & used fans, but once staff investigated further, they believed chlorine had caused issues with the fans, brackets, etc. They decided to use a new UPS, ordered from Core Power at a cost of \$14,030, to be installed tomorrow, 10/29.
- On 10/23, a manhole repair at the Water Treatment Plant was done by USG at a cost of \$4,510. There was a gap between the manhole wall & the pipe, so grout (made to follow a water stream) was injected for the repair & then parged on the inside.
- Clarifiers at the Water Treatment Plant were cleaned last week.
- In the lower pipe gallery at the Filter Plant, when filter washes are being done & water is going into the floor, there is an open space that emits a strong chlorine smell. It was affecting the stainless steel. Rubber was added to the pipe which helped for a bit, but the chlorine smell was still very strong. Dan Neff (contractor) & Brad made a flexible tubing (with a coil inside) and brought it to floor level because the fan that extracted the gas was on the 20' ceiling. Chlorine gas is heavier than air, so it sits on the floor. The device is like an 18"

dryer vent that works well to pull the chlorine gas out of the room. This was installed in July 2019, but over time the chlorine gas had attacked the metal coil, which fell out of the tubing. Plastic ductwork is now being proposed to draw out the chlorine gas. A quote of \$6,314 was gathered, \$4,320.49 for materials & the balance for labor/installation.

- Staff continues to complete dam inspection report tasks.
 - Tank inspection report tasks are being completed as time allows.
 - Fuel island out back is out of gas. Jeff Beard contacted Keystone to get on the schedule for tank removal, which may be as soon as December, weather permitting.
 - The consultant that was hired to provide information & technical advice regarding potential consequences of mixing our water (chlorine water) & York Water Company's water had submitted a draft report which is being reviewed by Pat Zeffel (Environmental Expert Counsel), Andy, Keith & Mr. Missimer. Keith & Mr. Missimer will get their comments to Andy & a final report should be received in a few weeks.
 - The problem of submerged aquatic vegetation at the Cabin Creek Reservoir was studied by a consultant to determine what types of vegetation were there & what could be done about them. It was thought to perhaps purchase a type of grass carp that would eat this vegetation; however, the vegetation in the reservoir is something these carp do not eat. Other control measures are being reviewed & there are several approved chemicals that can be used in drinking water reservoirs with no restrictions. More on this later.
 - Flow meter to be installed on the pipe running to Mill Creek Interceptor—RLMA staff met with Smitty & some areas of work have been completed. The Board will be notified when complete.
 - N. Main Street manhole that is sunk down—Jeff said unfortunately, the slope of the manhole & the crown of the road creates that bump when driving over it. It needs dug up to repair, but it's no worse than a few other manholes in town.
 - Fluoride—Mr. Missimer said there's an ongoing debate on the efficacy of water providers putting fluoride in drinking water. The FDA & some other federal agencies believe it's a good thing to do. Red Lion does it, while following all requirements & monitoring it closely. There are several people who don't like the idea that it's added to their drinking water. It was added to drinking water 40+ years ago to simply help prevent tooth decay. Many other items, however, now have fluoride, i.e. toothpaste, mouthwash, etc., and with the cost of the chemical increasing 25-30%, we could save approx. \$7,000/year by removing it. This isn't as simple as flipping a switch, but Mr. Missimer asked the Board to think about it for future discussion. Keeping the fluoride in Red Lion's water is certainly not hurting anyone & it could be helping alleviate cavities for some people, but is it necessary?
8. **Bills & Statements**—Mr. Poff made a motion to approve the bills & statements; Mr. Minnich seconded. All were in favor; motion carried.
 9. **Adjournment**—With no further business before the Board, Mr. Herrman made a motion to adjourn the meeting @ 7:58p.m. Motion carried, meeting adjourned.
 10. **The November RLMA Meeting will be held Tuesday, November 17th @ 7:00p.m.**

Respectfully submitted by:

Stacy Myers, Recording Secretary