

**Red Lion Municipal Authority
Meeting Minutes
Wednesday, October 27th, 2021**

Members present

Mike Poff, Chairman
Skip Missimer, Vice Chairman
Chris Minnich, Asst. Sec/Treasurer

Visitors

Dianne Price
Stephanie Weaver
Bob & Tina Frutiger
Dr. Jonise McDaniel

Others present

John Krantz, Superintendent
Jeff Beard, Asst. Superintendent
Jason Reichard, Engineer
Andy Miller, Solicitor
Stacy Myers, Recording Sec'y

1. The meeting was called to order @ 7:00p.m.
2. **Agenda approval**—Mr. Missimer made a motion to approve tonight's agenda; Mr. Minnich seconded. All were in favor; motion carried.
3. **Meeting Minutes**—Mr. Missimer made a motion to approve the September 22nd, 2021 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried.
4. **WATER USAGE REPORT**—4" of rainfall was received since last month.
5. **CONNECTIONS REPORT**—5 new connections since last month (The Paddock & Kensington development)
6. **VISITORS**—Dr. Jonise McDaniel, Public Health Dental Director with Pennsylvania's Department of Health presented Red Lion Municipal Authority with a Certificate of Appreciation for over 50 years of community water fluoridation. This is one of the things her job focuses on & Red Lion ranks highest in Pennsylvania for water fluoridation, spanning from 1968-2018 (& to date). Dr. McDaniel said that span of time is wonderful because oral health affects overall health. Although adding fluoride to the water sometimes meets with resistance from the community, she believes it's very important.
At this time, Dr. McDaniel presented the Certification of Appreciation to the RLMA Board & a commemorative photo was taken.
7. **WATER & SEWER—OLD BUSINESS**
 - **Solicitor's Report**—Andy reported the following:
 - He will be preparing the necessary Resolutions for the new year
 - Discussion regarding the EmGovPower utility billing software will continue. Migration of accounting information over to this cloud-based software began over a year ago & is still not complete. Andy reviewed the contract & stated the vendor must be notified of what's wrong. John said they're not meeting deadlines that they (vendor) have set. More discussion will be held & Andy will continue to be involved & monitor.
 - **Engineer's Report**—Jason reported the following:
 - Railroad Lane Sanitary Sewer Manhole Replacement—a preconstruction meeting was held yesterday, October 26th. Restuccia is planning to begin the work on November 14th, as all materials are now on hand. The project should be complete within a week; they're planning to complete 1 manhole/day (3 total manholes). Restuccia will erect signage for traffic flow & distribute door hangers to residents in that area. Jeff has talked to the school's transportation department, so bus drivers are aware. Jason said the lining contractor will come behind after the manhole installation to complete their work.
 - **Superintendent's Report**—John reported the following:
 - November 17th--water shutoffs for delinquent bills

- Two 6” water main breaks were repaired last Thursday, Oct. 21st.
 - Yesterday (10/26), Structural Restoration Services began prepping & cleaning the Pretreatment Basin at the WTP & will begin making repairs on Monday, Nov 1st.
 - Edgewood Tank—Entech exceeded their costs for preparing the tank report by \$1,880. Their original proposal was for \$8,500 but ended up at \$10,380. The Board had no problem with the overage & was very pleased with Entech’s thorough study.
 - Cellular backup—RLMA’s share of the cost for the existing Comcast Business with the Borough is \$228.71, but going forward, the cost will not be split with the Borough. Adding cellular backup to the current services with Comcast will total \$428.39. Comcast will provide the equipment, but the Authority will still need to pay for internet service. The cost is still less expensive than going with Verizon. Mr. Missimer made a motion to move forward with the proposal with Comcast Business; Mr. Minnich seconded. All were in favor; motion carried.
 - Employee vaccinations—Hepatitis B & Tetanus vaccines are necessary for WTP employees. This will be added to the Employee Manual so new employees are aware these are mandatory. Currently, the COVID vaccine is not mandatory; however, the Borough is considering offering an incentive of possible lower health care costs to employees who receive the COVID vaccine. Mrs. Price will keep RLMA apprised of the Borough’s progress.
 - Beaver Creek pump replacement—A.C. Shultes is visiting the site on Friday, 10/29 to look at the 1980 pump in the pumphouse. Prices will be gathered on replacement vs. repair of this pump because of its age.
 - Borough’s request for RLMA to pay ½ of the water service at the ROARS Building. When the Historical Society was in the building (in the square) the Authority split the water bill with the Borough. Then the Society moved out, the water meter was removed but was reinstalled since ROARS moved in. The building is only used occasionally, i.e., Food Truck Fridays, New Year’s Eve, Street Fair and always has a minimum water bill. Mr. Missimer made a motion to approve RLMA paying ½ of the water bill for ROARS; Mr. Minnich seconded. All were in favor; motion carried.
 - New Year’s Eve festivities—is RLMA willing to donate \$1,000 toward the fireworks & approve RLMA staff setting up/taking down the lion & cigar in the square. Mr. Missimer made a motion to approve RLMA’s donation of \$1,000 to the NYE fireworks and for RLMA staff to set up the lion & cigar (& take down afterward); Mr. Minnich seconded. All were in favor; motion carried.
8. **WATER & SEWER—NEW BUSINESS**—no other business to come before the Authority.
 9. **Approval of bills & statements**—Mr. Minnich made a motion to approve the bills & statements; Mr. Missimer seconded. All were in favor; motion carried.
 10. **Authority recessed to Executive Session**@ 7:47p.m. to discuss personnel matters.
 11. **Authority reconvened**@ 8:10p.m. No action was taken.
 12. **RLMA Meeting adjourned**@ 8:11p.m.
 13. **REMINDER**—the next RLMA Meeting will be held **Tuesday, November 16th, 2021 @ 7:00p.m.**

Respectfully submitted by:

Stacy Myers, Recording Secretary