

**Red Lion Municipal Authority**  
**Meeting Minutes**  
**Wednesday, September 22<sup>nd</sup>, 2021**

**Members present**

Mike Poff, Chairman  
Skip Missimer, Vice-Chairman  
Dennis Klinedinst, Treasurer  
Chris Minnich, Asst. Sec./Treasurer  
Kelly Henshaw, Secretary

**Others present**

John Krantz, Superintendent  
Jeff Beard, Asst. Superintendent  
Jason Reichard, Engineer  
Doug Myers, Solicitor  
Stacy Myers, Recording Sec'y

**Visitors**

Dianne Price  
Stephanie Weaver  
Bob & Tina Frutiger  
Leroy & Megan Parsons

1. The meeting was called to order @ 7:00p.m. followed by the pledge to the flag.
2. **Agenda approval**—Mr. Henshaw made a motion to approve tonight's agenda; Mr. Minnich seconded. All were in favor; motion carried.
3. **Meeting Minutes**—Mr. Missimer made a motion to approve the August 25<sup>th</sup>, 2021 Meeting Minutes; Mr. Minnich seconded. All were in favor; motion carried.
4. **Introduction of John Krantz**—Chairman Poff introduced John Krantz as the new Superintendent of Red Lion Municipal Authority. John comes from Birdsboro, PA & has 33 years in the industry beginning by studying Water Quality Control at Southern Illinois University. He also worked as a contractor operator working for his father's company that worked with small water & wastewater systems. He then worked for 3 years at City of Lancaster's Conestoga Filter Plant, followed by working in Berks County as a Superintendent of their Authority. He's excited about the new opportunity that Red Lion offers.
5. **WATER USAGE REPORT**—10.05" of rainfall was received since last meeting.
6. **CONNECTIONS REPORT**—8 new connections since last meeting (1-Shawnee Manor, 5-The Paddock, 2-Kensington development)
7. **VISITORS**—
  - Leroy & Megan Parsons were present to discuss their previous tenant's delinquent water bill. The Parson's owned 807 W. Broadway for approx. 5-6 years & for the past year, had a tenant in the home as Leroy Parsons worked in Delaware. The lease said the tenant was responsible for any & all bills. They never received any complaints about the tenant, paying bills or otherwise. The Parson's received a notice in the mail stating the July water bill (in tenant's name) was delinquent. This notice was received after the Parson's had taken the tenants to court to evict them, as they stopped paying rent & bills, some of which were not paid since May. Mrs. Parsons told RLMA staff to shut off the water, stating that when they moved back to the house, it would be paid. Just yesterday, 9/21, the Parson's water was shut-off because of the tenant's non-payment. According to the Parson's lawyer, the tenants were responsible for any & all the bills while living at 807 W. Broadway. The Parsons just moved back to the home in July 2021 & haven't even received **their** water bill yet. When talking to RLMA staff, Mrs. Parsons was told there were no bills due in their name, just the past due one in the tenant's name.  
The Parson's are more than willing to pay the past due bill but are asking for an extension until October 1<sup>st</sup> to do so. They also asked if the water can be turned on tomorrow, 9/23 & they will pay all involved bills + fees on 10/1. Mr. Parson just recently obtained a good-paying job & will bring the water/sewer account up to date but is requesting the Board allow this extra time.

It's the consensus of the Board to offer the Parson's a payment extension until October 1<sup>st</sup> & for RLMA staff to turn the water back on tomorrow morning, 9/23/21. Jeff Beard said it can be turned on at 7:30am. Staff will confirm what exactly the Parson's owe too so they are sure, going forward that their account (& billing address) is now correct.

- Mrs. Price said the New Year's Eve festivities are being planned & asked if RLMA is willing to donate \$1,000 toward the fireworks & have RLMA staff set up the cigar & lion in the square (& take it away afterwards). Mr. Missimer suggested this item be added to the October 27<sup>th</sup> Meeting Agenda so the Authority Board can take action that night.
- Stephanie Weaver requested the Red Lion Municipal Authority participate in the 1<sup>st</sup> Annual Lighted Tractor Parade, scheduled for Saturday, November 27<sup>th</sup>. Jeff Beard said he asked the employees; however, he got no response regarding help for the event.

#### 8. WATER AND SEWER—OLD BUSINESS

- Solicitor's Report—Doug Myers reported:
  - **John Krantz' healthcare enrollment**—Mr. Missimer stated RLMA has a 60-day waiting period for healthcare benefits; however, Connie Boyer contacted the broker & got a revised contract so that the waiting period may be waived under the terms of an employment agreement. The RLMA does have an employment agreement with Mr. Krantz & an addendum to the agreement includes language of the waiver. Mr. Missimer made a motion authorizing Mr. Poff to sign the letter to John Krantz that provides the additional benefit of health insurance starting on his date of hire; Mr. Minnich seconded. All were in favor; motion carried.
  - **The typical 60-day waiting period for new hires**—Mr. Missimer does not believe this requirement puts RLMA in the competitive situation they want to be in. He suggested the Board think about revising it to a 30-day waiting period rather than 60 days. This will be on the October RLMA Meeting agenda for action.
  - **Stapleton Subdivision**—Andy had previously provided a Water Main Extension Agreement. If the Board agrees, the Agreement can be approved contingent on confirmation of additional service area & execution of the developer. Jason Reichard said his office hasn't seen the plans for this development yet. He believes the developer should approach the Authority with a plan before moving forward with the Agreement. This will be on the October RLMA Meeting agenda for more discussion.
- Engineer's Report—Jason Reichard reported:
  - **Railroad Lane Sanitary Sewer Replacement**—approx. 4 weeks left on the backorder for the concrete manholes. Discussion & review was held on bypass pumping. The proposal for the bypass pumping involves putting a plug in the discharge manhole & running a line directly from the existing force mains to bypass the 1<sup>st</sup> manhole. This will make things easier than bringing in tankers & pumping out of the wet wells. This proposal will be submitted for review/approval. The last 2 manholes will involve traditional bypass pumping with a pump to syphon wastewater from the manholes.  
A preconstruction meeting will be held in October, once more is learned about the manhole receipt time.
  - **South Camp Street Water Main Replacement**—the first draft of the replacement plans have been prepared and Jason will work with John & Jeff to finalize the scope of work.
  - **2022 Water & Sewer Operating Budget**—the draft 2022 Budget is being prepared. RLMA staff & Jason will hold a budget workshop meeting on October 12<sup>th</sup> to prepare for the Board's annual budget meeting, scheduled for October 27<sup>th</sup> @ 6p.m.
  - **ALDI, Inc. Land Development Plan**—Jason's office is reviewing a Land Development Plan proposed for this grocery store to open on Cape Horn Road

(across from Tractor Supply). Jason continues to work with the Developer's Engineer to resolve some outstanding items. More information will be given as it's received.

- **Superintendent's Report**—Jeff Beard reported:
  - **October 13<sup>th</sup>**—water shut offs for delinquent bills
  - **Pretreatment Basin repairs.** Some cracking is occurring at the corners. There is grouting available that is injected into the cracks, although Jeff never received a quote from a New Jersey company that visited the site. Baltimore Grouting Services gave a quote of just under \$25,000 to inject the grouting. Jeff obtained the name of a company (Structural Restoration Services) that does concrete repair. The rep visited the site & believes the problem is caused by expansion & contraction, causing the cracking to occur. He also believes the grouting would only provide a temporary fix, as there are 2 issues to address: 1) cracking of the concrete & 2) what to do to remedy the situation. Jeff & Brad gave the rep more information and he will hopefully provide a quote by next meeting. Jason had a structural engineer talk to Structural Restoration about the issue also but hasn't received an update yet.
  - **Edgewood Tank**—data loggers & surveying was completed on June 29<sup>th</sup>. The evaluation report was received from Entech with proposals for different scenarios. More discussion is necessary for how to move forward. Jeff will email the report to the Board for their review.
  - **High Service Pumping Station**—nothing new to report.
  - **Beaver Creek pump replacement**—Jeff spoke to Eric Fox (Sales Rep from A.C. Schultes) to work on pricing for the pump replacement. Eric will be in touch, but his company is swamped with work since Hurricane Ida.
  - **Hurricane Ida**—the Filter Plant handled things well although turbidity levels were up. Jeff said there is some erosion on the older stonework, but the ballast stones will be back in place once that area is less soggy. Mr. Klinedinst mentioned the erosion of the walkway at the spillway & said, should we receive another big storm, it may get washed away. That spillway (& old intake) dates back to 1924 so it's going to show wear & tear. Jeff & John can look at the area to review.

9. **WATER AND SEWER—NEW BUSINESS**

- **RLMA Cellular Backup**—in the event of Comcast services going down, staff spoke to Doceo & Verizon to discuss different options. John & Jeff will get more information (options/prices) till the October meeting.
  - **RLMA Domain**—when the Borough moves out of the Municipal Offices, they will take the redlionpa.org domain with them. RLMA purchased the domain name “redlionma.org” (2 years for \$52.32).
  - **Fairmount Tank**—Mr. Henshaw said the tank appears rusty & wondered if maintenance was planned. Jeff said it was inspected recently but he will research it.
10. **Approval of bills & statements**—Mr. Missimer made a motion to approve the bills & statements; Mr. Minnich seconded. All were in favor; motion carried with Mr. Henshaw abstaining from voting on the L/B Water invoice.
11. **Adjournment**—Mr. Missimer made a motion to adjourn the meeting at 8:15p.m. Motion carried, meeting adjourned.
12. **Reminder**—RLMA Budget Meeting will be held at 6p.m. October 27<sup>th</sup> prior to the regular meeting at 7p.m.

Respectfully submitted by:

Stacy Myers, Recording Secretary